



Mardi Gras Vendor Application 2022



Event Information:

- Where: Lake Dallas City Hall, 212 Main Street, Lake Dallas, TX 75065
- When: Friday, February 25, 2022 from 5:00 PM - 9:00 PM
- Attendance: Approximately 1,000

Application Information:

- We reserve the right not to duplicate businesses promoting the same product or service. Space is reserved on a first-come first-served basis.
- All vendors subject to review.
- Cancellations must be submitted via email no less than 14 days prior to the event to qualify for a refund.
- Once your application is approved, it will serve as your contractual agreement to participate in the 2022 Lake Dallas Mardi Gras event. Once approved, vendor will receive an email with a link to make an online payment.
- Food vendors will have product exclusivity.
- A temporary health permit is required for all food vendors. Submit vendor application and health permit application simultaneously to cityoflakedallasevents@gmail.com.
- **Application deadline is Friday, February 18, 2022 by 5:00 PM.**

Setup Information:

- Vendor set up is Friday, February 25, 2022 from 12:00 PM - 4:00 PM. If you have a large vehicle or trailer to maneuver, please plan on arriving early.
- Vendors may drive into City Hall parking lot to unload materials at their space, but must park all vehicles in the parking lot to the west side of City Hall near Allsup's Convenience Store. No vehicles will be allowed in the venue after 4:00 PM.
- 110V Electricity will be provided if requested on application and if connections are still available.
- All materials must fit in assigned vendor space.
- Vendors are responsible for bringing tables, chairs, tents, extension cords, heaters, etc.
- Only whisper generators are allowed. The city reserves the right to turn off a generator if it is deemed too loud.
- Booths are located on pavement.
- Booths must have at least one person present at all times.
- Vendors must operate their space until the event is over.
- Vendors are responsible for leaving their area in the condition in which it was originally received, i.e. removal of all debris such as boxes and trash.
- All food vendors must clearly display temporary health permit which will be provided the day of the event.

Contact Information:

City of Lake Dallas
212 Main Street, Lake Dallas, TX 75065
Office: 940-497-2226
www.lakedallas.com/mardigras





Mardi Gras Vendor Application 2022



Organization/Business: _____

Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone Number: _____ Website (if applicable): _____

Email: _____

110V Electricity: _____ Yes _____ No _____

Booth Space: _____ \$50 (10' x 10' Non-Lake Dallas Resident/Business)

_____ \$45 (10' x 10' Lake Dallas Resident/Business)

_____ \$100 (20' x 10' Non-Lake Dallas Resident/Business)

_____ \$90 (20' x 10' Lake Dallas Resident/Business)

Electrical Fee: _____ \$25 (limited availability)



Food vendors must complete a \$15 Temporary Health Permit Application at the time of payment.

Texas State Sales and Use Tax Permit Number: _____

Name on Permit: _____

It is the responsibility of the vendor to collect and report sales tax from the event. Vendors are required to have a Texas State Sales and Use Tax permit clearly showing their tax ID number posted in the booth at all times.

Description of products/services being sold/promoted. Please email pictures to:

cityoflakedallasevents@gmail.com

Submit Vendor and Temporary Health Permit Applications to cityoflakedallasevents@gmail.com.

Application deadline is Friday, February 18, 2022 by 5:00 PM.

FOR OFFICE USE ONLY

Approved: _____ Amount Paid: _____ Receipt Number: _____

Date: _____ Notes: _____
