



City of Lake Dallas

Parks & Recreation Board Meeting

City Hall

212 Main Street, Lake Dallas Texas 75065

Tuesday, October 19, 2021 at 7:00 p.m.

Section I – Presentations

1. Call to Order & Determination of Quorum.
2. Pledges of Allegiance.
3. Receive Citizen Public Comment – An opportunity for citizens to address the Parks and Recreation Board on matters which are not scheduled for consideration by the Board. The Texas Open Meeting Act prohibits deliberation by the Board of any subject which is not on the posted agenda; therefore, the Board will not be able to discuss or take any action on items brought up during the citizen comments. Citizen comments will be limited to five (5) minutes per person.
4. Approval of the September 21, 2021 minutes.
5. Director’s Report/Announcements
 - a. Parks Master Plan Update
6. Announcements or Requests for future agenda items.

Section II – Adjournment

7. Adjournment.

I certify that the above notice of this meeting posted on the bulletin board at City Hall of the City of Lake Dallas, Texas on October 15, 2021 before 5:00 p.m.

Codi Delcambre

Codi Delcambre, City Secretary

If you plan to attend this public meeting and you have a disability that requires special arrangements at this meeting, please contact City Secretary’s Office at (940) 497-2226 ext. 102 or fax (940) 497-4485 at least two (2) working days prior to the meeting so that appropriate arrangements can be made.



Parks & Recreation Board Meeting Minutes

From: Tuesday, September 21, 2021

At 7:00p.m. at City Hall Council Chambers

212 Main Street, Lake Dallas, TX 75065

1. The City of Lake Dallas Park & Recreation Board met in a regular meeting on September 21, 2021 in the Lake Dallas City Hall, 212 Main Street, with notice of the meeting given, as required by Title 5, Chapter 551.041 of the Texas Government Code. Lester Raborn called the meeting to order at **7:02 p.m.**

2. Call to Order:

a) Layne Cline conducted roll call. The following members were present-

Present Members:

Kristy Bleau – Member(Vice-Chair)

Lester Raborn – Member(Chair)

Rachel Fitzpatrick – Member

Ramona Jansen – Member

Paul Forgey – Member

Jennifer Nichols – Member

Kristy Gilbert - Member

Absent: None

b) Staff Present: Public Works Superintendent Layne Cline, Lancine Bentley Assistant to the City Manager, Code Compliance Officer Daniel Rusnak, Management Assistant Hayden Scarnato.

3. Citizen Public Comment – None.

4. Approval of Minutes from August 17, 2021:

Member Forgey made a motion to approve the minutes, Member Raborn seconds the motion.

Ayes: Member Bleau, Member Raborn, Member Fitzpatrick, Member Jansen, Member Forgey, Member Nichols, Member Gilbert

Noes: None.

Motion Passes 7-0.

5. Director's Report/Announcements:

• Layne Cline delivers the Director's report with the following information:

- Parks Masterplan discussion. 1st phase with data collection and needs assessment. Moving on to citizen survey. Phase 2 is next with priority rankings. Layne encourages all members to promote survey.

- Member Bleau asks how long the survey takes. Layne responds by saying less than 10 minutes.
- Member Raborn asks when the cut-off is. Layne responds with end date of October 30.
- Layne asks the board if it would like to meet during holiday months of November, December.
 - Member Bleau requests to cancel December's meeting. Member Raborn says November would be less of a problem to keep scheduled. Member Nichols agrees. Consensus is to keep November's meeting and cancel December's.

6. Receive a report and hold a discussion about federal grant opportunities.

- Lancine Bentley to speak on Federal Grant Opportunities:
 - \$510M given to States. Lancine shares with the board staff's plan to seek travel, tourism, outdoor recreation, and economic adjustment assistance grants.
 - Member Fitzpatrick asks if USACE allows businesses in Willow Grove Park. Layne offers information on USACE not allowing direct sales of goods.
 - Member Bleau suggests coupling City Park and Willow Grove Park together for grant application since food trucks can be stationed easier at City Park on the way to the lake.
 - Lancine states that even if the federal grant is not awarded to the City, we at least have groundwork made to apply for future grants.
 - Member Jansen shares concern of replacing revenue-generating campsites for new activities, like a trampoline park.
 - Member Bleau suggests the Parks Masterplan citizen survey could provide direction.
 - Member Raborn states Hundley Dr. will be impacted greatly if park attracts more visitors.
 - Ms. Bentley informs board there is no time for an engineering study to be done before submittal deadline.
 - Layne states a six street ask, with Hundley Dr. included, will be made for a future County bond package.
 - Member Jansen asks if additional playground can be added further west, where proposed amphitheater could go, to avoid flooding.
 - Member Forgey says park will already be closed if flooding gets to the point of existing bathroom facilities.
 - Lancine says the City will need to renew lease early for this grant, which USACE has confirmed.

7. Receive a report and hold a discussion about the Willow Grove Park Rules.

- Member Raborn discusses viability/usage of boat ramp especially since it is so affected by flooding.
- Layne provides information on safety concerns once flooded as it affects the walkway. Information is also provided on option for extended walkway. Another potential option is utilizing grant funding to widen ramp or fully relocate.
- Member Bleau asks why people are utilizing neighboring ramps more. Member Forgey suggests those parks may see more usage since they are free.
- Member Jansen asks if installing railing could alleviate safety concerns. Layne will pursue cost estimates on hand railings.
- Member Fitzpatrick asks what causes the ramp to close entirely. Layne says that when flooded, you cannot see the walkway, and then the City closes.

- Member Forgey says other neighboring ramps stay open when flooded but some have markers indicating ramp above water.
- Member Raborn asks about campsite parking, and whether space gained from bollards being moved is available to cars.
- Layne states these spaces were originally approved for additional parking.
- Member Raborn asks if move out times for campers could be better communicated, shares story of campers leaving belongings behind past move out time.
- Daniel provides background information on this example and how belongings are seized by Public Works employees if needed and returned to owner at a later time.
- Daniel provides all members with the handout all campers receive with park rules listed.
- Member Raborn asks about police presence at Willow Grove Park and states over Labor Day weekend, the officers excessively pulled campers over upon entry and seemed “overbearing”.
- Layne acknowledges this example and reiterates the standard police are working to uphold at the park.
- Member Jansen asks if longer-term campers are causing complaints that can be addressed through additional rules.
- Daniel provides examples of negative feedback from campers, including conflicts between day-users and campers, site aesthetics (trash and debris ordinance exists, but nothing in regard to aesthetics).
- Daniel states written/recorded feedback is not solicited (i.e. Google reviews).
- Member Fitzpatrick asks If other campsites have rules to enforce site aesthetics. Daniel states he does not have that information immediately available but can research further.
- Member Forgey states other parks do not allow tents on RV sites and suggests a park rule having long-term campers move to different sites after a certain period of time.
- Member Bleau asks about park/kiosk times.
- Daniel reminds board that when gate is operational, campers will have a pass to enter, and residents will have an entry code. This does not account for guests.
- Member Raborn suggests we see what the software’s capabilities are first and then handle parking/passcode scenarios.
- Layne will research capabilities of gate arm software.

8. Hold a discussion and make a recommendation to City Council regarding the appointment of members to the City of Lake Dallas Parks and Recreation Board/Keep Lake Dallas Beautiful Committee.

- Member Raborn motions to approve the application of Kristin Milton to serve in Place 4 and Anthony Rauschuber to serve in Place 7 and add that Member Gilbert to be placed in Alternate 1. Member Forgey seconds the motion.

Ayes: Member Bleau, Member Nichols, Member Fitzpatrick, Member Raborn, Member Forgey, Member Jansen, Member Gilbert

Noes:

Motion Passes 7-0.

9. Announcements or Requests for future agenda items.- None.

10. Adjournment- **8:56 p.m.**

11. Minutes submitted by:

Print: Layne Cline

Signature: _____

12. Minutes approved by:

Print: Lester Raborn

Signature: _____