

**CITY OF LAKE DALLAS
CITIZEN'S COMPLAINT AND/OR REQUEST FOR SERVICES**

DATE: _____

NAME: _____

ADDRESS: _____

TELEPHONE NO: _____

REPORT MADE BY: **PHONE** **IN PERSON** **MAIL** **EMAIL**

COMPLAINT:

REQUESTED ACTION:

CITY USE ONLY

ACTION TAKEN: _____

DISPOSITION: COMPLAINT/REQUEST RESOLVED: YES: ___ NO: ___

CITIZEN CONTACTED BY: TELEPHONE: _____ MAIL: _____ EMAIL: _____

RESPONDER: _____ DATE: _____

COMPLETED FORM SENT TO CITY SECRETARY DATE: _____