



212 Main Street · Lake Dallas, Texas 75065 · (940) 497-2226 Office · (940) 497-4485 Fax

MEMORANDUM

TO: Mayor & City Council
FROM: Luke B. Olson, City Manager
SUBJECT: Weekly FYI
DATE: February 13, 2026

Road Project Hundley and Shady Shores

*******Due to unforeseen circumstances, the groundbreaking has been delayed.*** We apologize for any inconvenience this may cause and appreciate your understanding. Additional updates will be shared as soon as more information becomes available.

Please note that construction is still scheduled to commence on March 1, with the groundbreaking now anticipated to take place in mid-March.

Finance

The City will be going live with the INCODE payroll system in the coming week. Staff have participated in comprehensive training sessions while also collaborating closely with Tyler Technologies to build and configure the system's back end.

This milestone reflects the significant time, effort, and dedication invested by everyone involved to ensure a smooth and successful implementation.

Lights on Tennis Courts

Staff have ordered additional LED bulbs for the existing lighting on the tennis and pickleball courts. During system testing, several bulbs were identified as burned out and will be replaced promptly upon arrival.

Mini-Pitches

They will be reopened by the end of the day. A couple of tiles are bubbling and appear to simply need resetting. There are no safety concerns affecting play; the issue is primarily aesthetic.

Musco is scheduled to be on site during the last week of February to complete warranty work related to these areas.

Please note that the mini-pitches are reserved tomorrow from 9:00 a.m. to 1:00 p.m.

Library Flooding

Sometime between Friday night and Saturday morning this past week, a toilet valve malfunctioned and caused flooding in the restrooms and the adjoining hallway.

A remediation company has responded and begun mitigation efforts. The carpet tiles in the hallway appear to have sustained the most significant damage and may not be salvageable. At this time, we do not have replacement tiles in inventory.

We will be coordinating with our insurance carrier to process and manage the claim.

Comprehensive Plan Overview

This past Thursday council received an update on where we stand with the comprehensive plan and background on how the comp plan came about. I have attached the link to the Overview [HERE](#).

CODE CASES

- Currently working 10 cases.
- 0 Citations were issued.
- 0 Stop Work Orders were issued.
- 1 Notice of Violation, 0 Final Warnings, and 1 Yellow Tag was issued.
- 0 Complaints were received/worked.
- 0 cases were closed.

PERMITS

- Processed 11 Building Permits.
- Processed 2 Liquor/Beverage Permits.
- Processed 1 Health Permit.
- Processed 6 contractor renewals.
- Processed 11 Willow Grove Park passes.
- Processed 1 Open Records Request.
- Completed NCTCOG 2026 Population Estimates Survey

WILLOW GROVE PARK

- Occupancy - (Friday, Saturday) RV = 46.6% and Primitive = 6.6%.
- Lake Level – Currently 521.37 down .07 ft from last week at 521.44 (full pool = 522 ft)
- Boat Ramp, Courtesy Dock - Open for business.
- Fishing Pier – Open for business.
- Pavilion – Not rented.

KEEP LAKE DALLAS BEAUTIFUL

- Bags to Benches – Staff delivered another 61.61 pounds of bags. 545 pounds have been collected for the period ending September 2026.
- Adopt A Spot – The Lake Dallas High School Student Council re-adopted Thousand Oaks Park and Willow Grove Park for another year of litter abatement.

Library

Tuesday, February 17th

- 10:30 am Wiggles & Giggles
- 1:30 pm Homeschool Enrichment: Music Engineering
- 4:00 pm STEAM Club: Mammals
- 4:30 pm Creative Writing Group for Teens
- 5:30 pm Crochet for Adults
- 6:00 pm Spring Gardening Series: Starting from Seeds

Wednesday, February 18th

- 4:00 pm Hora de Cuentos / Spanish Story Time
- 5:00 pm OneinMath
- 6:00 pm FindHelp Made Simple

Thursday, February 19th

- 10:30 am Preschool Storytime
- 2:00 pm Homeschool Research Skills (registration required)
- 4:00 pm Art with Kenslee
- 4:00 pm Guitar Basics

Saturday, February 21st

- 1:00 pm Medicare Seminar