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MEMORANDUM

TO: Mayor & City Council

FROM: Luke B. Olson, City Manager

SUBJECT: Weekly FYI

DATE: October 3, 2025

Road Projects (Keeping on for Reference Point)

Staff and I recently met with John Polster, whose company is managing the Denton County Tripp22 Bond Program. During the meeting, we reviewed the Hundley, Shady Shores, and Carlisle projects. We anticipate finalizing the Interlocal Agreement at the upcoming City Council meeting for the portion of Shady Shores (Swisher South) and Hundley, along with water and sewer replacements. This will be put out for bid on October 20, 2025. City Staff, the City Attorney, the LCMUA Attorney, LCMUA Staff, and the City Engineer are currently reviewing the final documents and making necessary adjustments to the terms and conditions within the bid packet.

Finance

We have transitioned into the new fiscal year. Staff will now begin the process of getting ready for our annual Audit.

Soccer Fields

Sod was installed this week. We kindly ask that everyone refrain from using the fields for the next couple of weeks to allow the grass time to properly establish.

Parking

The questionnaire for the Thousand Oaks parking went out this week. Staff went door to door putting flyers up. If residents don't want to scan the QR code please call the number on the

flyer and we can send out a paper copy or send a link by email. We currently have 106 responses.

Chamber Ribbon Cutting

This morning I attended the ribbon cutting for Walters Tavern.

Police Chief Finalists Meet and Greet

We will have a meet and greet with the three finalists on October 8, 2025 from 6-7 pm.

Hotel Occupancy Tax (HOT) Fund

Attended the webinar that was put on by TML for HOT Funds.

Parking Lot Striping

We are waiting to hear back on the exact dates for the striping of the parking lots here at City Hall, City Park, and around the Firestation.

Library

October Newsletter for Library

[October Newsletter | PDF to Flipbook](#)

This past Saturday, staff and I attended the 50th Anniversary celebration of the Library. The event was very well attended and featured participation from local authors, as well as the Mayors of Lake Dallas, Hickory Creek, and Shady Shores.

Programs next week include:

Saturday 10/4

11:00am Adult Computer Class

12:30pm English Essentials

Tuesday 10/7

10:30am Wiggles & Giggles

1:30pm Homeschool Lego Robotics

4:00pm STEAM Club: Migratory Birds

5:00pm Teen Art Hangout Halloween Edition

5:00pm Lego Challenge

Wednesday 10/8

4:00pm Hora de Cuentos/Spanish Story Time

5:00pm OneInMath

5:30pm Herpetology Club

Thursday 10/9

10:30am Preschool Story Time

11:00am Friends of the Lake Dallas Library general meeting
4:00pm Tween Craft & Chat: Crochet!

Saturday 10/11

12:30pm English Essentials

1:30pm Credit Improvement Workshop with local author Oscar Rodriguez

CODE CASES

- Currently working 13 cases.
- No Citations were issued.
- No Stop Work Orders were issued.
- 0 Notice of Violation, 5 Final Warnings, and 1 Yellow Tag were issued.
- 1 Complaint was received/worked.
- 4 cases were closed.

PERMITS

- Processed 16 Building Permits.
- Processed 3 Right of Way Permits.
- Processed 4 contractor renewals.
- Processed 8 Willow Grove Park passes.
- Began process of connecting with 45 Hundley and Shady Shores properties to obtain temporary construction easements.

WILLOW GROVE PARK

- Occupancy - (Friday, Saturday, Sunday) RV = 96.6% and Primitive = 3.3%.
- Lake Level – Currently 520.79 down .32 ft from last week at 521.11 (full pool = 522 ft)
- Boat Ramp, Courtesy Dock - Open for business.
- Fishing Pier – Open for business.
- Pavilion – Not rented.