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## MEMORANDUM

**TO:** Mayor & City Council

**FROM:** Luke B. Olson, City Manager

**SUBJECT:** Weekly FYI

**DATE:** June 5, 2025

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### **Agenda Items**

The reconciliations for February and March will be included in the upcoming agenda. The reconciliation for April will be at the subsequent meeting.

### **Road Projects**

McAdams Engineering and myself have had virtual meetings with the Methodist Church and LDISD. McAdams has been going over the drainage channel that is needed across their properties with the drainage easement. We are trying to have minimal disruptions for them and make the areas easy to maintain. Meeting next week with LCMUA and McAdams concerning the water and Sewer Lines. We do believe we could have 100 percent plans possibly on Hundley and our portion of Shady Shores by end of July, if there is no hiccups along the way.

### **Agenda Management Software**

Codi and I have completed most of the training on the Agenda Software. I have also been working closely with her to set up the backend of the system. We are planning to conduct a test run next week, following the completion of that week's Council Agenda. Our goal is to ensure there are no disruptions or issues with the timely distribution of the agenda.

### **Independent Bank Switch Over**

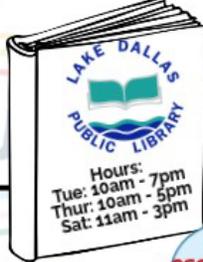
Staff had issues with pulling the April and Mays bank records that were on the independent side. This has been resolved as of Thursday. We have the records in hand now.

### **New Officer Graduation**

On Tuesday Police Command Staff, Mayor Bleau, Codi and I attended our newest officer's graduation from the Police Academy. It was a great ceremony. We will have his ceremony at next week's council meeting.

**Library**

Library Programming for June.

JUNE 2025			
TUESDAY	THURSDAY	FRIDAY	SATURDAY
<p>10:30 am Wiggles &amp; Giggles <sup>3</sup>                      11 am Story &amp; STEM activity with the Boys and Girls Club                      3 pm Chapter Challenge                      4 pm Kids Arts &amp; Crafts with Darby : Figure Drawing</p>	<p>10:30 am Story Time <sup>5</sup>                      11:30 am Sip Society                      2:00 pm STEAM Club                      2:00 pm Be Well, Live Well                      3:00 Movie Matinee</p>	<p>                      Hours:                      Tue: 10am - 7pm                      Thur: 10am - 5pm                      Sat: 11am - 3pm</p>	<p>11:00 am Adult Computer <sup>7</sup>                      Class with Aunt Bee                      1:00 pm Father's Day Craft with Courtney</p>
<p>10:30 am Wiggles &amp; Giggles <sup>10</sup>                      11 am Story &amp; STEM activity with the Boys and Girls Club                      3 pm Chapter Challenge                      4 pm Workshopped Writing w/Aasha                      5 pm Teen Night : Trivia</p>	<p>10:30 am Story Time <sup>12</sup>                      11:00 am FLDL General Meeting                      1:00 pm Dungeons &amp; Dragons                      2:00 pm STEAM Club                      2:00 pm Be Well, Live Well                      3:00 Movie Matinee</p>	<p>                        SUMMER READING REGISTRATION IS OPEN!                      FOLLOW THE QR CODE OR STOP BY TO REGISTER.</p>	<p>12:00 pm Teen Art <sup>14</sup></p>
<p>10:30 pm Wiggles &amp; Giggles <sup>17</sup>                      11 am Story &amp; STEM activity with the Boys and Girls Club                      3 pm Chapter Challenge                      4 pm Kids Arts &amp; Crafts with Darby : Creature Creations</p>	<p>10:30 am Story Time <sup>19</sup>                      1:00 pm Dungeons &amp; Dragons                      2:00 pm STEAM Club                      2:00 pm Be Well, Live Well                      3:00 Movie Matinee</p>	<p>                      Transparent Language Online                      State of Texas Health Services</p>	<p>1:00 pm Medicare Seminar <sup>21</sup></p>
<p>10:30 am Wiggles &amp; Giggles <sup>24</sup>                      11 am Story &amp; STEM activity with the Boys and Girls Club                      3 pm Chapter Challenge                      4 pm Workshopped Writing/Aasha                      5:30 pm Mysteries to Die For - "The Boyfriend" by Freida McFadden</p>	<p>10:30 am Story Time <sup>26</sup>                      1:00 pm Dungeons &amp; Dragons                      2:00 pm STEAM Club                      3:00 Movie Matinee</p>	<p>11:30 am Myspense Book Club Meeting at Mary's Rose Garden Tea Room                      "Those Empty Eyes" by Charlie Donlea <sup>27</sup></p>	<p><b>LIBRARY CLOSED</b>                      for the The Lake Cities <sup>28</sup>  </p>

**Animal Control**

- Animal Bite (1)
- Confined Animal (7)
- Dead Animal (4)
- Loose Animal (1)
- Noise Nuisance (1)
- Patrol (4)
- Public Intake (1)
- Reclaim (1)
- Sick/injured Animal (2)
- Special Assignment (1)
- Welfare Check (2)

**Police**

Total Calls for service in May- 607

- Dispatched calls 279
- Self-initiated 328
- Traffic Stops 235
- Arrests 6

## **Permitting, Code Compliance & Willow Grove Camping & Keep Lake Dallas Beautiful**

### PERMITS –

- Issued Certificate of Occupancy to *Lake Dallas Salon* operating at 303 Alamo.
- Issued Certificate of Occupancy to *Lake Dallas Storage* operating at 311 Carlisle.
- Processed 10 Permits.
- Processed 5 contractor renewals.
- Processed 5 Willow Grove Park passes.
- Processed 4 Open Records Request.
- Processed 16 4<sup>th</sup> of July Vendor/Parade applications/payments

### CODE CASES –

- Currently working 12 cases.
- No Citations were issued.
- No Stop Work Orders were issued.
- 5 Complaints (Report a Concern) were received

### WILLOW GROVE PARK –

- Occupancy - (Friday, Saturday) RV = 73.3% and Primitive = 28.5% (of available spots).
- Lake Level – Currently 524.32 up .40 ft from last week at 523.91 (full pool = 522 ft)
  - 8 of 15 primitive sites are flooded and unusable.
- Boat Ramp, Courtesy Dock - CLOSED for business due to flooding.
- Fishing Pier – Open for business.
- Pavilion – Not rented.

### KEEP LAKE DALLAS BEAUTIFUL –

- Bags to Benches - Dropped off another 95.53 pounds of bags. So far 758 pounds have been delivered during this collection period. Only another 242 pounds to earn our next bench.