



212 Main Street · Lake Dallas, Texas 75065 · (940) 497-2226 Office · (940) 497-4485 Fax

MEMORANDUM

TO: Mayor & City Council

FROM: Luke B. Olson, City Manager

SUBJECT: Weekly FYI

DATE: February 7, 2025

Carlisle Drive

The town hall on Carlisle Drive was well attended. The engineering firm with the Town of Hickory Creek received good feedback for both cities to look at and try to incorporate into the plans. Michael Cox (City Engineer) and I were also in attendance on the staff side to listen and receive feedback.

Upcoming Planning and Zoning Meeting

Ace Hardware and 312 Main Street will be going to the February 20th Planning and Zoning Meeting.

Stormwater Management Program (SWMP or MS4)

The City of Lake Dallas MS4 permit has been submitted to the state. This took some time as we didn't have login credentials for the submittal site, along with credentials for the EPA site to submit. We met the deadline for filing our new permit for the next 5 years. We are currently working on filing our annual report now.

SAM Registration

During the process of going through the MS4 permit we realized we also needed to update our SAM Registration with the federal government. It appeared we did not have an account signatory or main account manager identified who still works for the City of Lake Dallas. This allows us to apply for federal grants, report disaster claims, and do required reporting for grants and other items the city may receive.

Audit

At this time, we believe the Auditor has all the documents they need. We have not had any additional requests for documents. We should have the audit presented in March to the City Council.

Updates to Council Chambers, Library, and Conference Room

Upgrades are still going on and should be done with the City Council Chamber by next Tuesday. Staff will have to go through training on how the new system works. The installers removed a lot of old wiring in the ceiling of the room.

Citywide Security Updates for City owned Facilities

Aerowave has started to install the camera and security system. We decided to start at the parks as the weather was decent this past week. The weather next week with rain and cooler temps makes it easier for inside work to be completed.

Police

Here is the PD Patrol Activity for 01/27/2025 to 02/02/2025.

Calls for Service – 87

Self-Initiated – 55

Arrests – 1

Top 10 Calls For Service:

1. Follow-Up Investigation – 12
2. Meet Complainant – 10
3. Disturbance – 9
4. Traffic Accident – 8
5. Suspicious Activity – 7
6. Noise Complaint – 7
7. Welfare Concern – 5
8. Animal Complaint – 5
9. Harassment – 3
10. Narcotics – 2

Parking Complaints – 3

Directed Patrols (Close Patrols, Vacation Watches, etc.) – 36

Traffic Stops – 44

Permitting, Code Compliance & Willow Grove Camping & Keep Lake Dallas Beautiful

PERMITS –

- Processed 7 Permits including 3 accessory structures, 1 mobile home move-in, 1 sign, 1 hvac and 1 certificate of occupancy.
- Processed 5 contractor renewals.
- Confirmed Beverage/Liquor licenses for 2025 have been paid and licenses issued.
- Continued working with 5 businesses overdue to renew 2025 Health Permit.
- Processed 4 Open Record Requests
- Processed Linwood Community Room rental on 3/15/25 from 3p-8p.
- Processed Backflow Report for LCMUA
- Completed MS4 reporting containing Citywide cleanup data and Keep Lake Dallas Beautiful Adopt a Spot data from 2024.

CODE CASES –

- Currently working 8 cases.
- No Citations were issued.
- No Stop Work Orders were issued.
- 3 Complaints (Report a Concern) were received.

WILLOW GROVE PARK –

- Occupancy - (Friday, Saturday) RV = 60% and Primitive = 3%.
- Lake Level – Currently 520.43, up from last week at 520.12. (full pool = 522 ft)
- Boat Ramp, Courtesy Dock and Fishing Pier – Open for business.
- Pavilion - Not rented this weekend.

KEEP LAKE DALLAS BEAUTIFUL –

- Worked illegal dumping case on Adolphus Avenue. Trash was located adjacent to the watershed.