



212 Main Street · Lake Dallas, Texas 75065 · (940) 497-2226 Office · (940) 497-4485 Fax

MEMORANDUM

TO: Mayor & City Council

FROM: Luke B. Olson, City Manager

SUBJECT: Weekly FYI

DATE: January 31, 2025

Carlisle Drive

The City of Lake Dallas and the Town of Hickory Creek are working together on the Carlisle Rd. Project. Hickory Creek will be the main point of contact for the project. There is an Open House/ Town Hall meeting scheduled for **February 5th from 5:30-7:00 pm at Hickory Creek Town Hall at 1075 Ronald Reagan Ave, Hickory Creek, TX 75065**. Engineers will be there to answer your questions regarding the project.

Upcoming Planning and Zoning Meeting

Ace Hardware and 312 Main Street will be going to the February 20th Planning and Zoning Meeting.

Grant Funding

McAdams the cities Engineering firm has a grant writing area on staff now out of their North Carolina office. I had a call with them to go over projects the City of Lake Dallas could use additional funds on to move projects further along. They will be developing a Matrix for me and where we can use those grants.

Stormwater Management Program (SWMP or MS4)

McAdams and City Staff are finalizing our permit application for the next 5 years with TCEQ on Stormwater management. This is a state requirement, and we must have a plan/timeline for items the state will require moving forward. McAdams Engineering and I will do an update on the requirements at a February Council Workshop.

Audit

The auditor has been here this week. We should have the audit presented in March to City Council.

Financials

The 2023-2024 financial statement will be distributed to the City Council next week. Vicki, our consultant, will include a letter or memo outlining the issues encountered with the financials, as well as the challenges faced by both Van and Vicki in reconciling the bank statement. These difficulties contributed to the delays in finalizing accurate financials.

W2 and 1099

Finance has sent out all the documents and filed with the IRS this week.

Updates to Council Chambers, Library, and Conference Room

Upgrades that were approved in December last year will begin on Tuesday. We are having to move Court to the Community Room as the room still will not be completed. We have also moved the CDC meeting to the following Monday. There was a lot of old wiring that was in the ceiling that had to be removed. Once completed at City Hall they will move to the library.

Citywide Security Updates for City owned Facilities

Aerowave should be starting next week at City Hall with the camera system and door lock systems. Then they will move on to another city facility.

Police

Calls for Service – 47

Self-Initiated – 43

Arrests – 1

Top 10 Calls For Service:

Follow-Up Investigation – 7

Traffic Accident – 5

Welfare Concern – 5

Suspicious Activity – 4

Meet Complainant – 4

Alarm – 3

Noise Complaint – 3

Disturbance – 1

Assault – 1

Overdose – 1

Directed Patrols (Close Patrol, Vacation Watch, etc.) – 34

Traffic Stops – 42

Permitting, Code Compliance & Willow Grove Camping & Keep Lake Dallas Beautiful

PERMITS –

- Processed 12 Permits including 1 ROW, 4 Health Permits, 2 garage sale, 3 water heaters, 1 solar and 1 Liquor/Beverage license.
- Processed 9 2025 Willow Grove Parking Pass Permits. 57 permits have been issued so far in 2025.
- Accepted and submitted for Plan Review a remodel application for 206 Gotcher. Plan review/approval & seal typically takes 10 business days.
- Continued assisting new business attempting to obtain their Certificate of Occupancy (name change only) to operate restaurant at 304 Swisher.

- Assisted applicant with rental of Linwood Community Room on 3/15/25. Note: The Community Room is unavailable to rent in April, May, June due to upcoming elections and lack of staffing availability which requires an employee building attendant.
- Continued efforts to reorganize, file and scan old permitting documentation.

CODE CASES –

- Currently working 9 cases.
- No Citations were issued.
- No Stop Work Orders were issued.
- No Complaints (Report a Concern) were received.

WILLOW GROVE PARK –

- Occupancy - (Friday, Saturday) RV = 53.3% and Primitive = 0%.
- Lake Level – Currently 520.12, up from last week at 519.72. (full pool = 522 ft)
- Boat Ramp, Courtesy Dock and Fishing Pier – Open for business.
- Pavilion - Not rented this weekend.

KEEP LAKE DALLAS BEAUTIFUL –

- Began preparation of litter/trash collection data for annual MS4 reporting. This is comprised of information from several events that occurred during 2024 including the two City Wide cleanups, Adopt a Spot cleanups, I-35 frontage road cleanups and cleanups at Willow Grove Park.
- LDHS Student Council completed cleanup of Willow Grove Park and Thousand Oaks Park.
- Delivered 69.7 pounds of bags for the Bags to Benches Program. So far in the collection period of Oct24-Sept25, 440 pounds have been collected.