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MEMORANDUM

TO: Mayor & City Council

FROM: Luke B. Olson, City Manager

SUBJECT: Weekly FYI

DATE: December 13, 2024

Senior Luncheon

The Senior Luncheon was a great event. Council members and staff were able to help and enjoy with the festivities.

City Council Meeting Update: Federal COVID (SLFRF) Funds Allocations

Last night, the City Council met and approved several important initiatives for the final use of our Federal COVID (SLFRF) Funds. These projects are now set to begin planning and implementation. The following items were passed:

1. **Full Reconstruction of Soccer/Playing Fields:** The City will undertake a complete reconstruction of the soccer/playing fields, including the installation of new wells to support an upgraded sprinkler system. This project will also include the installation of fresh sod covering approximately 4.5 to 5 acres of sports field-quality turf, designed to withstand heavy use.
2. **Security Upgrades for City Facilities and Parks:** The City Council approved the addition of enhanced security measures across all city facilities and parks.
3. **Upgrades to City IT Infrastructure:** Significant improvements will be made to the City's IT infrastructure, including upgrades to the Council Chambers, Conference Room, and the Library.
4. **Installation of Water Wells for Irrigation:** The Council approved the installation of two water wells at City Park and the surrounding areas, ensuring better irrigation capabilities for the park.
5. **Tyler Technology Merchant Services Package:** The final component of the Tyler Technology package was approved, which includes the integration of merchant services. This consolidation will reduce the number of credit card service providers from five to two, while also integrating with the Tyler Technology Finance System currently under development. This will streamline processes for staff and improve reconciliation efforts.
6. **CivicPlus Streaming Platform for City Council Meetings:** A contract with CivicPlus was approved to utilize their platform for streaming City Council meetings on the City's website, ensuring greater accessibility for residents.

These projects are an exciting step forward for our community and will bring tangible benefits to residents and city operations.

Special Thank you

We would like to extend a special thank you to the Public Works Department for their hard work in installing the Christmas decorations along Main Street and decorating our community Christmas tree. Every member of the team played a vital role in making this possible, and their efforts have truly brightened the holiday season for all. Their dedication and excellent workmanship are greatly appreciated.

General Holiday Items

We ask everyone please make sure vehicles and other property are locked up at night.

Packages, please make sure that you bring them in from your front porch as quickly as possible. Sometimes your employers may allow the packages to be delivered to your place of employment, check with them. If they are Amazon packages there is about 8 Amazon Lockers around the area. The closest one being Alsup's on Main Street here in Lake Dallas. I do believe there is also an Amazon Pickup Counter at Whole Foods in Highland Village.

If you are going to be out of town for Christmas remember we have the Vacation Watch Program ([Link to Form](#))

The City of Lake Dallas wants everyone to have a safe Christmas month.

Library Roof

The Library roof repairs are complete. There are several other items which will need to be fixed within the building over the coming weeks.

Signage around Town

This will be an ongoing project

Public Works over the next couple of weeks will be looking at faded signs to replace. Staff will also be fixing leaning poles for signs also.

Incode Software

On Going Project

Finance, Court, and several staff members are preparing documents for Incode. These are the background documents and additional questions about our current system.

Road Project Lists

McAdams Engineering and I are working on updating project progression. A couple of projects came up that required the engineer and I to focus on.

Financials

Staff is working on reconciliations still; we are now in September. Things seem to be moving forward quickly now.

General Items

- Working on City Council reports.

- Setup meeting with Adams Engineering to go over the Storm Water Protection Plan that the Texas Commission on Environmental Quality requires us to have in place for the city.
- I attended the Friends of the Library meeting.
- Executed the annual agreement for the North Texas Library Consortium.
- Auditors will be on site tentatively the end of January.

Police

Calls for Service – 83

Self-Initiated – 61

Arrests – 4

Top 10 CFS:

1. *Meet Complainant – 19*
2. *Follow-Up Investigation - 10*
3. *Disturbance - 7*
4. *Traffic Accident - 7*
5. *Welfare Concern – 6*
6. *Theft - 4*
7. *Agency Assist - 3*
8. *Noise Complaint - 2*
9. *Burglary - 1*
10. *Robbery - 1*

Directed Patrols (Close Patrol, Vacation Watches, etc.) – 44

Traffic Stops – 41

Code Compliance & Willow Grove Camping & Keep Lake Dallas Beautiful

CODE CASES –

- Currently working 15 cases.
- No Citations were issued.
- No Stop Work Orders were issued.
- No Complaints (Report a Concern) were received.

ACTIVITIES –

Code Compliance Officer

- Participated in cross training for processing and issuance of Permits.
- Processed and delivered Certificate of Occupancy and conducted Meet and Greet with new business FX Analytics/FireShield operating at 703 Main.
- Processed and delivered 2025 Health Permit to Sushi Box.
- Processed one Open Records Requests.

WILLOW GROVE PARK –

- Occupancy - (Friday, Saturday) RV = 73.3% and Primitive = 3%.
- Lake Level – Currently 518.70, down from last week at 518.71. (full pool = 522 ft)
- Boat Ramp, Courtesy Dock and Fishing Pier – Open for business.
- Pavilion - Not rented this weekend.

KEEP LAKE DALLAS BEAUTIFUL –

- Thousand Oaks Rock Garden Reminder - Day Two is tentatively scheduled for Saturday, December 21st. Work schedule includes custom sign installation, bench installation, staining of fence, final cleanup and photo op.