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MEMORANDUM

TO: Mayor & City Council

FROM: Luke B. Olson, City Manager

SUBJECT: Weekly FYI

DATE: November 15, 2024

Merry on Main

Public Works staff has been busy this week with installing Christmas Decorations for Merry on Main. Merry on Main is December 7, 2024

City-wide cleanup

City-wide cleanup is this weekend November 16th from 8 am to Noon at City Park.

Library (On Going Project)

The light fixtures in the Library are being replaced as many of them had electrical issues of different varieties. Public Works and Roofing Company are working on a solution for the leaking roof. It appears the seals around the screws for the roof have deteriorated. Once this issue is fixed we will replace the ceiling tiles that are water stained.

State and Local Fiscal Recovery Funds

Staff presented multiple items at the Thursday Night Council meeting for projects which can be completed with SLFR Funds. Staff is finalizing the quotes and will be bringing the final documents to the December 12, 2024 meeting. These projects range from security systems, park upgrades to playing fields, software conversions, and several other items.

Council Meeting

Working with staff on receiving initial quotes on items for presentations. Council approved Polaris for Police Department. We are executing the purchase order and moving forward.

Signage around Town

This will be an ongoing project

Public Works over the next couple of weeks will be looking at faded signs to replace. Staff will also be fixing leaning poles for signs also.

Officer Leeds

Officer Leeds was the recipient of the Lake Cities Chamber of Commerce and Ciera Bank First Responder of the Month and received the award at the Lake Cities Chamber of Commerce monthly luncheon. We want to thank her for her continued service and dedication to the citizens of Lake Dallas.



Incode Software

****On Going Project****

Finance, Court, and several staff members are preparing documents for Incode. These are the background documents and additional questions about our current system.

Road Project Lists

*****McAdams Engineering and I are working on updating project progression below.*

I have attached a chart of projects. Below is a list of some of the percentages of road projects and where they stand. I am working with Michael Cox to get a granular of where each one is in the process.

- Dobbs / Corinth / Binkley Barfield
 - Kickoff meeting was on 10/2/24.
- Shady Shores north of Swisher / Denton County / Halff
 - 90% complete with bridges and street approaches to bridges
 - Just beginning the design work for the rest of roadway
- Carlisle / Hickory Creek / Halff
 - 50% of plans completed, working on scheduling a Town Hall with Hickory Creek to go over plans with residents impacted by the project.
- Hundley / Lake Dallas / McAdams
 - Early 60% design stage
- Shady Shores south of Swisher / Lake Dallas / McAdams
 - Early 60% design stage

Financials

Staff is working on reconciliations still; we are now finishing up July and starting into August. This has been a tedious process, but we are getting closer to bringing our financials up-to-date.

General Items

- Working on City Council agenda items.

- Obtaining pricing on City Park upgrades.
- Reviewing other alternatives on live streaming council and board meetings.

Police

Calls for Service – 72

Self-Initiated – 79

Arrests – 1

Top 10 Calls For Service:

1. *Suspicious Activity – 14*
2. *Meet Complainant – 10*
3. *Traffic Accident – 10*
4. *Welfare Concern – 8*
5. *Disturbance – 5*
6. *Noise Complaint – 5*
7. *Follow-Up Investigation – 2*
8. *Assault – 1*
9. *Burglary – 1*
10. *Theft – 1*

Directed Patrols (Close Patrol, Vacation Watch, etc.) – 70

FATE Team Warrant Operations – 1

Traffic Stops – 90

Code Compliance & Willow Grove Camping & Keep Lake Dallas Beautiful

CODE CASES –

- Currently working 28 cases.
- No Citations were issued.
- 1 Stop Work Order was issued
- No Complaints (Report a Concern) were received.

Code Compliance Officer

- Was out of the office Monday 11/11 in observance of Veterans Day.
- Installed City Wide Cleanup signage throughout the city. Event is scheduled on Saturday 11/16 at City Park from 8am – 12noon. Residents are encouraged to “Chunk Your Junk”. Services include Bulk Disposal, Household Hazardous Waste, Shredding, E-Waste and Tire collection (2 tires-no rims).
- Requested replacement of sign kiosk at the intersection of Lakeview and Lakeview West.
- Identified 12 properties not subscribed to Republic trash/recycle services, a requirement of Lake Dallas ordinance 86-37(d). Residents were notified.
- Assisted Ashleye Village with information related to wind/sail sign advertising.

- Conducted weekly litter abatement along Shady Shores Road. Per ordinance 86-1, littering is prohibited.

WILLOW GROVE PARK –

- Burn Ban – Denton County issued a 100% burn ban on 10/29. Use of grill stations and fire pits is prohibited.
- Rutting Season – Multiple deer have been observed at Willow Grove Park.
- Occupancy - (Thursday, Friday, Saturday, Sunday) RV = 91.6% and Primitive = 5%.
- Lake Level - currently 519.09, down from last week at 519.24. (full pool = 522 ft)
- Boat Ramp, Courtesy Dock and Fishing Pier are open.
- Pavilion - Not rented this weekend.

KEEP LAKE DALLAS BEAUTIFUL –

- Thousand Oaks Rock Garden – City Staff, an Eagle Scout candidate and local resident artist have scheduled a workday on Saturday, 11/23 from 8a-2pm. Project includes rehab of existing Rock Garden, addition of new rocks, repair and staining of fence, installation of new plants and installation of new concrete pad and park bench (earned through our Bags to Benches Program).
- Adopt a Spot – Lake Cities HOPE conducted a cleanup at the S. Lake Dallas Drive Monument. Lake Dallas Wildlife conducted a cleanup along S. Lake Dallas Drive between Carlisle and Hundley.