



212 Main Street · Lake Dallas, Texas 75065 · (940) 497-2226 Office · (940) 497-4485 Fax

MEMORANDUM

TO: Mayor & City Council

FROM: Luke B. Olson, City Manager

SUBJECT: Weekly FYI

DATE: October 25, 2024

Dobbs Road

Staff is working with Corinth on getting right-of-entry onto a couple of properties for surveying and other items. We currently have 4 of the 6 properties right-of-entry entry documents have been executed.

Seal Coating

****NEW****Rescheduled...The product which Property Paving uses was supposed to be in this past week. The product is on backorder and Property Paving is currently waiting for the material. The material should be in soon. Property Paving is anticipating starting on the week of 11/4/2024 as the product should be to them by then.

The roads that will be impacted are:

- Goliad St.- From Main St. to Sycamore St.
- Alamo St.- From Main St. to the Dead End
- Market St.- From Falcon St. to Gotcher Dr.
- Sycamore St.- From Alamo St. to Falcon Dr.
- Falcon St.- From Main St. to Sycamore St.
- Crest St. – From Lakeview Dr. to Lake Dr.
- Galbraith St.- From Lakeview Dr. to Wilson St.
- Wilson St.- From Galbraith St. to Nick St.
- Bishop Ct.- From King’s Manor Rd. to the Dead End
- Lake Vista Dr.- From Shady Shores Rd. to Pecan St.
- Lake Dr.- From Lakeview Dr. to Shore Dr.
- Nick St.- From Wilson St. to Marina St.

If you have any questions, please feel free to contact Public Works at: (940) 497-2226 ext.501

Training

Van Vaughn our Finance Director is signed up for GFOAT to get additional training. He will be attending this at the end of October.

I am working on getting scheduled for my Public Funds Investment Act training. I was looking forward to do this around December time frame. Since I am new to the City, I am required to complete 10 hours, which is typically a two day class. Then subsequent training (every 2 years) is only 8 hrs.

Painting

City Hall Painting is 100 percent complete and looks amazing.

Delineators For I-35 Frontage Road

The delineators have been installed. A couple of them have been hit but so far are holding up.



Street Website Page

Staff will be developing a page on the City of Lake Dallas website that will have up-to-date information on street projects. This will allow the City of Lake Dallas to link multiple updates across our platforms and takes everyone to one centralized location. We believe one centralized hub is the best avenue and anyone can link too it. This is on our staff list to complete within the next couple of weeks.

City Council Meeting Minutes

Mrs. Delcambre is working on getting the minutes the last couple will be on the November agenda.

Incode Software

The kickoff was this past Thursday. There will be 6 phases to the project. The initial phase is background, getting information on IT and other systems that will be interacting with the system. We are also setting timelines and meetings to go over the implementation schedule and training during this phase.

Road Project Lists

I have attached a chart of projects. Below is a list of some of the percentages of road projects and where they stand. I am working with Michael Cox to get a granular of where each one is in the process.

- Dobbs / Corinth / Binkley Barfield
 - Kickoff meeting was on 10/2/24
- Shady Shores north of Swisher / Denton County / Halff
 - 90% complete with bridges and street approaches to bridges
 - Just beginning the design work for the remainder of roadway
- Carlisle / Hickory Creek / Halff
 - ***Roughly 50% plans complete***
- Hundley / Lake Dallas / McAdams
 - Early 60% design stage
- Shady Shores south of Swisher / Lake Dallas / McAdams
 - Early 60% design stage
- Lake Dallas / Lake Dallas / McAdams
 - Project on hold
- Swisher / Lake Dallas / McAdams
 - Project on hold

Financials

Staff is working on reconciliations still; we are now finishing up May and starting into June. Everyone is working hard to complete these properly.

General Items

- Review SLFR fund uses.
- Working with McAdams on receiving a price quote for a Capital Improvements Plan specifically for drainage. This would set out a multi-year project list and use the data from the Drainage Study.

Police

Calls for Service – 101

Self-Initiated – 32

Arrests – 2

Top 10 Calls For Service

1. Suspicious Activity – 17
2. Meet Complainant – 17
3. Welfare Concern – 12
4. Disturbance – 9
5. Follow-Up Investigation – 9
6. Theft – 4
7. Traffic Accident – 3
8. Animal Complaint – 3
9. Reckless Driver – 2
10. Burglary – 1

Directed Patrols (Close Patrol, Vacation Watch, etc.) – 19

Traffic Stops – 58

Code Compliance & Willow Grove Camping & Keep Lake Dallas Beautiful

CODE CASES

- Currently working 18 cases.
- No Citations were issued.
- No Complaints (Report a Concern) were received.

Code Compliance Officer

- Processed one open records request.
- Assisted Police with design and procurement of custom banner for future events.
- Visited with owners of permitted Food Trucks operating at 311 Hundley and 631 S. Lake Dallas Drive to ensure their understanding of requirements for operation.
- Removed multiple illegal bandit signs from ROW.
- Ordered trash carts from Republic for 10/30 Trunk or Treat event.
- Abated tree limbs hanging over ROW along Texas Oak Trail in Thousand Oaks subdivision.
- Provided information to resident conducting Garage Sale without permit on Addison Street.
- Ordered replacement wrap for kiosk at Willow Grove Park.

WILLOW GROVE PARK –

- Occupancy for the upcoming weekend (Saturday, Sunday) RV = 100% and Primitive = 0%.
- Lewisville Lake level is currently 519.42, down from last week at 520.05. (full pool = 522 ft)
- The Boat Ramp, Courtesy Dock and Fishing Pier are open.
- The pavilion is rented this Sunday between 11am-2pm.

KEEP LAKE DALLAS BEAUTIFUL –

- Staff dropped off another 52.09 pounds of plastic bags for the Bags to Benches Program. 893 pounds to go to earn a sixth bench.
- Team Carradine completed litter cleanup along Shady Shores between Overly and Hundley.
- Staff received custom made Litter Capture Device. The current plan is for Public Works team and Code Compliance to install in the coming weeks. Install location is at the watershed entrance near Swisher and the Jackson Ranch subdivision.

