



# **City of Lake Dallas**

**Annual Budget  
Fiscal Year 2021-22**

# Adopted Annual Budget Fiscal Year 2021-2022

AS APPROVED BY THE MAYOR AND CITY COUNCIL

In accordance with Texas Local Government Code 102.007

**This budget will raise more total property taxes than last year's budget by \$83,957 which is a 2.42% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$15,736.**

The members of the governing body voted in the adoption of the budget as follows:

For: Mayor Pro Tem Charlie Price  
Councilmember Megan Ray  
Councilmember Cheryl McClain  
Councilmember Adam Peabody

Against: None

Present and not Voting: Mayor Andi Nolan

Absent: Councilmember Brian Bailey

## Property Tax Rate Comparison

	<u>Fiscal Year 2020-2021</u>	<u>Fiscal Year 2021-2022</u>
Property Tax Rate	\$0.642060 / \$100	\$0.614123 / \$100
No New Revenue Rate (Effective)	\$0.605546 / \$100	\$0.601281 / \$100
Voter Approval Rate (Rollback)	\$0.650778 / \$100	\$0.614123 / \$100
Debt Tax Rate	\$0.083260 / \$100	\$0.055783 / \$100
Maintenance & Operations Tax Rate		

**Municipal Debt Obligation supported by property tax: \$671,794**

## FY2021-2022 Annual Budget Table of Contents

	Page
Transmittal Letter .....	3
Organization Chart .....	6
Elected Officials .....	7
Management Staff .....	8
Boards and Commissions .....	9
Budget Calendar .....	10
Summary of all Funds .....	11
Personnel .....	12
Approved Supplemental Requests .....	12
<b>General Fund</b> .....	<b>13</b>
Budget Summary .....	14
Overview of General Fund Revenues .....	15
Overview of General Fund Expenditures .....	16
<b><i>General Fund Departments</i></b>	
City Council .....	17
Administration .....	18
Municipal Court .....	21
Tourism .....	23
Development Services .....	24
Police .....	27
Animal Services .....	30
Street and Drainage .....	32
Parks and Facilities .....	35
Library .....	37
<b>Debt Service Fund</b> .....	<b>40</b>
<b>Special Revenue Funds</b> .....	<b>52</b>
Street Maintenance Sales Tax Fund .....	53
Hotel Occupancy Tax Fund .....	55
Court Technology Fund .....	57
Court Security Fund .....	59
LEOSE Fund .....	61
Child Safety Fund .....	63
Juvenile Case Manager Fund .....	65
Forfeiture/Seizure Fund .....	67
Kids N Cops Fund .....	69
Willow Grove Park Fund .....	71
Animal Rescue Fund .....	73
Library Donation Fund .....	75
Park Improvement Fund .....	77
Violence Against Women Grant Fund .....	79
<b>Capital Projects Fund</b> .....	<b>81</b>
<b>Community Development Corporation</b> .....	<b>83</b>
<b>Capital Improvement Program</b> .....	<b>85</b>
<b>Budget Ordinance</b> .....	<b>93</b>
<b>Tax Ordinance</b> .....	<b>96</b>





August 27, 2021

To the Honorable Mayor, City Council and Citizens:

It is my pleasure to present the City of Lake Dallas Fiscal Year 2021-22 Budget. This budget fulfills the City of Lake Dallas Home Rule Charter and provides operational and financial plans for the fiscal year beginning October 1, 2021 and ending September 30, 2022. This budget has been developed to allocate available resources to accomplish the goals and objectives of the City Council and City Boards and Commissions.

With the world-wide pandemic, COVID-19, we are all aware of the uncertain times we are living in. City staff worked hard to balance the budget in these times of economic uncertainty. While we anticipate a degree of reduction in some taxes and various fees, we have developed a fiscally prudent plan to offset those losses while providing a wide range of quality public services for our growing community.

In preparing the FY2021-22 budget, the goals include: providing an equitable and affordable compensation plan for all employees, maintaining appropriate staffing levels, continuing to provide existing services for our citizens; updating the capital improvement plans; and maintaining a fund balance level in accordance with the city's fiscal policies.

The adopted budget for fiscal year 2021-22 totals over \$7.9 million, with about \$5.8 million budgeted in General Fund and the balance in other funds.

Highlights of the budget include:

- Lower total property tax rate from \$0.64206 per \$100 of assessed valuation to voter approval tax rate at \$0.614123 per \$100 assessed value. This is more than 2.79 cents or about 4.35% tax rate decrease.
- Increase in license and permits to \$274,100 for anticipated developments.
- Fines and fees are projected to decrease due COVID pandemic.
- The full-time equivalent (FTE) will increase from 39.5 to 40 with a full-time Public Works employees converted from seasonal employee, \$25,000.
- There are no cuts in programs or services to citizens.
- A new interlocal agreement with City of Corinth for police services feasibility study, \$75,000.
- A new interlocal agreement for Dobbs Road project \$48,670.
- Capital expenditures include building/facilities, \$410,500 park improvements \$41,000, information technology \$44,500, and fleet replacement \$31,491.
- Fire contract with City of Corinth will increase from \$979,605 to \$1,310,607.
- Salary increases of 2% for all employees and salary adjustments up to \$3 per hour for certain employees according to the salary study, \$187,495.
- Debt service payments of \$671,794.

## **General Fund**

### Revenues

The General Fund revenues are estimated at \$5,636,501 which represents an increase of 4.7% from the previous year's budget. Additional property tax revenues of \$255,022 which is an 8.5% increase from last year's budget, will be realized from increased values and new properties. A small increase in Sales Tax and Franchise Fees are predicted. Licenses & Permits will significantly increase from \$105,130 to \$274,100 (161%) due to projected numbers of new building and other permits. Charges for services, intergovernmental revenue and Other Revenues are predicted to be lower due to lower activities as side effects of COVID.

### Expenditures

Operating expenditures for General Fund are estimated at \$5,783,111 which represents an increase of 5.2% from the from the previous year's budget. This increase is primarily attributed to the employee compensation package and fire contract. A 2% salary increase for all employees is included in the budget. There is also an equity adjustment with a \$3 per hour cap for employees whose salary is below the market range. The fire contract with City of Corinth increased 33.8% from \$979,605 to \$1,310,607. The city has anticipated the increase and has set aside resources to pay for the increase. Other significant items include an interlocal agreement with City of Corinth for Police Service Feasibility Study with a cost of \$75,000. The city also realized a saving of delaying the hiring of Police Chief and a police officer with a saving of about \$150,000. In addition, the city will enter another interlocal agreement with City of Corinth, City of Shady Shores for the Dobbs Road project. The city portion for this project will cost \$48,670.

## **Debt Service Fund**

Total Debt Service Payments for FY2022 total \$671,794 with \$517,266 from Property Tax and \$154,528 from Lake Dallas Community Development Corporation. The total outstanding debt for the City as of October 1, 2021 is \$4,085,000.

## **Special Revenue Funds**

The city has fourteen special revenue funds with total revenues of \$495,856 and total expenditures of \$614,342 for FY2022. All revenues received from the special revenue funds are for specific purpose and expenditures are dedicated and may only be spent on certain, statutorily defined purposes. The total ending fund balance as of September 30, 2022 is estimated at \$380,787.

## **Capital Projects Fund**

The Capital Projects Fund is dedicated to projects that will pay for utilizing bonds proceeds from previous bond elections. The last bond issued was in 2019. On-going projects are Public Work Complex, City Hall Foundation and Parking Lots. Original budgets for these projects are

\$365,000 for Public Works Complex, \$135,000 for City Hall Foundation and \$100,000 for Parking Lots.

### **Community Development Corporation**

The Community Development Corporation budget is also included in this budget document. Projected revenues for FY2022 are \$415,300 and expenditures are at \$466,332. Fund balance at the end of FY2022 is estimated at \$345,556.

The City of Lake Dallas budget document is the city's most comprehensive annual document concerning planned programs, operations, and budgetary policies that influence the fiscal state of the city. The budget is the most important working and planning tool used by the City Council and staff to determine and communicate the desired levels of service, maintenance, and infrastructure determined by the City Council to be necessary for the community.

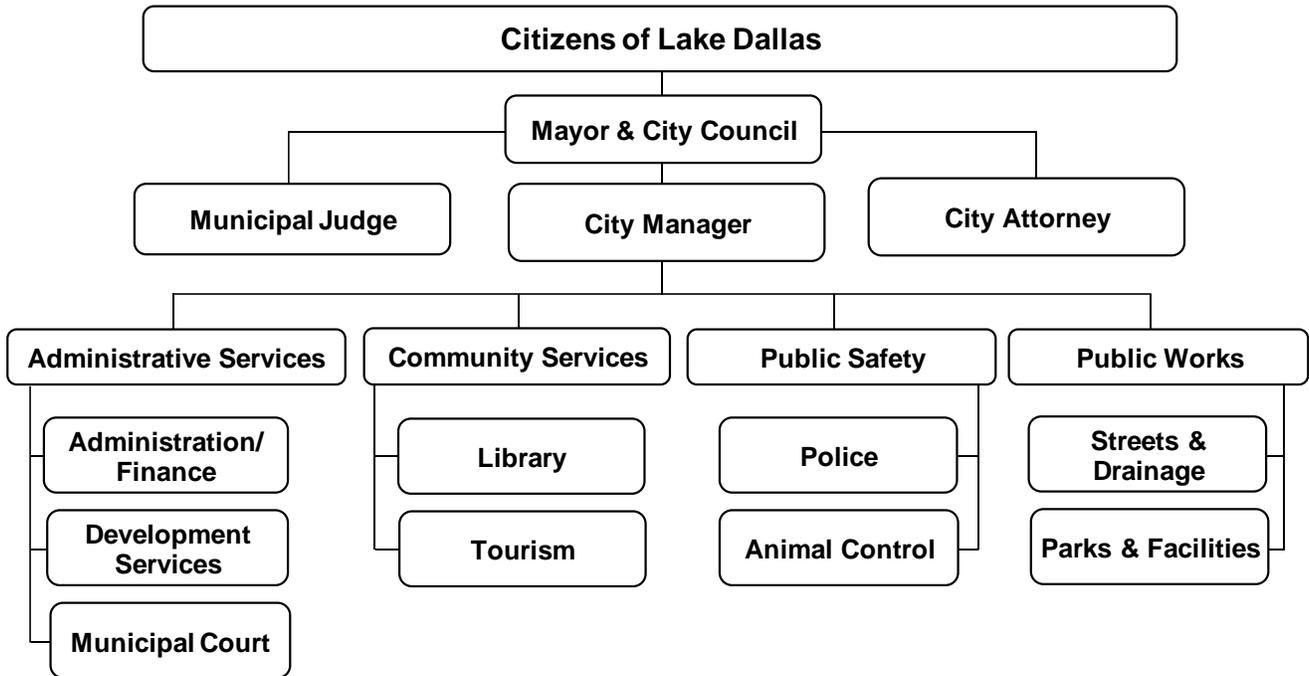
I would like to thank the members of the Lake Dallas City Council for their hard work and dedication to the citizens of Lake Dallas, and for the input into the preparation this budget. I also want to express my appreciation to the staff for all their research and input into the preparation of this document. With City Council's support and dedication of our talented staff, I am confident that we will ensure that quality services are provided to the citizens of Lake Dallas.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Wilson". The signature is fluid and cursive, with a prominent initial "M" and a long, sweeping underline.

Michael Wilson  
Interim City Manager

# City of Lake Dallas Organization Chart FY2021-22



# City of Lake Dallas Elected Officials

Andi Nolan, Mayor  
Term expires May 2022  
[anolan@lakedallas.com](mailto:anolan@lakedallas.com)

Megan Ray, Council Member Place 1  
Term expires May 2024  
[mray@lakedallas.com](mailto:mray@lakedallas.com)

Brian Bailey, Council Member Place 2  
Term expires May 2022  
[bbailey@lakedallas.com](mailto:bbailey@lakedallas.com)

Cheryl McClain, Council Member Place 3  
Term expires May 2024  
[cmccclain@lakedallas.com](mailto:cmccclain@lakedallas.com)

Charlie Price, Council Member Place 4  
Term expires May 2022  
[cprice@lakedallas.com](mailto:cprice@lakedallas.com)

Adam Peabody, Council Member Place 5  
Term expires May 2024  
[apecabody@lakedallas.com](mailto:apecabody@lakedallas.com)

# **City of Lake Dallas Management Staff**

**Interim City Manager**

**Michael Wilson**

**City Secretary**

**Codi Delcambre**

**Director of Community Development**

**Angela Manglaris**

**Interim Director of Finance**

**Jennifer Fung**

**Director of Library Services**

**Rachel Hadidi**

**Police Chief**

**Vacant**

**Public Works Superintendent**

**Layne Cline**

**Community Development Coordinator**

**Lancine Bentley**

**Animal Services Manager**

**Cynthia Uber**

# City of Lake Dallas

## Boards and Commissions

### **The City of Lake Dallas Animal Shelter Advisory Board**

The city is required by the State of Texas to have an Animal Advisory Board to assist the city in complying with the standards for animal shelters as contained in V.T.C.A. and the Health and Safety Code. The Advisory Board must meet no less than three times a year. The Advisory Board must also have one licensed veterinarian, one city official, one person whose duties include the daily operation of an animal shelter, and one representative from an animal welfare organization.

### **Board of Appeals**

The purpose of this board is to hear testimony of terminated city workers as well as hearing charges of corruption, discrimination, abuse of power, or abuse of policies from active city workers or citizens.

### **Board of Adjustment**

Members of this board meet at the call of the chairperson within 30 days of receipt of written notice from anyone aggrieved as a result of the refusal to issue a building permit or an administrative decision made by the City Building Official.

### **Community Development Corporation**

The Community Development Corporation (CDC) was created in January 2003 to foster improvements in the commercial areas of the city and to enhance the quality of life in the city, and functions as a tool to attract new businesses and residents.

### **Parks and Recreation Board**

The Parks and Recreation Board is an advisory body to the City Council on the planning and development of parks and recreational facilities and the regulations governing their use.

### **Keep Lake Dallas Beautiful Committee**

The Parks and Recreation Board serves as the Keep Lake Dallas Beautiful Committee, which serves as an advisory body to the City Council on planning, development and implementation of litter abatement and aesthetic improvement policies.

### **Planning & Zoning Commission**

The Planning and Zoning Commission is an advisory body to the City Council that makes recommendations regarding the administration of the zoning ordinance, the development of the comprehensive plan for the physical development of the City. Other duties include regulating zoning and ordinance amendments and platting.

# Budget Calendar FY2021-2022

<b>Date</b>	<b>Day</b>	<b>Description</b>
Before May 2021		Budget Manual to Departments
May 1, 2021	Friday	Primary Appraisal Roll due from DCAD
May 4 - 6, 2021		Meetings with Finance Director and City Manager regarding budget processes
May 15, 2021	Saturday	Budget Workshop with City Council (Current Trends, Goals of Council)
May 17 - June 4, 2021		Meetings with Department Heads and Finance Director and City Manager regarding budget requests
June 10, 2021	Thursday	Budget Workshop with City Council (Overview, Employee Compensation, Administration, Library)
June 24, 2021	Thursday	Budget Workshop with City Council (Public Safety including Fire Contract)
July 8, 2021	Thursday	Budget Workshop with City Council (Public Works, Community Development, Development Services)
July 22, 2021	Thursday	Budget Workshop with City Council (if needed)
July 24, 2021	Saturday	Certified Appraisal Due from DCAD
August 4, 2021	Wednesday	City Manager Sends Adopted Budget to City Council
August 9, 2021	Monday	Send notice to newspaper for public hearings: Tax Rate and Budget Hearing (At least 5 Days prior to public hearing on Tax Rate, County will send tax rate notice)
August 12, 2021	Thursday	Budget Workshop with City Council (Adopted Budget)
<b>August 26, 2021</b>	<b>Thursday</b>	<b>Public Hearing on Budget and Tax Rate</b>
<b>August 26, 2021</b>	<b>Thursday</b>	<b>Adoption of Budget and Tax Rate</b>

## FY2021-2022 Budget Overview

### Summary of All Funds

Fund Title	Estimated Fund Balance 9/30/2021	Adopted Revenues FY2022	Adopted Expenditures FY2022	Estimated Fund Balance 9/30/2022
General Fund	\$2,615,699	\$5,636,501	\$5,783,111	\$2,469,088
Debt Service	190,343	481,934	671,794	483
Community Development Corp	396,588	415,300	466,332	345,556
Street Maintenance	118,073	207,630	261,000	64,703
Hotel Occupancy	38,699	10,020	36,858	11,861
Court Technology	21,230	5,080	12,000	14,310
Court Security	54,153	5,960	7,000	53,113
LEOSE Training	1,339	1,504	2,500	343
Child Safety	32,434	13,000	18,600	26,834
Juvenile Case Management	144,964	5,380	20,000	130,344
Forfeiture / Seizure	1,724	1,408	1,000	2,132
Kids N Cops	7,494	510	8,000	4
Willow Grove Park	58,615	120,060	120,802	57,873
Animal Rescue	6,148	18,008	18,000	6,156
Library Donations	12,134	4,010	4,000	12,144
Park Improvement	2,266	204	1,500	970
VAWA Grant	-	103,082	103,082	0
Capital Projects	382,550	300	380,000	2,850
<b>Total</b>	<b>\$4,128,922</b>	<b>\$7,029,891</b>	<b>\$7,915,579</b>	<b>\$3,243,598</b>

# Personnel

The full-time equivalents (FTE) will increase by 0.5 to 40 due to the reclassification of seasonal part time employee in Public Works Department to full time.

<b>STAFFING</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Actual FY 2021</b>	<b>Budget FY 2022</b>
Administration	4.0	4.0	4.0	4.0
Development Services	3.0	4.0	4.0	4.0
Toursim	0.0	0.0	0.0	0.0
Police*	17.0	17.5	17.5	17.5
Municipal Court	1.0	1.0	1.0	1.0
Animal Services	3.0	3.0	3.0	3.0
Streets & Drainage	4.5	4.5	4.5	5.0
Parks & Facilities	1.0	1.0	1.0	1.0
Willow Grove Park	0.5	0.5	0.5	0.5
Library	3.5	4.0	4.0	4.0
<b>Total</b>	<b>37.5</b>	<b>39.5</b>	<b>39.5</b>	<b>40.0</b>

## Approved Supplemental Requests

All Departments are required to submit a supplemental request form for anything that is not considered a routine item or is a one-time capital purchase for the following fiscal year. Below are the requests and the financial impact of the items that were approved for FY2022.

<b>Department</b>	<b>Request</b>	<b>Funded</b>
All Departments	Salary Increase 2% to \$3 Cap	\$187,495
Public Works	Public Works (Seasonal to Full Time)	25,000
Police	Digital Video Program	32,000
Police	Vehicle Lease - Tahoe	23,291
Public Works	Vehicle Lease - Ford F-250	8,200
	<b>Total Funded Supplemental Requests</b>	<b>\$ 275,986</b>

# General Fund

## Fund Description

The General Fund is the largest governmental fund and accounts for most of the financial resources of the general government. General Fund revenues include property tax, sales tax, licenses and permits, service charges and other types of revenue. The General Fund usually includes most of the basic operating services, such as fire and police protection, development services, street maintenance, library, parks and recreation and general government administration.

## Fund Narrative

During the budget process, the General Fund usually receives the most scrutiny from city staff, the city council, and the public. The attention is deserved because General Fund reflects most of the critical issues affecting the community, from establishing a tax rate to determining employee staffing and benefits. The following narrative reports the major aspects of the General Fund budget for both the concluding and new fiscal year. Operational accomplishments and goals are reported in the department narratives.

## Concluding Fiscal Year Performance

Revenues for FY2021 are estimated to be \$5,383,046. This is a decrease of \$19,985 or 0.37% when compared to the adopted budget. The amount also represents a decrease of \$345,003 or 6.02% below the FY2020 actual revenues. The decrease in FY2021 revenues is the result of lower than anticipated licenses and permits, charges for services, fines and fees and investment income. Revenues collected from property taxes and sales taxes are expected to be slightly above the budgeted amounts. Expenditures are expected to total \$5,495,633 in FY2021. With a slightly lower revenues and higher expenditures, the ending fund balance is estimated to be \$2,615,698 which is \$112,814 (4.13%) less than the adopted budget.

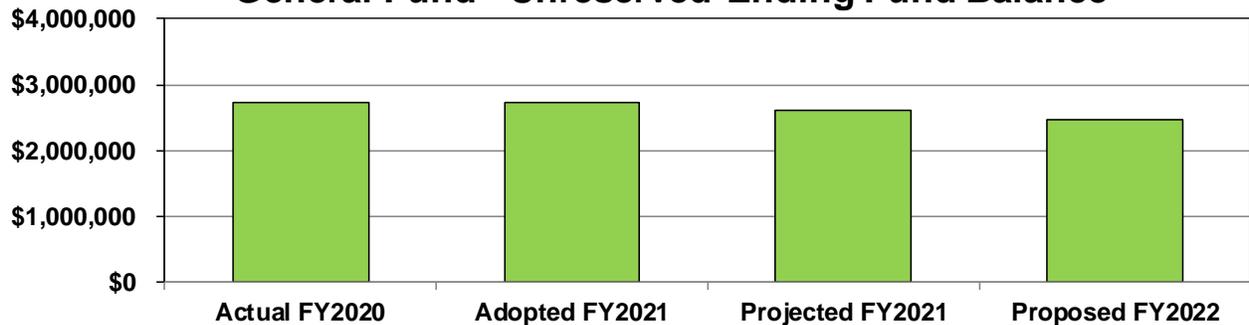
## FY2021-2022 Budget Narrative

There are two components that make up the City's ad valorem tax rate of \$0.614123 per \$100 of appraised value: operations & maintenance (\$0.55834) and debt service (\$0.055783). A tax rate of \$0.55834 is levied to generate revenues to fund the operations and maintenance activities budgeted in the General Fund. The revenue generated from this portion of the tax rate will increase in FY2022 to \$3,235,022. Sales taxes will slightly increase and franchise tax will slightly decrease. Licenses and Permits will increase to \$274,100 (161%) due to anticipated new developments. Expenditures will increase to \$5,783,111 (5.2%) mainly due to increase in Fire Contract and salary increase. Fund balance at the end of fiscal year is estimated at \$2,469,088 which is \$146,610 lower than FY2021. The estimated fund balance is about 42% of total expenditures which is above the established 25% reserve policy.

**GENERAL FUND  
BUDGET SUMMARY**

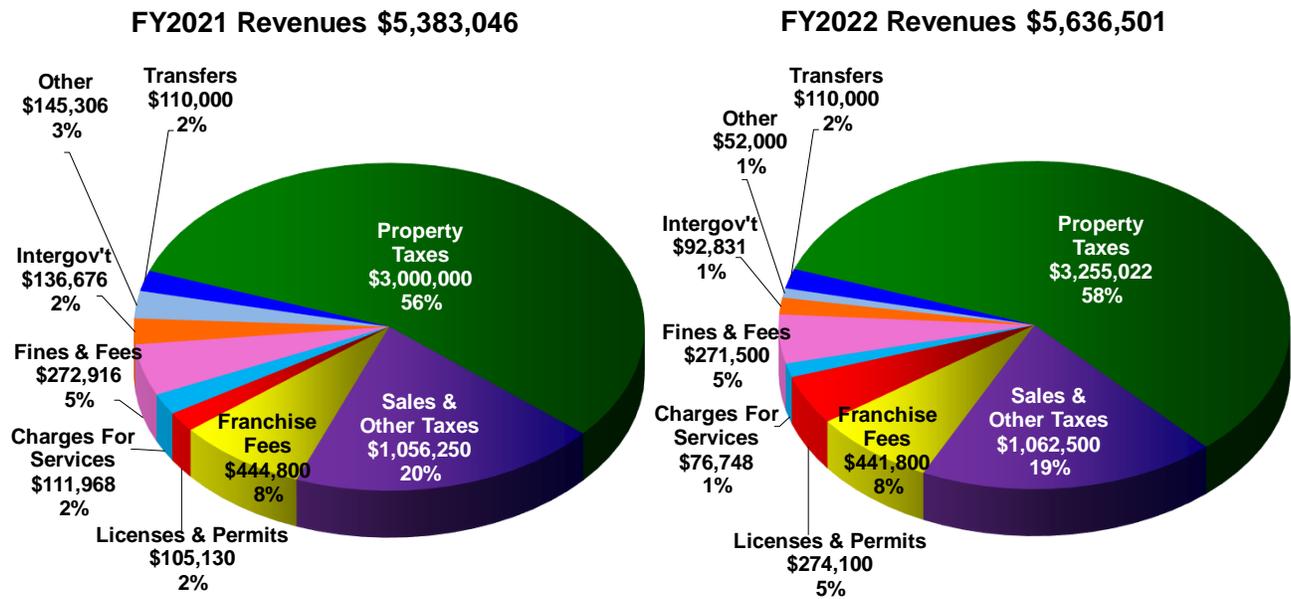
<b>FUND 01</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$1,868,099	\$2,728,285	\$2,728,285	\$2,615,698
<b>Revenues</b>				
Property Taxes	2,894,668	2,979,612	3,000,000	3,255,022
Sales & Other Taxes	1,081,238	1,043,750	1,056,250	1,062,500
Franchise Fees	448,595	429,800	444,800	441,800
Licenses & Permits	150,287	106,030	105,130	274,100
Charges For Services	75,712	102,848	111,968	76,748
Fines and Fees	398,475	316,000	272,916	271,500
Intergovernmental	366,445	94,831	136,676	92,831
Other Revenues	223,030	220,160	145,306	52,000
Transfers	89,601	110,000	110,000	110,000
<b>Total Revenues</b>	<b>5,728,050</b>	<b>5,403,031</b>	<b>5,383,046</b>	<b>5,636,501</b>
<b>Expenditures</b>				
Tourism	5,061	27,000	27,000	29,600
City Council	4,354	13,850	13,850	13,268
Development Services	274,159	366,035	324,377	375,293
Municipal Court	129,541	131,733	131,150	136,654
Administration	877,617	770,097	919,416	864,023
Fire	977,911	979,605	979,605	1,310,607
Police	1,646,097	1,906,534	1,900,534	1,842,684
Library	212,934	284,753	279,604	291,745
Animal Services	216,450	240,168	240,168	229,594
Parks & Facilities	118,341	141,690	148,689	97,462
Street & Drainage	405,397	541,339	531,239	592,181
<b>Total Expenditures</b>	<b>4,867,864</b>	<b>5,402,805</b>	<b>5,495,633</b>	<b>5,783,111</b>
<b>ANNUAL SURPLUS / (DEFICIT)</b>	<b>860,186</b>	<b>226</b>	<b>(112,586)</b>	<b>(146,610)</b>
<b>Fund Balance, Ending</b>	<b>\$2,728,285</b>	<b>\$2,728,511</b>	<b>\$2,615,698</b>	<b>\$2,469,088</b>
<b>FUND BALANCE BREAKDOWN</b>				
Ending Fund Balance	\$2,728,285	\$2,728,511	\$2,615,698	\$2,469,088
Reserved for Encumbrances/Inventory	(\$13,088)	(\$14,000)	(\$14,000)	(\$14,000)
Unreserved Fund Balance	\$2,715,197	\$2,714,511	\$2,601,698	\$2,455,088
Reserve of 25% of Expenditures	\$973,573	\$1,080,561	\$1,099,127	\$1,156,622
Amount over (under) Reserve Policy	\$1,741,624	\$1,633,950	\$1,502,572	\$1,298,466
% of Total Expenditures	56%	50%	47%	42%

**General Fund - Unreserved Ending Fund Balance**



# OVERVIEW OF GENERAL FUND REVENUES

The General Fund total revenues for FY2022 are projected to increase about \$253,455 or 4.7%. The increase is mainly due to increase in property tax and licenses and permits.



**Property Tax** is assessed on real and personal properties and provides 58% or \$3,255,022 of the FY2022 General Fund revenues. General Fund property tax revenue is higher for FY2022 due to increase in assessed property value. The general fund property tax rate reduces from \$0.5588 in FY2021 to \$0.55834 in FY2022.

**Sales & Use Tax** consists of Sales Tax and Mixed Beverage Tax. Taxes are collected by the State and allocated to the City. For Sales Tax, the General Fund received 1.25% of taxable sales within the City which includes a 0.25% for property tax reduction. Sales and Use Taxes represents \$1,062,500 or 19% of FY2022 General Fund revenues and are projected to increase by 0.6% over the prior fiscal year.

**Franchise Fees** are collected from utility companies for right-of-way usage. The (non-city) franchise payments are from Oncor Electric, Atmos Gas, cables and communications, and solid waste. For FY2022, Franchise Fees provide about \$441,800 or 8% of General Fund Revenues.

**Licenses & Permits** include building permits, licenses and permits for engineering, electrical, plumbing and mechanical installations. Revenues for FY2022 are projected to increase significantly to \$274,100 or (161%) due to new developments.

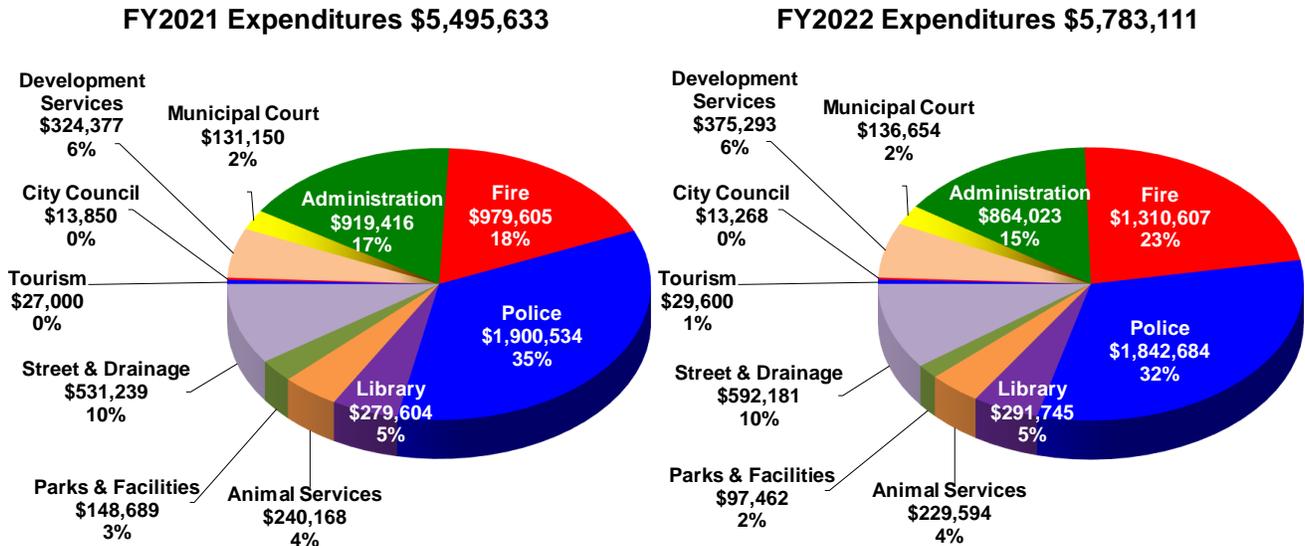
**Charges for Services** include recreation fees, inspection fees, alarm fees and changes for services provided. A decrease to \$76,748 is projected. This is due to decrease in activities due to COVID.

**Fines & Fees** include municipal court fines and library fees. A slight decrease is estimated. Total fines & fees will be at \$271,500.

**Other Revenues** include Intergovernmental Revenues, Interest Income, Sales of Assets and other revenues. The estimated amount total \$52,000. The decrease is due to the unpredictable nature of the receipts.

# OVERVIEW OF GENERAL FUND EXPENDITURES

Total General Fund expenditures total \$5,783,111 and increase by \$287,478 or 5.2% as compared to FY2021.



New / increased General Fund budget items for FY2022 include the followings:

### Various Departments

Salary increase	\$187,495
Computers	\$12,500
Facilities (HVAC, Water Heater, Paint)	\$45,500

### Police

Digital video	\$32,000
Vehicle lease- Tahoe	\$23,291
Interlocal agreement with City of Cornith	\$75,000

### Public Works

Public Works Worker (Seasonal to Full Time)	\$25,000
Vehicle lease- Ford F-250	\$8,200
Interlocal agreement for Dobbs Road	\$48,670

### Fire

Fire contract	\$1,310,607
---------------	-------------

# CITY COUNCIL

## Mission Statement

The City Council shall faithfully discharge all duties imposed by the City charter, the Constitution and the laws of the State of Texas, independently and impartially, deciding all matters brought before them in a responsive, capable and efficient manner to all citizens and to each other.

## Accomplishments of FY2021

- ✓ Provided policy direction for major development projects
- ✓ Conducted meetings with Boards to resolve and direct issues
- ✓ Selected and appointed board members
- ✓ Hired new City Manager

## Objectives for FY 2022

- Continue to provide policy direction for major developments and projects
- Provide guidance for City Management
- Affirm and reinforce City's commitment to financial sustainability
- Continue to acquire municipal knowledge through TML association

## Expenditure Details

Account Description	Actual FY2020	Budget FY 2021	Estimated FY2021	Budget FY 2022
	\$	\$	\$	\$
<b>CITY COUNCIL</b>				
Office Supplies		300	300	285
Operating Supplies	245	-		-
Uniforms	(14)	-		-
Travel & Training	2,456	7,450	7,450	7,078
Dues & Memberships	1,650	2,000	2,200	2,200
Flowers/Gifts/Plaques	17	300	300	285
Legislative		3,800	3,600	3,420
Subtotal: Operation	4,354	13,850	13,850	13,268
<b>Total City Council</b>	<b>4,354</b>	<b>13,850</b>	<b>13,850</b>	<b>13,268</b>

# **ADMINISTRATION**

## **Mission Statement**

The mission of the Administration Department is to provide leadership necessary for the implementation of City Council policy direction, administration of the organization, and delivery of service to the citizens of Lake Dallas. The department is responsible for overseeing the management of day-to-day operations of the city and is comprised of the City Manager, City Secretary, Community Development Coordinator, and the Finance Director. The department also provides administrative support to the City Council, the Community Development Corporation and other boards and commissions.

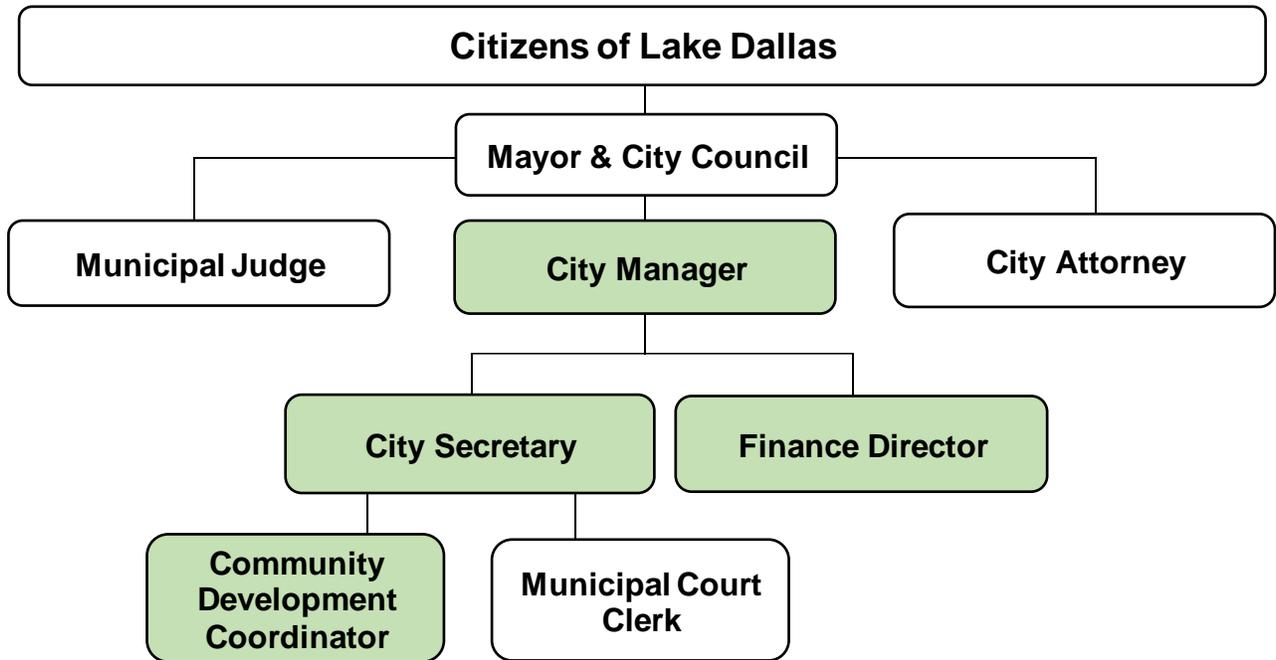
## **Accomplishments of FY2021**

- ✓ Carried out policies and direction set forth by the Mayor and City Council
- ✓ Managed the strategic planning and budget process for Fiscal Year 2021
- ✓ Continued to proactively pursue economic development in accordance with the city's economic development plan
- ✓ Continued to build and maintain a relationships-driven employee culture

## **Objectives for FY2022**

- Continue to proactively pursue economic development within the City
- Implement a plan for improved road and maintenance
- Continue to promote fiscal transparency and cost savings throughout the organization
- Continue to re-balance and "right-size" staffing and implement compensation plan
- Continue to carry out policies and direction set forth by the Mayor and City Council
- Continue to build and maintain a relationships-driven employee culture of empowerment and accountability

**Organization Chart**



**Authorized Positions**

<b>STAFFING</b>	<b>Actual FY2020</b>	<b>Adopted FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY 2022</b>
City Manager	1	1	1	1
Director of Finance	1	1	1	1
City Secretary	1	1	1	1
Community Dev Coordinator*	1	1	1	0
Assistant to the City Manager*	0	0	0	1
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

\* Position changed from Community Dev Coordinator to Assistant to the City Manager in FY2022

## Expenditure Details

Account Description	Actual FY2020	Budget FY 2021	Estimated FY2021	Budget FY 2022
	\$	\$	\$	\$
<b>ADMINISTRATION</b>				
Salaries-Full Time	291,012	332,363	332,363	365,819
Certification Pay	1,200	6,810	6,810	6,922
Stipend/Auto Allowance	3,600	3,600	3,600	3,600
Longevity	348	606	606	702
FICA/Medicare Tax	4,305	4,970	4,970	5,303
Unemployment Tax	648	648	648	648
Worker's Compensation	921	1,542	1,542	1,550
Group Health Insurance	26,193	34,345	25,000	26,500
Retirement/TMRS	37,533	51,416	51,416	52,524
Subtotal: Personnel	365,759	436,301	426,955	463,568
Office Supplies	4,932	4,000	6,000	5,700
Operating Supplies	10,526	8,500	15,000	11,400
Postage & Shipping	2,760	3,000	1,000	950
Printing	10,803	11,500	11,500	10,925
Uniforms	24	400	100	95
Advertising	2,041	2,000	2,000	1,900
Travel & Training	8,568	9,250	4,000	7,695
Dues & Memberships	3,693	5,580	4,000	4,000
Office Equipment	659	4,700	2,000	5,000
Flowers/Gifts/Plaques	317	400	500	500
Subscriptions & Publications	8,495	5,230	5,230	5,230
Telephone-Mobile (Cell \$360 per year)	1,903	2,040	2,040	2,040
Utilities	39,302	37,000	37,000	37,000
Accounting & Auditor	16,000	17,000	17,000	17,000
Legal Services	64,873	45,000	70,000	45,000
Consultants & Professionals	45,586	8,000	75,200	46,000
Elections	-	8,500	8,500	8,500
Denton County Tax	19,920	22,810	22,810	23,500
Property & Liability Insurance	51,509	52,500	52,500	53,000
Janitorial Services	11,186	11,304	11,304	10,925
Franklin Legal Services	63	4,000	4,000	3,800
Shredder Services	784	1,000	1,000	950
SPAN	1,700	1,700	1,700	1,615
Civic Plus	4,982	4,982	5,231	5,300
Financial Advisory Services	-	1,500	1,500	1,500
Discovery Benefits	755	900	900	990
YAC	3,286	4,000	4,000	3,800
Facilities Maintenance	6,593	10,000	25,000	22,490
Software Maintenance	32,107	27,000	27,000	25,650
Audit Adjustment	143,704			-
Subtotal: Operation	497,070	313,796	418,015	362,455
Capital Outlay-Information Technology	6,063	-	31,521	2,500
Capital Outlay-Buildings/Facilities	8,725	20,000	42,925	35,500
Subtotal: Capital	14,788	20,000	74,446	38,000
<b>Total Administration no Fire Contract</b>	<b>877,617</b>	<b>770,097</b>	<b>919,416</b>	<b>864,023</b>
<b>Fire Contract</b>	<b>977,911</b>	<b>979,605</b>	<b>979,605</b>	<b>1,310,607</b>
<b>Total Administration and Fire Contract</b>	<b>1,855,528</b>	<b>1,749,702</b>	<b>1,899,021</b>	<b>2,174,630</b>

# MUNICIPAL COURT

## Mission Statement

The Municipal Court is the Judicial Branch of City government. The court is organized into the Judiciary and Court Administration. The mission of the Judiciary is to provide fair and impartial justice to the citizens of the city. The mission of the Court Administration is to support the Judiciary by assisting the public with competence and patience as well as by managing court operations with skill and economy.

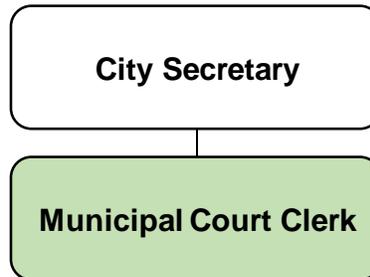
## Accomplishments for FY2021

- ✓ Implemented all legislative updates
- ✓ Review and improved the filing system
- ✓ Researched to improved and reduced citation processing and revenue collection time

## Objectives for FY 2022

- Continue to reduce the number of outstanding warrants
- Create policies and procedures manual for the Municipal Court
- Improve and reduce citation processing and revenue collection time

## Organization Chart



## Authorized Positions

<b>STAFFING</b>	<b>Actual FY2020</b>	<b>Adopted FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY 2022</b>
Municipal Court Clerk	1	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

**Expenditure Details**

<b>Account Description</b>	<b>Actual FY2020</b>	<b>Budget FY 2021</b>	<b>Estimated FY2021</b>	<b>Budget FY 2022</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>MUNICIPAL COURT</b>				
Salaries-Full Time	51,905	57,242	57,242	58,999
Overtime	2,428	2,000	2,000	1,500
Certification Pay	600	600	600	600
Longevity		114	114	48
FICA/Medicare Tax	663	853	853	878
Unemployment Tax	162	324	162	163
Worker's Compensation	201	265	265	267
Group Health Insurance	13,377	13,869	15,048	15,061
Retirement/TMRS	3,931	8,826	8,826	9,178
Subtotal: Personnel	73,268	84,093	85,110	86,694
Office Supplies	815	800	500	760
Postage & Shipping	1,053	1,000	500	950
Printing	461	700	700	665
Uniforms	-	100	100	95
Travel & Training	155	1,000	200	950
Dues & Memberships	-	140	140	140
MVBA fees	19,267	15,000	15,000	15,000
Municipal Judge/Magistrate	14,400	14,400	14,400	14,400
Prosecutor	17,224	14,000	14,000	14,000
Jury Fee	(9)	500	500	500
Subtotal: Operation	53,367	47,640	46,040	47,460
Capital Outlay-Information Technology	2,906	-	-	2,500
Subtotal: Capital	2,906	-	-	2,500
<b>Total Municipal Court</b>	<b>129,541</b>	<b>131,733</b>	<b>131,150</b>	<b>136,654</b>

# TOURISM

## Mission Statement

The Tourism Division is the central point of communications and marketing activities within the organization. The mission to coordinate activities and events to promote tourism for the City of Lake Dallas.

## Accomplishments for FY2021

- ✓ Enhance the beautification effort
- ✓ Coordinated the July 4<sup>th</sup> celebration
- ✓ Promote the parks and campsites

## Objectives for FY 2022

- Continue to promote parks and campsites
- Coordinate the July 4<sup>th</sup> celebration
- Organize the Mardi Gras event and other community events

## Organization Chart



## Expenditure Details

Account Description	Actual FY2020	Budget FY 2021	Estimated FY2021	Budget FY 2022
	\$	\$	\$	\$
<b>TOURISM</b>				
Community Events	5,061	5,000	7,000	7,600
Fireworks	-	22,000	20,000	22,000
Subtotal: Operation	5,061	27,000	27,000	29,600
<b>Total Tourism</b>	<b>5,061</b>	<b>27,000</b>	<b>27,000</b>	<b>29,600</b>

# **DEVELOPMENT SERVICES**

## **Mission Statement**

It is the mission of Development Services of the City of Lake Dallas to promote rational, economical, and environmentally efficient use of land, to allow the City of Lake Dallas to develop in a manner consistent with adopted ordinances and the goals of the community focusing on customer service, creativity, accountability, and continuous improvement.

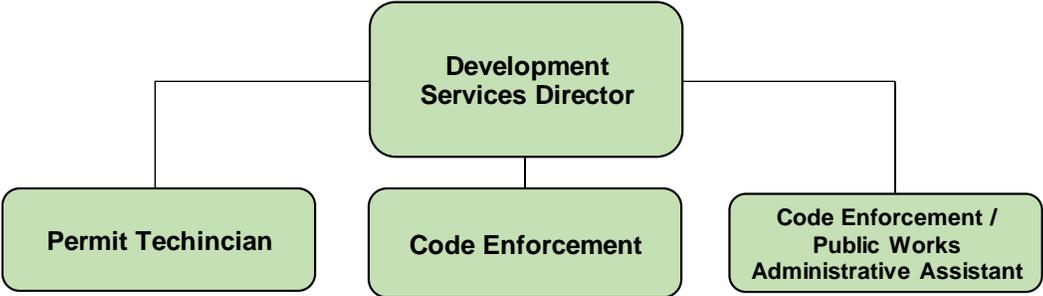
## **Accomplishments of FY2021**

- ✓ Completed rewrite of the Tree Preservation Ordinances and creation of the Tree Preservation Fund, which has accumulated \$8, 250 dollars since adoption
- ✓ Completed text amendments to the Code of Ordinances to clarify redundant and/or ambiguous regulations
- ✓ Improved internal permit processes and procedures by creating standard operating policies and moving from a paper-laden program to an electronically based system
- ✓ Completed and approved rezoning and site plan review for the Public Work's Yard improvements
- ✓ Approved a Special Use Permit for 3-H Concrete
- ✓ Achieved the Keep Texas Beautiful Silver Status
- ✓ Reviewed and approved multiple plat and site plan applications within the parameters of the State 30 Day "shot clock" requirements
- ✓ Reviewed and processed 378 unique permit applications (Oct. 1, 2020 – June 21, 2021)
- ✓ Worked 180 unique Code cases, including: 78 complaints; 92 Notices of Violations; 62 Door Hangars; 30 Stop Work Orders; 5 Citations; 1 Substandard Structure

## **Objectives for FY 2022**

- Continue to update antiquated Code requirements, add new Code requirements where necessary and complete rewrite of multiple chapters in the Code of Ordinances including Chapter 80 – Signs; Chapter 22 Buildings and Building Regulations; and Chapter 122 – Zoning.
- Achieve Tree City USA status and Keep Texas Beautiful Gold status while continuing to work toward Scenic City USA designation.
- Continue to generate and circulate departmental factsheets to increase transparency and educate residents on Development Services functions, requirements, and processes.
- Adopt Denton County Greenbelt Plan in order to pursue grants for clean waterways through Upper Trinity Conservation Trust.
- Promote exceptional customer service by responding to phone calls and emails within 24 hours.
- Increase permitting efficiency by issuing all completed trade/over-the-counter permit applications within one business day.

**Organization Chart**



**Authorized Positions**

<b>STAFFING</b>	<b>Actual FY2020</b>	<b>Adopted FY2021</b>	<b>Actual FY 2021</b>	<b>Budget FY 2022</b>
Director of Development Services	1	1	1	1
Code Enforcement Officer	1	1	1	1
Permit Technician	1	1	1	1
Code / Public Works / Adm Assistant	1	1	1	1
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Expenditure Details

Account Description	Actual FY2020	Budget FY 2021	Estimated FY2021	Budget FY 2022
	\$	\$	\$	\$
<b>DEVELOPMENT SERVICES</b>				
Salaries-Full Time	144,064	194,397	194,397	202,168
Overtime	1,685	1,500	1,500	1,500
Longevity	426	444	444	588
FICA/Medicare Tax	1,796	2,841	2,841	3,012
Unemployment Tax	486	810	810	810
Worker's Compensation	458	1,132	1,132	1,149
Group Health Insurance	25,267	39,214	39,214	41,567
Retirement/TMRS	14,940	29,385	29,385	31,154
Subtotal: Personnel	189,123	269,722	269,722	281,948
Office Supplies	894	1,000	600	570
Operating Supplies	407	300	200	190
Postage & Shipping	1,050	1,200	800	760
Printing	3,747	5,400	5,400	5,130
Uniforms	179	400	200	200
Advertising	552	1,000	500	500
Travel & Training	945	2,590	1,500	1,900
Dues & Memberships	355	550	550	550
Vehicle Fuel	669	1,000	500	950
Office Equipment	114	2,000	600	200
Safety Equipment & Supplies	238	100	100	95
Flowers/Gifts/Plaques	-	100		95
Subscriptions & Publications	1,039	1,100	-	-
Telephone-Mobile	866	2,268	1,000	1,500
Keep Lake Dallas Beautiful	1,820	1,500		2,000
Engineering	10,783	12,000	10,000	10,000
Consultants & Professionals	975	13,000	3,000	8,000
Inspection Services	38,132	35,000	20,000	50,000
Health Inspections	4,475	4,700	4,700	5,000
Property Abatements	5,668	5,500		-
Vehicle Maintenance	860	900	300	500
Software Maintenance	5,972	4,705	4,705	5,205
Subtotal: Operation	79,740	96,313	54,655	93,345
Capital Outlay-Information Technology	5,296			
Subtotal: Capital	5,296	-	-	-
<b>Total Development Services</b>	<b>274,159</b>	<b>366,035</b>	<b>324,377</b>	<b>375,293</b>

# **POLICE**

## **Mission Statement**

The Police Department is a professional organization committed to excellence, integrity, compassion and vigilance. We will partner with the community and selflessly commit ourselves to making City of Lake Dallas a better place to live, work and visit.

## **Accomplishments of FY2021**

- ✓ Police responded to over 5348 documented calls for service.
- ✓ Continued Reality Based training for all sworn officers, including de-escalation techniques, high-risk traffic stops, and dealing with persons with mental disorders.
- ✓ Implemented a Pilot Drone Program to enhance public safety services for the citizens, business partners, and the entire community of Lake Dallas as well as the police department.
- ✓ Implemented the DDACTS (Data-Driven Approaches to Crime and Traffic Safety) program in conjunction with the City of Corinth, the Town of Hickory Creek and Shady Shores, to provide a more accurate location-based crime and traffic crash data to determine the most effective methods for deploying law enforcement and other resources.

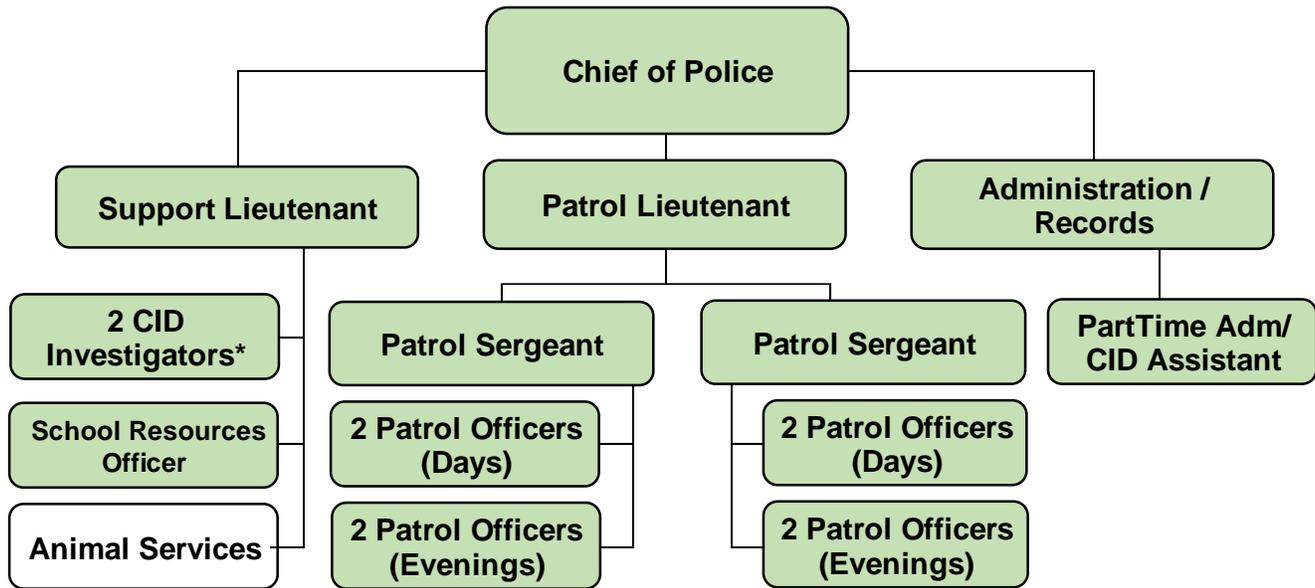
## **Objectives for FY 2022**

- Continue to promote City of Lake Dallas in terms of safety, security, and environment by supporting current proactive enforcement activities and programs, as well as initiating additional activities and programs as needed.
- Continue to work at advancing the police department's technology.
- Continue to provide proactive enforcement activities utilizing the Patrol Operations and Investigative Services Divisions.
- Manage our Shared Services Agreement with the Denton County Sheriff's Office and Little Elm Police Department
- Continue to be proactive in community involvement, and community awareness.

## **New Budget Items**

- ❖ Video Camera and Software System \$32,000
- ❖ Vehicle Lease – Tahoe \$23,291
- ❖ Interlocal Agreement – Police Services Feasibility Study

**Organization Chart**



\* One investigator is funded by VAWA Grant

**Authorized Positions**

STAFFING	Actual FY2020	Adopted FY2021	Estimated FY 2021	Budget FY 2022
Police Chief	1	1	1	1
Police Lieutenant	2	2	2	2
Police Segreant	2	2	2	2
Police Officer (1 VAWA Grant)	11	11	11	11
Record Manager	1	1	1	1
Part-time Property Room Technician	0	0.5	0.5	0.5
<b>Total</b>	<b>17</b>	<b>17.5</b>	<b>17.5</b>	<b>17.5</b>

## Expenditure Details

Account Description	Actual FY2020	Budget FY 2021	Estimated FY2021	Budget FY 2022
	\$	\$	\$	\$
<b>POLICE</b>				
Salaries-Full Time	901,878	1,065,195	1,065,195	944,415
Salaries-Part Time		16,640	16,640	16,973
Overtime	29,075	40,000	40,000	40,000
Certification Pay	7,051	6,001	6,001	6,001
Longevity	4,038	5,832	5,832	5,832
FICA/Medicare Tax	13,636	15,774	15,774	13,017
Unemployment Tax	2,801	2,754	2,754	2,952
Worker's Compensation	25,549	47,601	47,601	47,650
Group Health Insurance	146,148	141,136	141,136	135,604
Retirement/TMRS	110,388	163,175	163,175	150,782
Physicals & Evaluations	576	2,266	2,266	2,266
Psychological Services		1,000	1,000	1,000
Bailiff Fees	1,500	-		-
Subtotal: Personnel	1,242,641	1,507,374	1,507,374	1,366,492
Office Supplies	1,960	4,000	4,000	2,000
Operating Supplies	5,044	6,000	6,000	5,700
Postage & Shipping	114	200	200	190
Printing	4,892	4,381	4,381	4,162
Uniforms	7,341	9,800	9,800	9,310
Advertising	773	900	900	855
Travel & Training	5,619	11,550	11,550	11,356
Dues & Memberships	16,610	12,630	12,630	2,655
Vehicle Fuel	16,993	21,000	15,000	19,000
Office Equipment	-	1,000	1,000	950
Safety Equipment & Supplies	6,622	7,750	7,750	7,363
Flowers/Gifts/Plaques	588	1,000	1,000	950
Subscriptions & Publications	4,588	5,502	5,502	5,227
Telephone-Mobile	12,017	10,275	10,275	9,761
Emergency Response Supplies	1,871	2,000	2,000	1,900
Utilities	4,980	4,980	4,980	4,731
Legal Services	1,526	3,500	3,500	3,325
Communications	51,619	47,348	47,348	85,723
Consultants & Professionals	7,610	13,365	13,365	81,000
Jail Services	800	1,500	1,500	1,500
Facilities Maintenance	1,714	1,600	1,600	1,520
Vehicle Maintenance	19,652	20,599	20,599	14,250
Equipment Maintenance	6,041	13,655	13,655	7,125
Software Maintenance	37,705	36,000	36,000	20,145
Property Loss	161	500	500	500
Subtotal: Operation	218,339	241,035	235,035	301,198
Capital Outlay-Vehicles	43,048	45,900	45,900	23,291
Capital Outlay-Information Technology	9,030	8,983	8,983	37,000
Capital Outlay-Heavy Equipment	4,543	-	-	-
Capital Outlay-Buildings/Facilities	9,094	-	-	-
Capital Outlay- Weather Sirens	11,837	-	-	-
Capital Lease Principal	96,294	76,970	76,970	76,970
Capital Lease Interest	7,771	6,451	6,451	8,004
Subtotal: Capital	181,617	138,305	138,305	145,265
Transfer to VAWA Fund	5,000	19,821	19,821	29,729
Subtotal: Transfers out	5,000	19,821	19,821	29,729
<b>Total Police</b>	<b>1,646,097</b>	<b>1,906,534</b>	<b>1,900,534</b>	<b>1,842,684</b>

# ANIMAL SERVICES

## Mission Statement

The mission of the Lake Dallas Animal Services Division is to provide assistance to responsible pet ownership. The division also prevents the spread of animal borne diseases. It also promotes positive animal health and protect the public from nuisance animals.

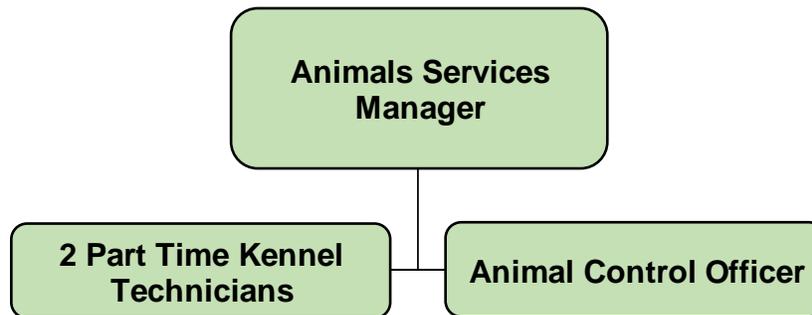
## Accomplishments of FY2021

- ✓ Held two vaccination clinics (January, June) and will offer one more in October. The vaccinations are provided by Texas Coalition of Animal Protection, which is a low cost spay/neuter clinic in Denton.
- ✓ Purchased an 8X12 storage building (delivery date in September)
- ✓ Resurfaced the dog kennel flooring

## Objectives for FY2022

- Continue educating public about spay/neuter and microchipping
- Add additional dog kennel space
- Establish a formal volunteer platform
- Update Animal Services City Ordinances

## Organization Chart



## Authorized Positions

STAFFING	Actual FY2020	Adopted FY2021	Estimated FY 2021	Budget FY 2022
Animal Shelter Manager	1	1	1	1
Animal Control Officer	1	1	1	1
Part Time Kennel Techician (2 Staff, 1	1	1	1	1
<b>Total</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

## Expenditure Details

Account Description	Actual FY2020	Budget FY 2021	Estimated FY2021	Budget FY 2022
	\$	\$	\$	\$
<b>ANIMAL SERVICES</b>				
Salaries-Full Time	84,411	91,770	91,770	93,605
Salaries-Part Time	25,778	30,035	30,035	33,592
Overtime	3,281	6,000	6,000	6,000
Longevity	144	318	318	318
FICA/Medicare Tax	1,610	1,839	1,839	1,945
Unemployment Tax	732	810	810	810
Worker's Compensation	4,708	7,925	7,925	7,982
Group Health Insurance	22,727	25,163	25,163	26,672
Retirement/TMRS	12,639	19,021	19,021	15,449
Physicals & Evaluations		460	460	460
Subtotal: Personnel	156,029	183,340	183,340	186,833
Office Supplies	292	350	350	333
Operating Supplies	4,694	7,950	7,950	7,553
Postage & Shipping	127	200	200	190
Printing	797	750	750	713
Uniforms	340	800	800	760
Advertising	-	200	200	190
Travel & Training	1,527	2,370	2,370	2,087
Dues & Memberships	100	320	320	320
Vehicle Fuel	503	650	650	618
Equipment-Field	-	250	250	238
Safety Equipment & Supplies	43	200	200	190
Flowers/Gifts/Plaques	197	250	250	238
Telephone-Mobile	833	788	788	746
Land Lease	1,313	1,350	1,350	1,350
Utilities	11,611	12,700	12,700	12,700
Consultants & Professionals	5,232	9,000	9,000	8,550
Facilities Maintenance	2,984	2,000	2,000	1,900
Vehicle Maintenance	-	500	500	475
Software Maintenance	2,304	3,800	3,800	3,610
Subtotal: Operation	32,898	44,428	44,428	42,761
Capital Outlay-Information Technology	1,400	-		-
Capital Outlay-Buildings/Facilities	26,123	12,400	12,400	-
Subtotal: Capital	27,523	12,400	12,400	-
<b>Total Animals Services</b>	<b>216,450</b>	<b>240,168</b>	<b>240,168</b>	<b>229,594</b>

## **STREET AND DRAINAGE**

### **Mission Statement**

To enhance the quality of life in Lake Dallas through effective and efficient management of infrastructure and excellence in customer service, maintaining street maintenance, sidewalk maintenance, drainage maintenance, facilities maintenance, fleet maintenance, landscaping and irrigation maintenance, traffic signs and pavement markings maintenance and signals.

### **Accomplishments of FY2021**

- ✓ Streets and Drainage completed a total of 134 work orders.
- ✓ Replaced 87 regulatory and warning signs and restriped 5,630 feet of pavement markings.
- ✓ Inventoried the entire network of sidewalks throughout the City.
- ✓ Conducted crack-sealing preventative maintenance and addressed drainage issues and street failures.
- ✓ Added a full-time employee to assist with administrative work.
- ✓ Employees obtained desired Certified Stormwater Inspector certificate.
- ✓ Completed a city-wide pavement condition index rating all street infrastructure throughout the City.

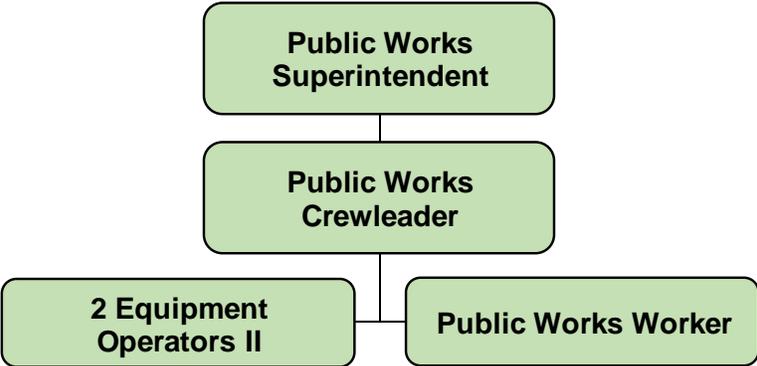
### **Objectives for FY 2022**

- Continue establishing the implementation of Stormwater Utility Fee.
- Complete a sign inventory throughout the entire City.
- Conduct crack sealing operations to necessary streets to prolong lifecycles.
- Increase asphalt and concrete street repairs throughout the City.

### **New Budget Item**

- ❖ Additional Employee to Streets and Drainage - \$25,000
- ❖ Vehicle Lease – Ford F-250 \$8,200

**Organization Chart**



**Authorized Positions**

<b>STAFFING</b>	<b>Actual FY2020</b>	<b>Adopted FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY 2022</b>
Public Works Superintendent	1	1	1	1
Crew Leader	1	1	1	1
Equipment Operator II	2	2	2	2
Public Works Worker*	0	0	0	1
Seasonal Worker*	0.5	0.5	0.5	0
<b>Total</b>	<b>4.5</b>	<b>4.5</b>	<b>4.5</b>	<b>5.0</b>

## Expenditure Details

Account Description	Actual FY2020	Budget FY 2021	Estimated FY2021	Budget FY 2022
	\$	\$	\$	\$
<b>STREETS AND DRAINAGE</b>				
Salaries-Full Time	187,011	215,342	215,342	259,208
Overtime	6,775	3,500	3,500	3,500
Certification Pay	1,177	300	300	300
Longevity	936	1,152	1,152	1,344
FICA/Medicare Tax	2,835	3,178	3,178	4,131
Unemployment Tax	653	972	972	1,134
Worker's Compensation	13,575	22,876	22,876	24,306
Group Health Insurance	43,096	43,055	43,055	54,086
Retirement/TMRS	22,982	32,871	32,871	35,967
Physicals & Evaluations	219	-	-	
Subtotal: Personnel	279,259	323,247	323,247	383,976
Office Supplies	-	300	300	285
Operating Supplies	1,488	1,500	1,500	1,425
Uniforms	789	1,200	1,200	1,140
Travel & Training	22	2,000	2,000	2,000
Dues & Memberships	238	1,624	1,624	750
Vehicle Fuel	6,216	6,500	6,500	6,175
Equipment-Field	635	1,500	1,500	1,425
Safety Equipment & Supplies	656	2,000	2,000	1,900
Telephone-Mobile	1,102	2,157	2,157	2,049
Utilities	5,435	3,500	3,500	7,000
Street Lighting	47,605	51,500	51,500	48,925
Engineering	18,228	10,000	10,000	9,500
Rentals	2,075	5,000	5,000	4,750
Stormwater Utility Fee Study		25,000	25,000	-
MS4	4,240	5,000	5,000	5,000
Traffic Signal Maintenance	4,195	4,195	4,195	4,195
Facilities Maintenance	786	400	400	3,600
Vehicle Maintenance	2,959	2,500	1,500	1,500
Equipment Maintenance	6,611	7,000	7,000	7,000
IT Maintenance	1,725	1,500	1,500	1,500
Tree Maintenance	-	5,000	5,000	2,500
Sign Maintenance	2,468	6,000	6,000	3,500
Drainage Maintenance	948	20,000	10,000	15,000
Subtotal: Operation	108,422	165,376	154,376	131,119
Capital Outlay-Vehicles		35,000	35,000	8,200
Capital Outlay-Information Technology		-	900	2,500
Capital Outlay-Street Projects		-		48,670
Capital Lease Principal	15,347	15,892	15,637	15,637
Capital Lease Interest	2,370	1,824	2,079	2,079
Subtotal: Capital	17,716	52,716	53,616	77,086
<b>Total Street &amp; Drainage</b>	<b>405,397</b>	<b>541,339</b>	<b>531,239</b>	<b>592,181</b>

# PARKS AND FACILITIES

## Mission Statement

To provide residents with safe, attractive parks, trails and open space, which are geographically and demographically accessible to our citizens. The Parks Division oversees maintenance of five different parks, totaling over 100 acres of property and two public restroom/shower facilities.

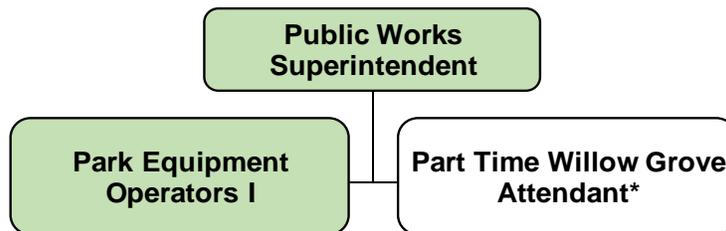
## Accomplishments of FY2021

- ✓ Parks completed a total of 255 work orders.
- ✓ Made capital improvements to City Park, Community Park, River Oaks Park, Thousand Oaks Park and Willow Grove Park.
- ✓ Provide a recreational space and continue making improvements with Lake Cities Soccer Association to the fields at City Park.
- ✓ Seal and stripe parking lot at City Park.
- ✓ Add trees to City Park, Community Park, River Oaks Park and Willow Grove Park.
- ✓ Install new monument signs at all Parks.
- ✓ Purchased a new mower for park maintenance.

## Objectives for FY 2022

- Continue recreational relationship with Lake Cities Soccer Association and continue making improvements to City Park.
- Finalize and adopt an updated Parks Master Plan.
- Fulfill the needs listed in the 5-year Parks CIP.
- Implement a certification program and continue technical skill and safety training for Parks employees.

## Organization Chart



\* Funding from Willow Gove Park Fund

## Authorized Positions

STAFFING	Actual FY2020	Adopted FY2021	Estimated FY 2021	Budget FY 2022
Equipment Operator I	1	1	1	1
<b>Total</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>

## Expenditure Details

Account Description	Actual FY2020	Budget FY 2021	Estimated FY2021	Budget FY 2022
	\$	\$	\$	\$
<b>PARKS AND FACILITIES</b>				
Salaries-Full Time	38,410	32,094	32,094	32,739
Overtime	2,564	2,500	2,500	2,500
Longevity		108	108	156
FICA/Medicare Tax	1,029	465	465	475
Unemployment Tax	304	162	162	324
Worker's Compensation	2,764	1,351	1,351	1,351
Group Health Insurance	490	8,446	8,446	8,953
Retirement/TMRS	2,377	4,814	4,814	5,315
Subtotal: Personnel	47,938	49,941	49,941	51,813
Office Supplies	27	50	50	48
Operating Supplies	305	800	800	475
Uniforms	46	500	500	285
Travel & Training	-	200	200	190
Dues & Memberships		974	974	475
Vehicle Fuel	2,274	2,500	2,500	2,375
Equipment-Field	182	1,000	1,000	950
Safety Equipment & Supplies	-	250	250	238
Flowers/Gifts/Plaques	-	50	50	48
Telephone-Mobile	-	187	187	178
Consultants & Professionals		42,000	42,000	-
Mowing Contract	9,138	15,000	15,000	16,000
Vehicle Maintenance	195	200	200	200
Equipment Maintenance	224	1,500	1,500	950
Park Maintenance	6,432	5,000	12,000	12,000
Subtotal: Operation	18,823	70,211	77,211	34,412
Capital Outlay-Vehicles	51,580	-		-
Capital Outlay-Heavy Equipment		10,300	10,300	-
Capital Lease Principal		9,463	9,463	9,463
Capital Lease Interest		1,774	1,774	1,774
Subtotal: Capital	51,580	21,537	21,537	11,237
<b>Total Parks</b>	<b>118,341</b>	<b>141,690</b>	<b>148,689</b>	<b>97,462</b>

# **LIBRARY**

## **Mission Statement**

The mission of the Lake Dallas Public Library is to Library to connect community members to the resources they need to create, to learn, and to grow. The Lake Dallas Public Library seeks to be the heart of our community by providing the space, the resources, and the technology our current and future citizens need to thrive.

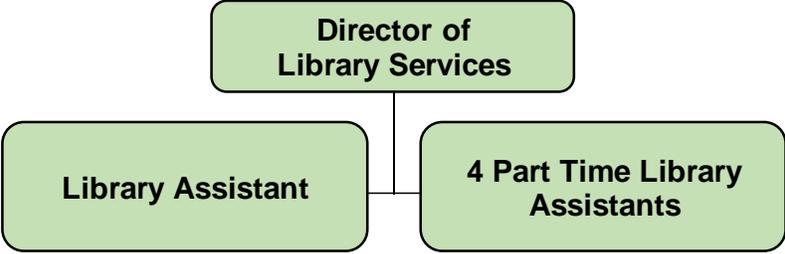
## **Accomplishments of FY2021**

- ✓ Adopted and approved a 5 Year Strategic Plan
- ✓ Partnering with S. Tracy Howard Project to provide summer meals for children 0-18 in the Lake Dallas community
- ✓ The library provides weekly story times based on Every Child Ready to Read practices (Reading, Writing, Talking, Singing and Playing). In addition to weekly story times, we provide multi-lingual story times in French and Spanish.
- ✓ For families, the library provides STEAM (Science, Technology, Engineering, Arts & Math) programs with multiple points of entry to engage multi-generational families. To extend this learning, we provide STEAM kits available for check out.
- ✓ In response to COVID-19, the library took all programs and provided them online, in particular our book clubs reached isolated senior populations
- ✓ Provide to-go services: curbside book pick up, faxing document, printing and scanning documents
- ✓ Awarded the Library Technology Academy grant from TSLAC (Texas State Library and Archives Commission) to provide computer classes to our senior population
- ✓ Outreach Services: attending local events (i.e. Trunk or Treat) to sign up people for library cards and provide information about library services
- ✓ Partnering with United Way of Denton County to provide tax help, Goodwill Industries of Dallas to provide job preparedness classes,

## **Objectives for FY2022**

- Provide a facility that is a destination hub for the community (resources and meeting spaces).
- Continue to provide and improve access to information, education and leisure learning (in-house and remote).
- Provide state of the art library services and programming to users of all ages to explore personal growth.

**Organization Chart**



**Authorized Positions**

<b>STAFFING</b>	<b>Actual FY2020</b>	<b>Adopted FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY 2022</b>
Director of Library Services	1	1	1	1
Library Assistant	1	1	1	1
Library Assistant - Part Time (2 FTE) 4 staff	2	2	2	2
<b>Total</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

## Expenditure Details

Account Description	Actual FY2020	Budget FY 2021	Estimated FY2021	Budget FY 2022
	\$	\$	\$	\$
<b>LIBRARY</b>				
Salaries-Full Time	62,471	103,043	103,043	106,832
Salaries-Part Time	49,625	56,368	56,368	68,068
Overtime		1,000	1,000	1,000
Longevity	144	216	216	216
FICA/Medicare Tax	1,759	2,326	2,326	2,492
Unemployment Tax	934	972	972	972
Worker's Compensation	381	882	882	892
Group Health Insurance	8,156	16,855	16,855	17,866
Retirement/TMRS	14,312	24,062	24,062	16,847
Subtotal: Personnel	137,782	205,724	205,724	215,185
Office Supplies	980	1,000	500	950
Operating Supplies	1,614	1,000	1,770	760
Postage & Shipping	339	1,000	500	475
Printing	2,356	3,300	2,000	2,850
Uniforms	553	200	150	190
Advertising	1,990	2,500	2,000	1,900
Travel & Training	1,909	4,027	2,000	6,016
Dues & Memberships	4,896	5,000	5,000	4,980
Flowers/Gifts/Plaques	-	100	100	95
Library Books/Materials	18,063	20,000	20,000	19,000
Telephone-Mobile	413	540	540	540
Utilities	8,541	12,500	12,500	11,875
Security System	857	820	820	779
Facilities Maintenance	3,850	2,000	2,000	1,900
IT Maintenance	14,988	16,042	15,000	14,250
Subtotal: Operation	61,349	70,029	64,880	66,560
Capital Outlay-Information Technology	1,375	-		-
Capital Outlay-Buildings/Facilities	12,428	9,000	9,000	10,000
Subtotal: Capital	13,803	9,000	9,000	10,000
<b>Total Library</b>	<b>212,934</b>	<b>284,753</b>	<b>279,604</b>	<b>291,745</b>

# Debt Service Fund

The City of Lake Dallas uses a combination of debt and a pay-as-you-go approach to financing major projects. Examples include street construction, building construction, and park improvements. In order to continue to provide routine services in the operating budget such as police, fire and public works, a portion of these projects are funded by selling bonds. When bonds are sold, the city receives money from the sales to fund the project. The city must then make regular payments to pay off the principal and interest on the bond.

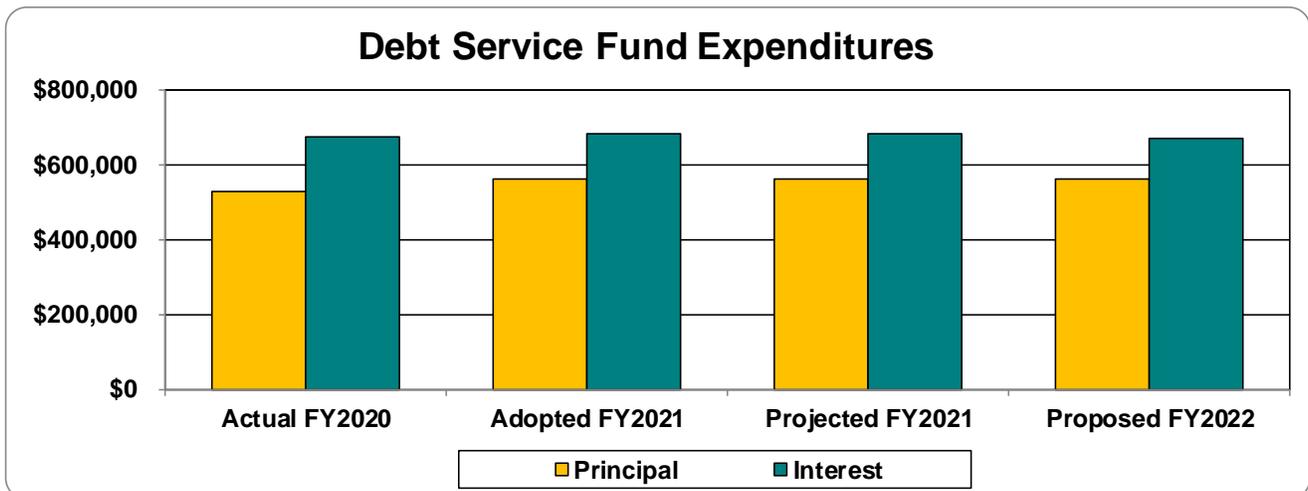
The Debt Service Fund provides for principal and interest payments for the City's General Obligation bonds. Revenues and expenditures will vary each year in relation to the timing of issuance and the schedule of repayments. Resources include an applicable portion of the Ad Valorem Tax levy and related income, and transfers from the Community Development Corporation for any debt commitments the corporation has made.

For FY 2021-22 debt service is budgeted at \$671,972, which includes a \$154,527 transfer from the Lake Dallas Community Development Corporation.

Fund summary, debt service by year, debt service by bonds series, debts service by funding sources and details of each outstanding bonds are listed in the following pages.

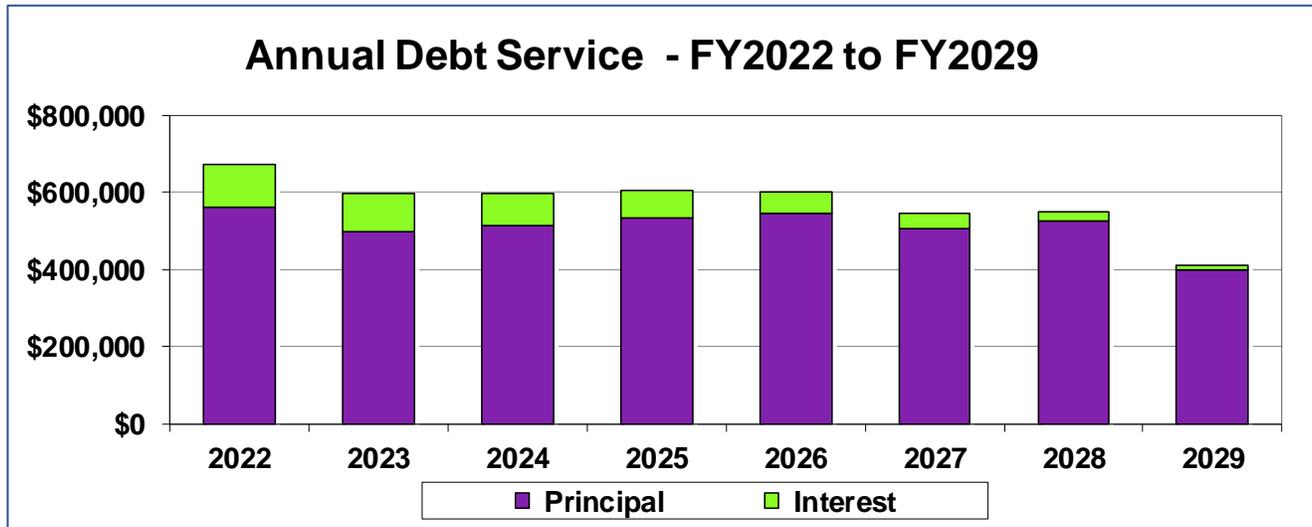
**DEBT SERVICE FUND  
BUDGET SUMMARY**

<b>FUND 04</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$317,931	\$346,564	\$346,564	\$190,343
<b>Revenues</b>				
Property Tax Revenue	442,089	447,653	447,823	327,207
Interest Income	4,737	6,000	200	200
Transfer from Community Dev. Fund	235,825	240,028	80,541	154,527
Miscellaneous	21,207			
<b>Total Revenues</b>	<b>703,858</b>	<b>693,681</b>	<b>528,564</b>	<b>481,934</b>
<b>Expenditures</b>				
Principal				
2008 GO Bonds Principal	55,000	55,000	55,000	55,000
2012 GO Refunding Bonds Principal	150,000	150,000	150,000	90,000
2018 GO Refunding Bonds Principal	145,000	150,000	150,000	155,000
2019 GO Refunding Bonds Principal	65,000	70,000	70,000	65,000
2019 CO Principal	115,000	120,000	120,000	165,000
2019 Sales Tax Revenue Bonds Principal		15,000	15,000	30,000
Interest				
2008 GO Bonds Interest	23,757	21,471	21,471	19,156
2012 GO Refunding Bonds Interest	5,747	3,598	3,598	1,350
2018 GO Refunding Bonds Interest	34,506	30,489	30,489	26,274
2019 GO Refunding Bonds Interest	41,977	29,400	29,400	10,974
2019 CO Interest	26,927	27,550	27,550	25,270
2019 Sales Tax Revenue Bonds Interest	12,211	12,276	12,276	28,770
<b>Total Expenditures</b>	<b>675,126</b>	<b>684,785</b>	<b>684,785</b>	<b>671,794</b>
<b>Surplus/Deficits</b>	<b>28,633</b>	<b>8,896</b>	<b>(156,221)</b>	<b>(189,861)</b>
<b>Fund Balance, Ending</b>	<b>\$346,564</b>	<b>\$355,461</b>	<b>\$190,343</b>	<b>\$483</b>



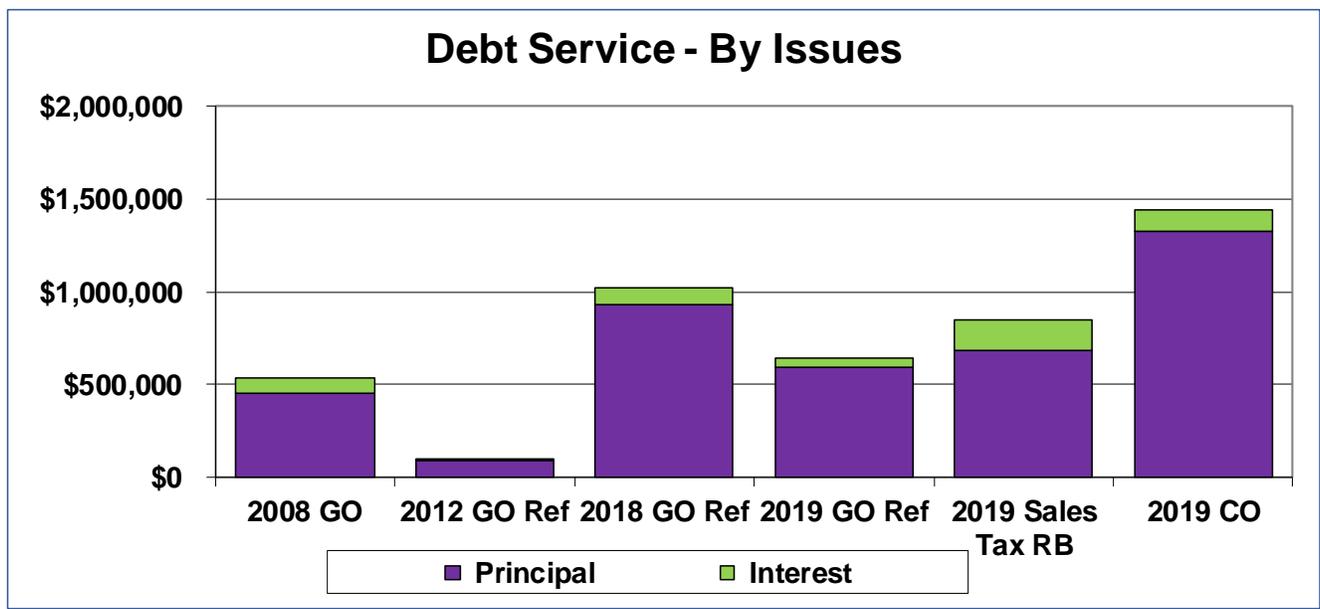
**City of Lake Dallas**  
**Annual Debt Service - All Funds - Principal and Interest**  
**As of 10/1/2020**

Fiscal Year	Principal	Interest	Total
2022	560,000	111,792	671,792
2023	500,000	98,168	598,168
2024	515,000	84,589	599,589
2025	535,000	70,565	605,565
2026	545,000	56,001	601,001
2027	505,000	41,087	546,087
2028	525,000	26,299	551,299
2029	400,000	10,903	410,903
<b>Total</b>	<b>\$4,085,000</b>	<b>\$499,403</b>	<b>\$4,584,403</b>



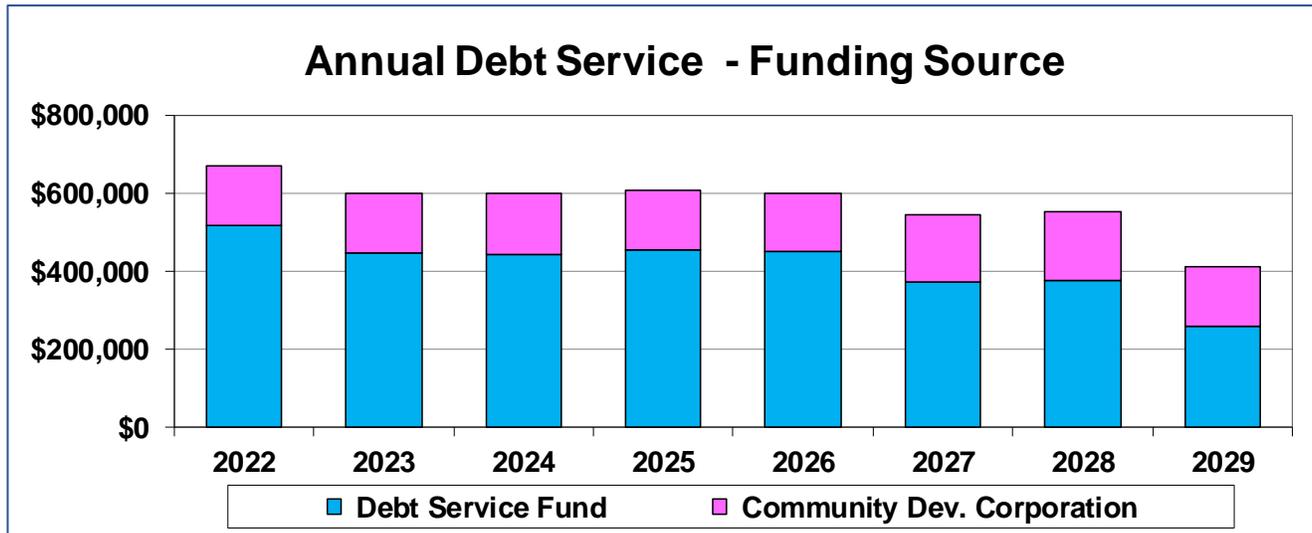
**City of Lake City**  
**Debt Service - By Issues - Principal and Interest**  
**As of 10/1/2021**

Series	Principal	Interest	Total
2008 GO	455,000	80,411	535,411
2012 GO Ref	90,000	1,349	91,349
2018 GO Ref	935,000	91,044	1,026,044
2019 GO Ref	590,000	50,964	640,964
2019 Sales Tax RB	685,000	160,020	845,020
2019 CO	1,330,000	115,615	1,445,615
<b>Total</b>	<b>\$4,085,000</b>	<b>\$499,403</b>	<b>\$4,584,403</b>



**City of Lake Dallas  
Annual Debt Service - Funding Source  
As of 10/1/2020**

Fiscal Year	Debt Service Fund	Community Dev. Corporation	Total
2022	517,266	154,527	671,792
2023	445,917	152,251	598,168
2024	444,455	155,134	599,589
2025	452,811	152,753	605,565
2026	450,682	150,319	601,001
2027	371,177	174,910	546,087
2028	377,651	173,648	551,299
2029	259,813	151,090	410,903
<b>Total</b>	<b>\$3,319,772</b>	<b>\$1,264,631</b>	<b>\$4,584,403</b>



**CITY OF LAKE DALLAS  
DEBT SERVICE SCHEDULE  
All Outstanding Debt**

<b>Period</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2/1/2022	-	55,896	55,896
8/1/2022	560,000	55,896	615,896
FY2022	560,000	111,792	671,792
2/1/2023	-	49,084	49,084
8/1/2023	500,000	49,084	549,084
FY2023	500,000	98,168	598,168
2/1/2024	-	42,295	42,295
8/1/2024	515,000	42,295	557,295
FY2024	515,000	84,589	599,589
2/1/2025	-	35,282	35,282
8/1/2025	535,000	35,282	570,282
FY2025	535,000	70,565	605,565
2/1/2026	-	28,001	28,001
8/1/2026	545,000	28,001	573,001
FY2026	545,000	56,001	601,001
2/1/2027	-	20,543	20,543
8/1/2027	505,000	20,543	525,543
FY2027	505,000	41,087	546,087
2/1/2028	-	13,150	13,150
8/1/2028	525,000	13,150	538,150
FY2028	525,000	26,299	551,299
2/1/2029	-	5,452	5,452
8/1/2029	400,000	5,452	405,452
FY2029	400,000	10,903	410,903
<b>Total</b>	<b>\$4,085,000</b>	<b>\$499,403</b>	<b>\$4,584,403</b>

**CITY OF LAKE DALLAS  
DEBT SERVICE SCHEDULE  
\$1,000,000 General Obligation Bonds, Series 2008**

<b>Period</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2/1/2022		9,578	9,578
8/1/2022	55,000	9,578	64,578
FY2022	55,000	19,156	74,156
2/1/2023		8,420	8,420
8/1/2023	60,000	8,420	68,420
FY2023	60,000	16,840	76,840
2/1/2024		7,157	7,157
8/1/2024	60,000	7,157	67,157
FY2024	60,000	14,314	74,314
2/1/2025		5,894	5,894
8/1/2025	65,000	5,894	70,894
FY2025	65,000	11,788	76,788
2/1/2026		4,526	4,526
8/1/2026	70,000	4,526	74,526
FY2026	70,000	9,052	79,052
2/1/2027		3,052	3,052
8/1/2027	70,000	3,052	73,052
FY2027	70,000	6,105	76,105
2/1/2028		1,579	1,579
8/1/2028	75,000	1,579	76,579
FY2028	75,000	3,158	78,158
<b>Total</b>	<b>\$455,000</b>	<b>\$80,411</b>	<b>\$535,411</b>

I&S Portion 100%

**CITY OF LAKE DALLAS  
DEBT SERVICE SCHEDULE  
\$895,000 General Obligation Refunding Bonds, Series 2012**

<b>Period</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2/1/2022	-	675	675
8/1/2022	90,000	675	90,675
FY2022	90,000	1,349	91,349
<b>Total</b>	<b>\$90,000</b>	<b>\$1,349</b>	<b>\$91,349</b>

I&S Portion 71.25% CDC Portion 28.75%
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**CITY OF LAKE DALLAS  
DEBT SERVICE SCHEDULE  
\$1,400,000 General Obligation Refunding Bonds, Series 2018**

<b>Period</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2/1/2022		13,137	13,137
8/1/2022	155,000	13,137	168,137
FY2022	155,000	26,274	181,274
2/1/2023		10,959	10,959
8/1/2023	160,000	10,959	170,959
FY2023	160,000	21,918	181,918
2/1/2024		8,711	8,711
8/1/2024	165,000	8,711	173,711
FY2024	165,000	17,422	182,422
2/1/2025		6,393	6,393
8/1/2025	170,000	6,393	176,393
FY2025	170,000	12,786	182,786
2/1/2026		4,004	4,004
8/1/2026	175,000	4,004	179,004
FY2026	175,000	8,009	183,009
2/1/2027		1,546	1,546
8/1/2027	55,000	1,546	56,546
FY2027	55,000	3,091	58,091
2/1/2028		773	773
8/1/2028	55,000	773	55,773
FY2028	55,000	1,546	56,546
<b>Total</b>	<b>\$935,000</b>	<b>\$91,044</b>	<b>\$1,026,044</b>

I&S Portion 61.6636% CDC Portion 38.3364%

**CITY OF LAKE DALLAS  
DEBT SERVICE SCHEDULE  
\$1,160,000 General Obligation Refunding Bonds, Series 2019**

<b>Period</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2/1/2022		5,487	5,487
8/1/2022	65,000	5,487	70,487
FY2022	65,000	10,974	75,974
2/1/2023		4,883	4,883
8/1/2023	70,000	4,883	74,883
FY2023	70,000	9,765	79,765
2/1/2024		4,232	4,232
8/1/2024	70,000	4,232	74,232
FY2024	70,000	8,463	78,463
2/1/2025		3,581	3,581
8/1/2025	75,000	3,581	78,581
FY2025	75,000	7,161	82,161
2/1/2026		2,883	2,883
8/1/2026	75,000	2,883	77,883
FY2026	75,000	5,766	80,766
2/1/2027		2,186	2,186
8/1/2027	75,000	2,186	77,186
FY2027	75,000	4,371	79,371
2/1/2028		1,488	1,488
8/1/2028	80,000	1,488	81,488
FY2028	80,000	2,976	82,976
2/1/2029		744	744
8/1/2029	80,000	744	80,744
FY2029	80,000	1,488	81,488
<b>Total</b>	<b>\$590,000</b>	<b>\$50,964</b>	<b>\$640,964</b>

I&S Portion 100%
------------------

**CITY OF LAKE DALLAS  
DEBT SERVICE SCHEDULE  
\$700,000 Sales Tax Revenue Bonds, Series 2019**

Period	Principal	Interest	Total
2/1/2022		14,385	14,385
8/1/2022	30,000	14,385	44,385
FY2022	30,000	28,770	58,770
2/1/2023		13,755	13,755
8/1/2023	55,000	13,755	68,755
FY2023	55,000	27,510	82,510
2/1/2024		12,600	12,600
8/1/2024	60,000	12,600	72,600
FY2024	60,000	25,200	85,200
2/1/2025		11,340	11,340
8/1/2025	60,000	11,340	71,340
FY2025	60,000	22,680	82,680
2/1/2026		10,080	10,080
8/1/2026	60,000	10,080	70,080
FY2026	60,000	20,160	80,160
2/1/2027		8,820	8,820
8/1/2027	135,000	8,820	143,820
FY2027	135,000	17,640	152,640
2/1/2028		5,985	5,985
8/1/2028	140,000	5,985	145,985
FY2028	140,000	11,970	151,970
2/1/2029		3,045	3,045
8/1/2029	145,000	3,045	148,045
FY2029	145,000	6,090	151,090
<b>Total</b>	<b>\$685,000</b>	<b>\$160,020</b>	<b>\$845,020</b>

CDC Portion 100%

**CITY OF LAKE DALLAS  
DEBT SERVICE SCHEDULE  
\$2,045,000 Certificates of Obligation, Series 2019**

<b>Period</b>	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2/1/2022		12,635	12,635
8/1/2022	165,000	12,635	177,635
FY2022	165,000	25,270	190,270
2/1/2023		11,068	11,068
8/1/2023	155,000	11,068	166,068
FY2023	155,000	22,135	177,135
2/1/2024		9,595	9,595
8/1/2024	160,000	9,595	169,595
FY2024	160,000	19,190	179,190
2/1/2025		8,075	8,075
8/1/2025	165,000	8,075	173,075
FY2025	165,000	16,150	181,150
2/1/2026		6,508	6,508
8/1/2026	165,000	6,508	171,508
FY2026	165,000	13,015	178,015
2/1/2027		4,940	4,940
8/1/2027	170,000	4,940	174,940
FY2027	170,000	9,880	179,880
2/1/2028		3,325	3,325
8/1/2028	175,000	3,325	178,325
FY2028	175,000	6,650	181,650
2/1/2029		1,663	1,663
8/1/2029	175,000	1,663	176,663
FY2029	175,000	3,325	178,325
<b>Total</b>	<b>\$1,330,000</b>	<b>\$115,615</b>	<b>\$1,445,615</b>

I&S Portion 100%
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# Special Revenue Funds

Special revenue funds are used to account for revenues derived from specific taxes, fees, donations, grants and transfers. They are designated to finance particular functions or activities for the City.

The City of Lake Dallas has the following special revenue funds for FY2021-22.

- ❖ Street Maintenance Sales Tax Fund
- ❖ Hotel Occupancy Tax
- ❖ Court Technology Fund
- ❖ Court Security Fund
- ❖ LEOSE Fund
- ❖ Child Safety Fund
- ❖ Juvenile Case Manager Fund
- ❖ Forfeiture / Seizure Fund
- ❖ Kids N Cops Fund
- ❖ Willow Grove Park Fund
- ❖ Animal Rescue Fund
- ❖ Library Donation Fund
- ❖ Park Improvement Fund
- ❖ Violence Against Women Grant Fund

# Street Maintenance Sales Tax Fund

## General

The Street Maintenance Sales Taxes are dedicated and may only be spent on certain, statutorily defined purposes. The Street Maintenance Fund receives a 0.25% sales tax allocation. This fund accounts for all applicable revenue from the sales tax collections dedicated for street maintenance, and related expenditures.

## Policy

The Street Maintenance Sales Tax Fund will account only for Street Maintenance Sales Tax revenue and related eligible expenditures.

## Condition

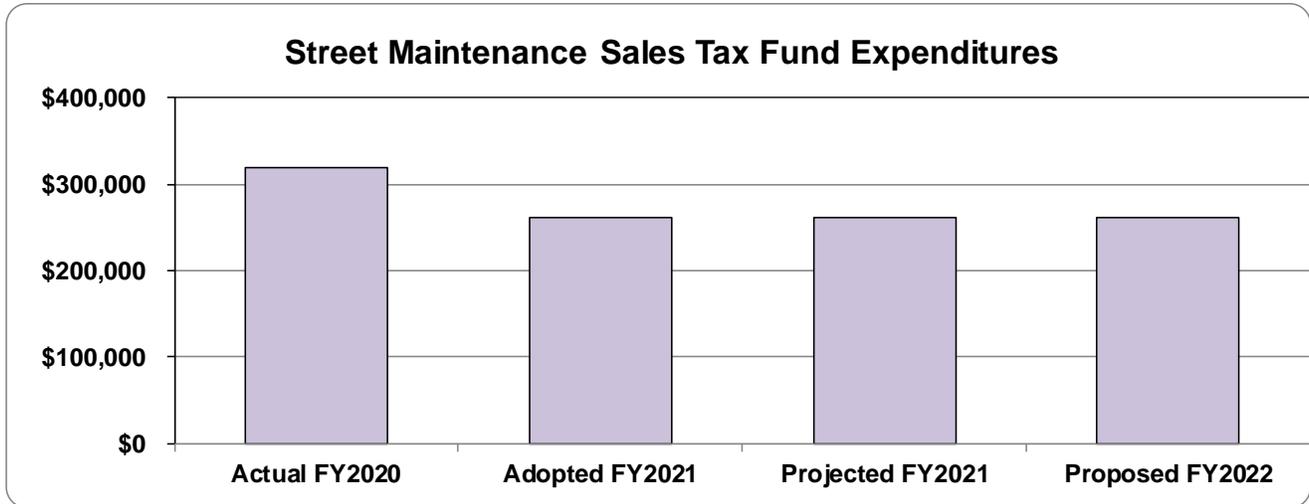
Presently, the Street Maintenance Sales Tax revenues and expenditures are recorded in a in a dedicated fund separated from the City's General Fund.

## Recommendation

The projected revenue for FY 2022 is \$207,630 and is based on historical numbers and are dependent on sales tax collections. Authorized expenditures are \$261,000 from this account to fund applicable street and sidewalk maintenance projects.

**STREET MAINTENANCE SALES TAX FUND  
BUDGET SUMMARY**

<b>FUND 20</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$243,955	\$155,693	\$155,693	\$118,073
<b>Revenues</b>				
Sales Tax	210,297	200,000	206,250	207,500
Contributions	17,000	0	17,000	0
Interest income	3,086	3,000	130	130
<b>Total Revenues</b>	<b>230,383</b>	<b>203,000</b>	<b>223,380</b>	<b>207,630</b>
<b>Expenditures</b>				
Equipment Maintenance	1,301	5,000	5,000	5,000
Sidewalk Maintenance	4,281	6,000	6,000	6,000
Street Maintenance	313,062	250,000	250,000	250,000
<b>Total Expenditures</b>	<b>318,645</b>	<b>261,000</b>	<b>261,000</b>	<b>261,000</b>
<b>Surplus/Deficits</b>	<b>(88,262)</b>	<b>(58,000)</b>	<b>(37,620)</b>	<b>(53,370)</b>
<b>Fund Balance, Ending</b>	<b>\$155,693</b>	<b>\$97,693</b>	<b>\$118,073</b>	<b>\$64,703</b>



# Hotel Occupancy Tax Fund

## General

The Hotel Occupancy Tax (HOT) is levied on the cost of use of a hotel room and is equal to seven percent of the price of the room. State law specifies that hotel occupancy taxes must be used on programs that enhance and promote tourism. State law allows up to 15% of revenues to be spent on the arts and up to 50% on historic preservation. Hotel Occupancy Taxes are dedicated and may only be spent for these statutorily defined purposes. This fund accounts for all applicable revenue and related expenditures of Hotel Occupancy Taxes.

## Policy

The Hotel Occupancy Tax Fund will account only for HOT revenue and related eligible expenditures.

## Condition

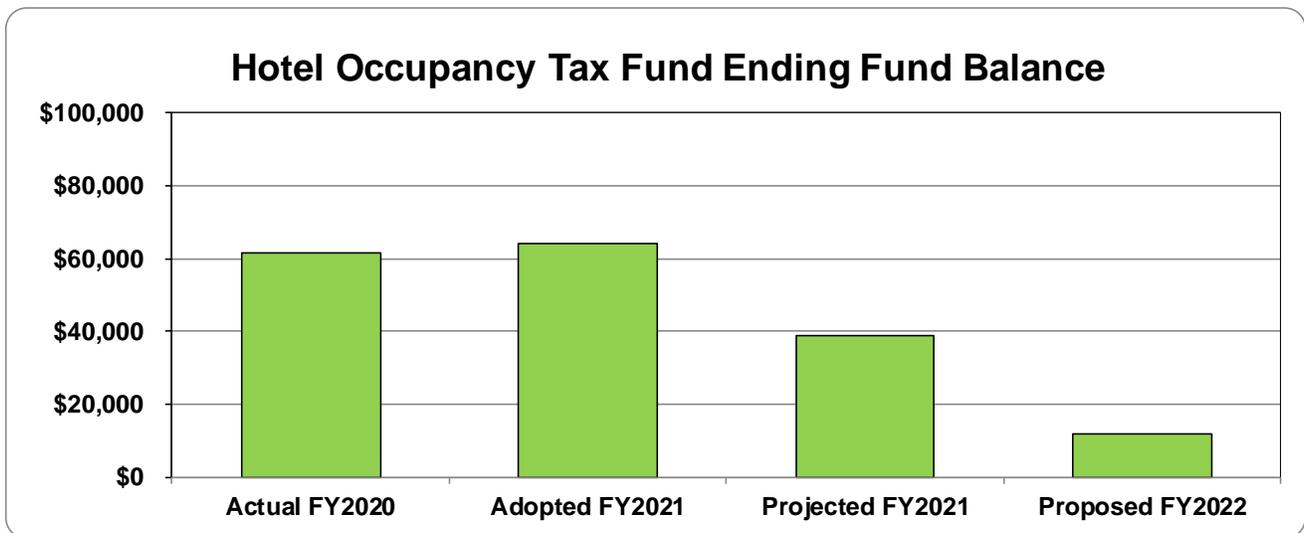
Presently, the hotel occupancy tax revenue and expenditures are recorded in a dedicated fund independently of the City's General Fund. There two events that are financed through the HOT Fund, Mardi Gras, and Fourth of July. The City presently has one hotel and one retreat-based rental facility that contribute to this fund.

## Recommendation

The projected revenue for FY2022 is \$10,020, which is based on historical numbers and are dependent on the amount of revenue collected. Due to COVID-19, the revenue amount is significantly lower than before COVID. Authorized expenditures are \$36,858 for special event expenditures for the Mardi Gras and Fourth of July events.

**HOTEL OCCUPANCY TAX FUND  
BUDGET SUMMARY**

FUND 21	Actual FY2020	Budget FY2021	Estimated FY 2021	Budget FY2022
<b>Fund Balance, Beginning</b>	\$70,766	\$61,537	\$61,537	\$38,699
<b>Revenues</b>				
Hotel Occupancy Tax	3,611	40,000	4,000	10,000
Interest Income	293	400	20	20
Transfers-in	0	0	0	0
<b>Total Revenues</b>	<b>3,904</b>	<b>40,400</b>	<b>4,020</b>	<b>10,020</b>
<b>Expenditures</b>				
Operating Costs				
Contract Labor	1,625	4,850	4,000	4,000
Printing	0	500	500	500
Advertising	823	2,000	2,000	2,000
Dues & Memberships	358	358	358	358
Community Events	10,327	30,000	20,000	30,000
<b>Total Expenditures</b>	<b>13,133</b>	<b>37,708</b>	<b>26,858</b>	<b>36,858</b>
<b>Surplus/Deficits</b>	<b>(9,229)</b>	<b>2,692</b>	<b>(22,838)</b>	<b>(26,838)</b>
<b>Fund Balance, Ending</b>	<b>\$61,537</b>	<b>\$64,229</b>	<b>\$38,699</b>	<b>\$11,861</b>



# Court Technology Fund

## **General**

The Court Technology Fund is dedicated and may only be spent on certain, statutorily defined purposes. This fund accounts for all applicable revenue and related expenditures.

## **Policy**

The Court Technology Fund is funded by a \$4.00 fee by any defendant convicted of a misdemeanor offense in the city's municipal court. The funds can be used for statutorily defined purposes including computer systems; computer networks; computer hardware; computer software; imaging systems; electronic kiosks; electronic ticket writers; and docket management systems.

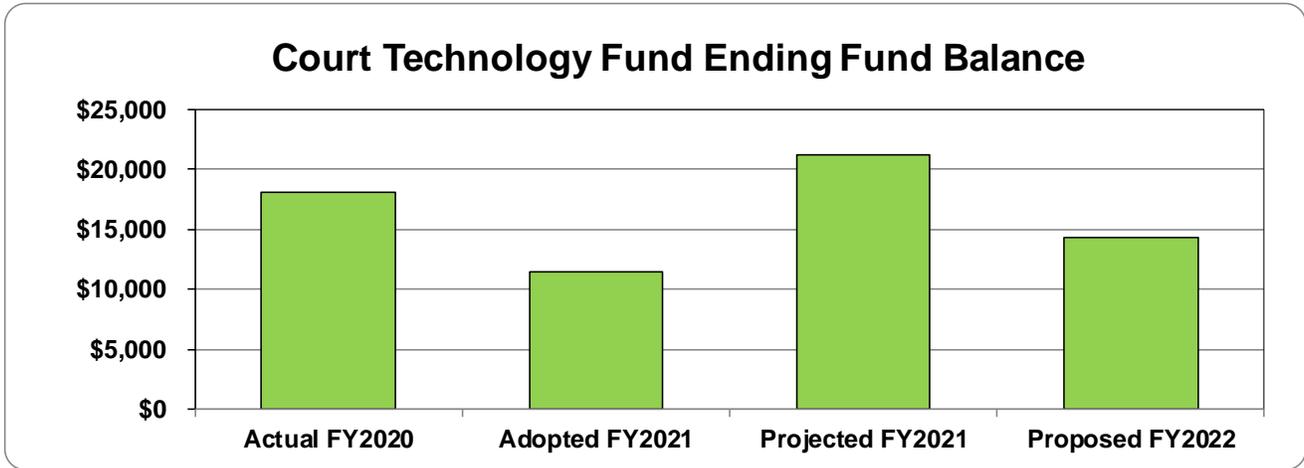
## **Condition**

Presently, the Court Technology Fund revenues are recorded in a dedicated fund independent of the City's General Fund.

**Recommendation** The projected revenue for FY 2022 is \$5,080, which is based on historical numbers and are dependent on the amount of applicable offenses in the fiscal year. Authorized expenditures are \$12,000 for court technology initiatives.

**COURT TECHNOLOGY FUND  
BUDGET SUMMARY**

<b>FUND 22</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$16,274	\$18,150	\$18,150	\$21,230
<b>Revenues</b>				
Hotel/Motel Tax Revenue	8,823	5,060	5,050	5,050
Interest Income	313	250	30	30
<b>Total Revenues</b>	<b>9,136</b>	<b>5,310</b>	<b>5,080</b>	<b>5,080</b>
<b>Expenditures</b>				
Information Technology Costs	7,260	12,000	2,000	12,000
<b>Total Expenditures</b>	<b>7,260</b>	<b>12,000</b>	<b>2,000</b>	<b>12,000</b>
<b>Surplus/Deficits</b>	<b>1,876</b>	<b>(6,690)</b>	<b>3,080</b>	<b>(6,920)</b>
<b>Fund Balance, Ending</b>	<b>\$18,150</b>	<b>\$11,460</b>	<b>\$21,230</b>	<b>\$14,310</b>



# **Court Security Fund**

## **General**

The Court Security Fund is dedicated and may only be spent on certain, statutorily defined purposes. This fund accounts for all applicable revenue and related expenditures.

## **Policy**

The Court Security Fund is funded by a \$3.00 fee by any defendant convicted of a misdemeanor offense in the city's municipal court. The funds can be used for statutorily defined purposes including: the purchase or repair of X-ray machines and conveying systems; handheld metal detectors; walkthrough metal detectors; identification cards and systems; electronic locking and surveillance equipment; Bailiffs, Deputy Sheriffs, Deputy Constables, or contract security personnel during times when they are providing appropriate security services; signage; confiscated weapon inventory and tracking systems; locks, chains, alarms, or similar security devices; the purchase or repair of bullet-proof glass; and continuing education on security issues for court personnel and security personnel.

## **Condition**

Presently, the Court Security Fund revenues are recorded in a dedicated fund independent of the City's General Fund.

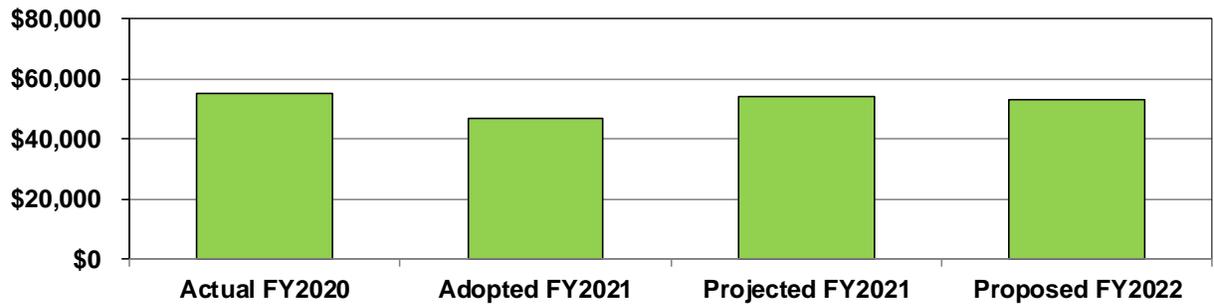
## **Recommendation**

The projected revenue for FY 2022 is \$5,960, which is based on historical numbers and are dependent on the amount of applicable offenses in the fiscal year. Authorized expenditures are \$7,000 for bailiff costs and security enhancement to court entry points.

**COURT SECURITY FUND  
BUDGET SUMMARY**

<b>FUND 23</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$45,361	\$55,193	\$55,193	\$54,153
<b>Revenues</b>				
Court Security Fee	9,502	4,500	5,900	5,900
Interest Income	544	450	60	60
<b>Total Revenues</b>	<b>10,046</b>	<b>4,950</b>	<b>5,960</b>	<b>5,960</b>
<b>Expenditures</b>				
Bariff Fees	214	3,000	2,000	2,000
Operation Expenses	0	10,000	5,000	5,000
<b>Total Expenditures</b>	<b>214</b>	<b>13,000</b>	<b>7,000</b>	<b>7,000</b>
<b>Surplus/Deficits</b>	<b>9,832</b>	<b>(8,050)</b>	<b>(1,040)</b>	<b>(1,040)</b>
<b>Fund Balance, Ending</b>	<b>\$55,193</b>	<b>\$47,143</b>	<b>\$54,153</b>	<b>\$53,113</b>

**Court Security Fund Ending Fund Balance**



# **LEOSE Fund**

## **General**

The Law Enforcement Officer Standards and Education (LEOSE) Fund is dedicated and may only be spent on certain, statutorily defined purposes according to Chapter 1701 of the Texas Occupations Code. This fund accounts for all applicable revenue and related expenditures.

## **Policy**

The LEOSE Fund will account only for continuing education for full time peace officers, telecommunicators, or to provide necessary training, as determined by the agency head, to full-time fully paid law enforcement support personnel in the agency.

## **Condition**

Presently, the LEOSE Fund revenues and expenditures are recorded in a dedicated fund independent of the City's General Fund.

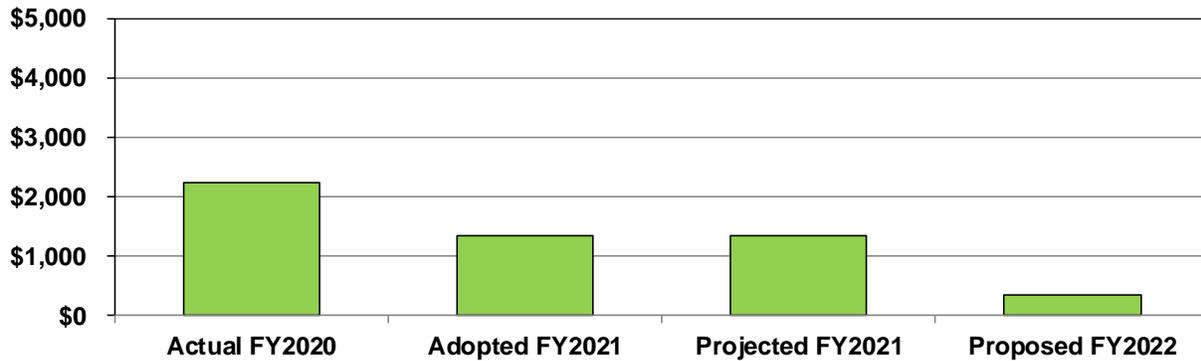
## **Recommendation**

The projected revenue for FY 2022 is \$1,504, which is based on historical numbers and is dependent on the funding level from the State. Authorized is \$2,500 to supplement the police department's training budget to include mandated continuing education and training for contemporary topics related to law enforcement.

**LEOSE FUND  
BUDGET SUMMARY**

FUND 24	Actual FY2020	Budget FY2021	Estimated FY 2021	Budget FY2022
<b>Fund Balance, Beginning</b>	\$3,133	\$2,245	\$2,245	\$1,339
<b><u>Revenues</u></b>				
LEOSE Revenues	1,519	1,500	1,500	1,500
Interest Income	40	25	4	4
<b>Total Revenues</b>	<b>1,559</b>	<b>1,525</b>	<b>1,504</b>	<b>1,504</b>
<b><u>Expenditures</u></b>				
Training Costs	2,447	2,410	2,410	2,500
<b>Total Expenditures</b>	<b>2,447</b>	<b>2,410</b>	<b>2,410</b>	<b>2,500</b>
<b>Surplus/Deficits</b>	<b>(888)</b>	<b>(885)</b>	<b>(906)</b>	<b>(996)</b>
<b>Fund Balance, Ending</b>	<b>\$2,245</b>	<b>\$1,360</b>	<b>\$1,339</b>	<b>\$343</b>

**LEOSE Fund Ending Fund Balance**



# **Child Safety Fund**

## **General**

The Child Safety Fund is dedicated and may only be spent on certain, statutorily defined purposes. This fund accounts for all applicable revenue and related expenditures.

## **Policy**

The Child Safety Fund is funded by a fee amount of \$25.00 that applies to all Rules of the Road offenses that occur in a school crossing zone; passing a school bus; failure to attend school; parent contributing to non-attendance; and some city ordinance parking violations. The funds can be used for a school crossing guard program if one exists; for programs designed to enhance child safety, health or nutrition; child abuse prevention/intervention; drug and alcohol abuse prevention; or programs designed to enhance public safety and security.

## **Condition**

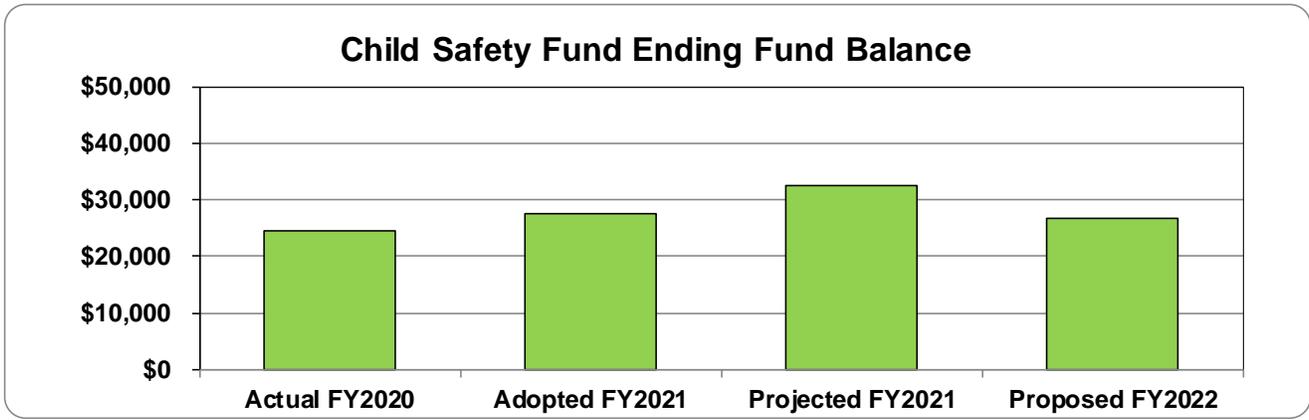
Presently, the Child Safety Fund revenues are recorded in a dedicated fund independent of the City's General Fund.

## **Recommendation**

The projected revenue for FY 2022 is \$13,000, which is based on historical numbers and are dependent on the amounts of applicable offenses in the fiscal year. Authorized expenditures are \$18,600.

**CHILD SAFETY FUND  
BUDGET SUMMARY**

FUND 25	Actual FY2020	Budget FY2021	Estimated FY 2021	Budget FY2022
<b>Fund Balance, Beginning</b>	\$16,338	\$24,404	\$24,404	\$32,434
<b>Revenues</b>				
Child Safety Fees	13,012	8,000	13,000	13,000
Interest Income	312	250	30	0
<b>Total Revenues</b>	<b>13,324</b>	<b>8,250</b>	<b>13,030</b>	<b>13,000</b>
<b>Expenditures</b>				
Child Safety Program	5,258	5,000	5,000	18,600
<b>Total Expenditures</b>	<b>5,258</b>	<b>5,000</b>	<b>5,000</b>	<b>18,600</b>
<b>Surplus/Deficits</b>	<b>8,066</b>	<b>3,250</b>	<b>8,030</b>	<b>(5,600)</b>
<b>Fund Balance, Ending</b>	<b>\$24,404</b>	<b>\$27,654</b>	<b>\$32,434</b>	<b>\$26,834</b>



# Juvenile Case Manager Fund

## **General**

The Juvenile Case Manager Fund is dedicated and may only be spent on certain, statutorily defined purposes. This fund accounts for all applicable revenue and related expenditures.

## **Policy**

The Juvenile Case Manager Fund is funded by a \$5.00 fee by any defendant convicted of a misdemeanor offense in the city's municipal court. The funds can be used for statutorily defined purposes including to finance the salary, benefits, training, travel expenses, office supplies, and other necessary expenses of the juvenile case manager; and to implement programs directly related to the juvenile case management.

## **Condition**

Presently, the Court Technology Fund revenues are recorded in a dedicated fund independent of the City's General Fund.

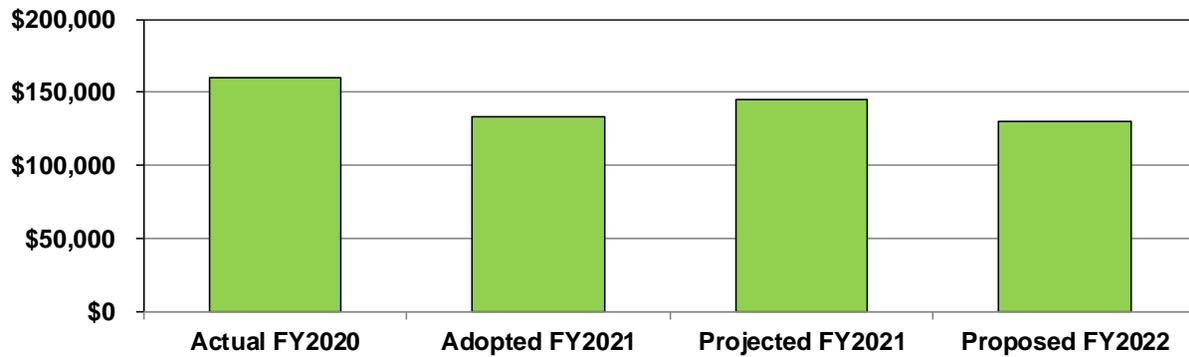
## **Recommendation**

The projected revenue for FY 2022 is \$5,380, which is based on historical numbers and are dependent on the amount of applicable offenses in the fiscal year. Authorized expenditures are \$20,000 to partner with the Counseling Center of Denton to create diversion programs in lieu of the formal processing of youth in the juvenile delinquency system. The purpose of diversion programs is to redirect Juvenile offenders from the justice system. This also contains budgeted funds for a adopted truancy program.

**JUVENILE CASE MANAGEMENT FUND  
BUDGET SUMMARY**

<b>FUND 26</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$153,398	\$159,584	\$159,584	\$144,964
<b>Revenues</b>				
Juvenile Case Management Fees	261	100	200	200
Local Truancy Prevention & Diversion Fund	6,718	1,500	5,000	5,000
Interest Income	1,833	1,800	180	180
<b>Total Revenues</b>	<b>8,812</b>	<b>3,400</b>	<b>5,380</b>	<b>5,380</b>
<b>Expenditures</b>				
Juvenile Case Management Program	25	20,000	10,000	10,000
Transfer to General Fund	2,601	10,000	10,000	10,000
<b>Total Expenditures</b>	<b>2,626</b>	<b>30,000</b>	<b>20,000</b>	<b>20,000</b>
<b>Surplus/Deficits</b>	<b>6,186</b>	<b>(26,600)</b>	<b>(14,620)</b>	<b>(14,620)</b>
<b>Fund Balance, Ending</b>	<b>\$159,584</b>	<b>\$132,984</b>	<b>\$144,964</b>	<b>\$130,344</b>

**Juvenile Case Management Fund Ending Fund Balance**



## **Forfeiture/Seizure Fund**

### **General**

The Forfeiture/Seizure Fund is dedicated and may only be spent on certain, statutorily-defined purposes according to Chapter 59 of the Texas Code of Criminal Procedure. The City will create a Forfeiture / Seizure Fund to account for revenue and related expenditures.

### **Policy**

The Forfeiture/Seizure Fund will account only for asset forfeitures related to police seizures and related eligible expenditures.

### **Condition**

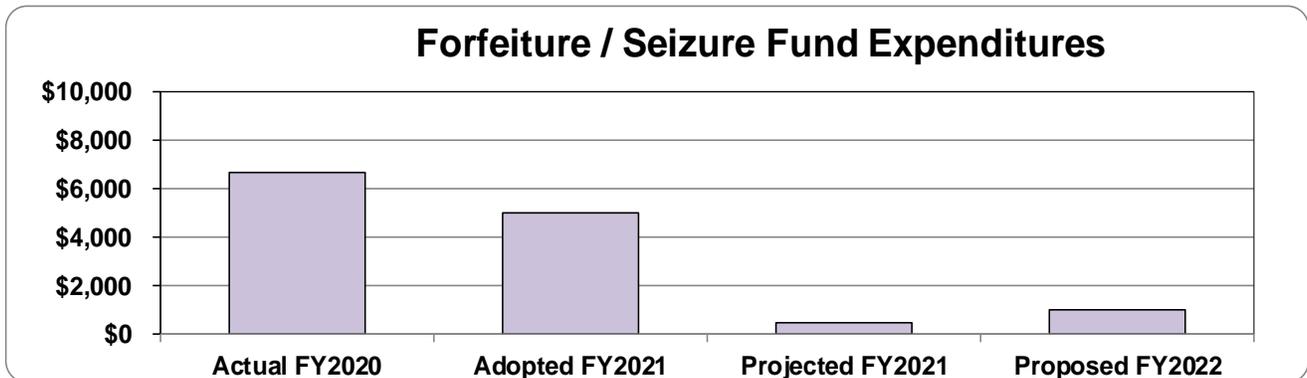
Presently, the Forfeiture / Seizure Fund revenues and expenditures are recorded in a dedicated fund independent of the City's General Fund. Related expenditure activities are used solely for law enforcement purposes.

### **Recommendation**

Revenue projections for FY2022 total at \$1,408. However, forfeiture / seizure revenue may be completely different since the seizures of property used in the commission of crimes and/or proceeds of criminal activity are not predictable. Expenditure of \$1,000 from this fund to purchase equipment and training used for the safety of the public and the safety of the police officers is authorized for FY2022.

**FORFEITURE / SEIZURE FUND  
BUDGET SUMMARY**

<b>FUND 27</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$5,596	\$886	\$886	\$1,724
<b>Revenues</b>				
Seizure Revenues	1,856	0	330	400
Forfeiture Revenues	80	0	1,000	1,000
Interest income	0	0	8	8
<b>Total Revenues</b>	<b>1,936</b>	<b>0</b>	<b>1,338</b>	<b>1,408</b>
<b>Expenditures</b>				
Public Safety Seizure Program	6,646	5,000	500	1,000
<b>Total Expenditures</b>	<b>6,646</b>	<b>5,000</b>	<b>500</b>	<b>1,000</b>
<b>Surplus/Deficits</b>	<b>(4,710)</b>	<b>(5,000)</b>	<b>838</b>	<b>408</b>
<b>Fund Balance, Ending</b>	<b>\$886</b>	<b>(\$4,114)</b>	<b>\$1,724</b>	<b>\$2,132</b>



# **Kids N Cops Fund**

## **General**

The Kids N Cops Fund is dedicated and may only be spent on items or vendors related to police department and municipal court community engagement events and the annual safety fair. The City will create a Kids N Cops Fund to account for revenue and related expenditures.

## **Policy**

The Kids N Cops Fund will account only for donations received for Kids N Cops and expenditures on items or vendors related to Kids N Cops community engagement events and annual safety fair.

## **Condition**

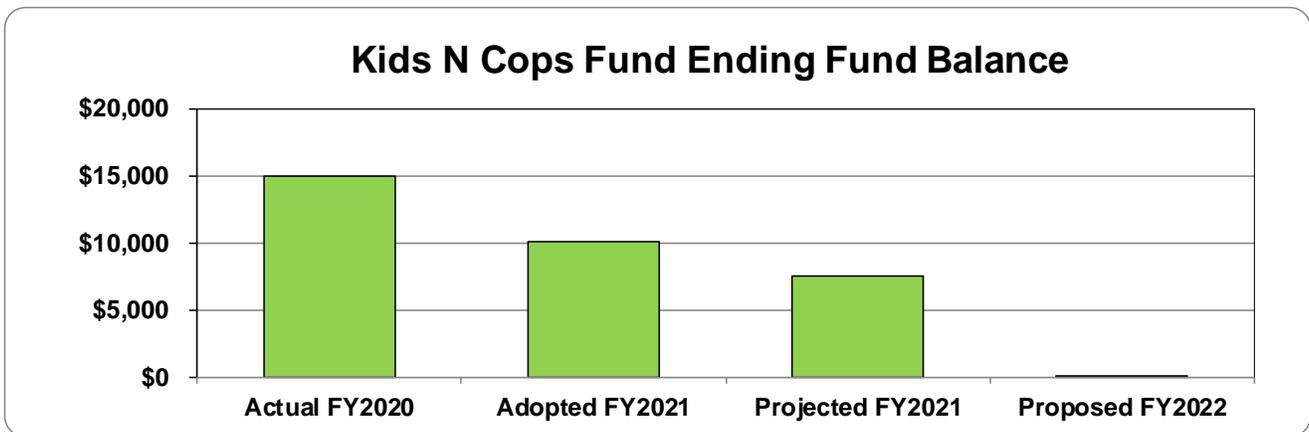
Presently, the Kids N Cops Fund revenues and expenditures are recorded in a dedicated fund independent of the City's general fund. Related expenditure activities are used solely for Kids N Cops events.

## **Recommendation**

The projected revenue for FY 2022 is \$510, which is based on historical numbers and is dependent on donations. Authorized expenditures are \$8,000 to fund the annual Kids N Cops community engagement events and safety fairs.

**KIDS N COPS FUND  
BUDGET SUMMARY**

<b>FUND 28</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$13,423	\$14,984	\$14,984	\$7,494
<b>Revenues</b>				
Donations	4,960	5,000	500	500
Interest Income	124	100	10	10
<b>Total Revenues</b>	<b>5,084</b>	<b>5,100</b>	<b>510</b>	<b>510</b>
<b>Expenditures</b>				
Kids N Cops Program	3,523	10,000	8,000	8,000
<b>Total Expenditures</b>	<b>3,523</b>	<b>10,000</b>	<b>8,000</b>	<b>8,000</b>
<b>Surplus/Deficits</b>	<b>1,561</b>	<b>(4,900)</b>	<b>(7,490)</b>	<b>(7,490)</b>
<b>Fund Balance, Ending</b>	<b>\$14,984</b>	<b>\$10,084</b>	<b>\$7,494</b>	<b>\$4</b>



# **Willow Grove Park Fund**

## **General**

The Willow Grove Park Fund is dedicated and may only be spent on expenditures at Willow Grove Park. This fund accounts for all applicable revenue and related expenditures.

## **Policy**

The Willow Grove Park Fund is funded by revenues generated through both primitive and RV camping fees, park entry fees, boat launch fees, yearly passes, and pavilion rentals. The revenues generated at Willow Grove Park must be used to offset capital improvements, repairs, utility costs and maintenance costs. Revenues cannot be used for other purposes within the City.

## **Condition**

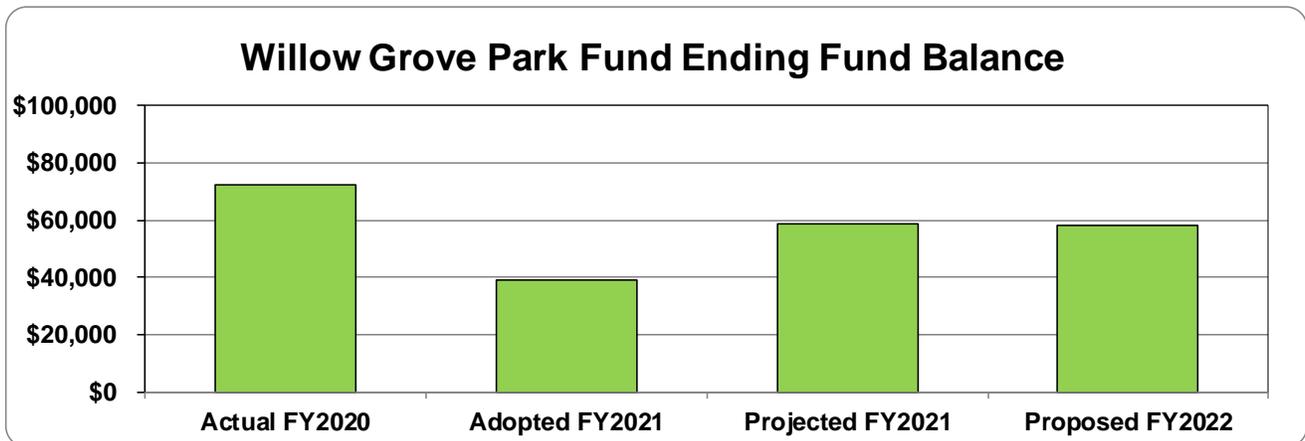
Presently, the Willow Grove Park Fund revenues and expenditures are recorded in a dedicated fund independent of the City's General Fund.

## **Budget**

The projected revenue for FY2022 is \$120,060 and is based on historical numbers and is dependent on fees generated from park use. Authorized expenditures are \$120,802 for campsite improvements, a part-time temporary seasonal worker to address increased workload, and security costs during certain holidays.

**WILLOW GROVE PARK FUND  
BUDGET SUMMARY**

<b>FUND 31</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$67,747	\$72,357	\$72,357	\$58,615
<b>Revenues</b>				
Park Fees	124,190	100,000	120,000	120,000
Interest Income	546	600	60	60
<b>Total Revenues</b>	<b>124,736</b>	<b>100,600</b>	<b>120,060</b>	<b>120,060</b>
<b>Expenditures</b>				
Personnel	0	14,428	14,428	14,428
Operation	0	10,374	10,374	10,374
Park Maintenance	79,735	35,000	35,000	35,000
Park Improvements	40,391	54,000	54,000	41,000
Transfers to General Fund	0	20,000	20,000	20,000
<b>Total Expenditures</b>	<b>120,126</b>	<b>133,802</b>	<b>133,802</b>	<b>120,802</b>
<b>Surplus/Deficits</b>	<b>4,610</b>	<b>(33,202)</b>	<b>(13,742)</b>	<b>(742)</b>
<b>Fund Balance, Ending</b>	<b>\$72,357</b>	<b>\$39,155</b>	<b>\$58,615</b>	<b>\$57,873</b>



# **Animal Rescue Fund**

## **General**

The Animal Rescue Fund is dedicated and may only be spent on animal rescue related expenses by the Lake Dallas Animal Services. This fund accounts for all applicable revenue and related expenditures.

## **Policy**

The Animal Rescue Fund will account for monies received by donations and expended on animal rescue related services.

## **Condition**

Presently, the Animal Rescue Fund revenues and expenditures are recorded in a dedicated fund independent of the City's General Fund. Related expenditure activities are used solely for animal rescue by the Lake Dallas Animal Services.

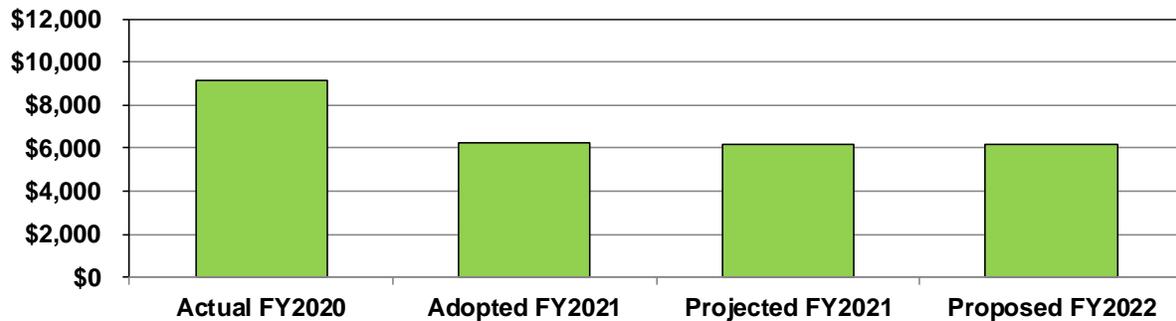
## **Recommendation**

The projected revenue for FY 2022 is based mainly on donations. Donations for FY2022 is estimated at \$18,000. Authorized expenditures are \$18,000 to fund veterinary bills, medical supplies, and other animal rescue needs.

**ANIMAL RESCUE FUND  
BUDGET SUMMARY**

<b>FUND 32</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$7,579	\$9,140	\$9,140	\$6,148
<b>Revenues</b>				
Donations	32,472	18,000	18,000	18,000
Interest income	71	100	8	8
<b>Total Revenues</b>	<b>32,542</b>	<b>18,100</b>	<b>18,008</b>	<b>18,008</b>
<b>Expenditures</b>				
Animal Rescue Costs	30,981	21,000	21,000	18,000
<b>Total Expenditures</b>	<b>30,981</b>	<b>21,000</b>	<b>21,000</b>	<b>18,000</b>
<b>Surplus/Deficits</b>	<b>1,561</b>	<b>(2,900)</b>	<b>(2,992)</b>	<b>8</b>
<b>Fund Balance, Ending</b>	<b>\$9,140</b>	<b>\$6,240</b>	<b>\$6,148</b>	<b>\$6,156</b>

**Animal Rescue Fund Ending Fund Balance**



# **Library Donation Fund**

## **General**

The Library Donation Fund is dedicated and may only be used for Library related expenditures. This fund accounts for all applicable revenue and related expenditures.

## **Policy**

The Library Donation Fund is funded by donations received for eligible expenditures by the Library. The funds can be used for expenditures including: the purchase of library books; DVDs; and materials for the Library's Summer Reading program.

## **Condition**

Presently, the library donation revenues and expenditures are accounting for in a dedicated fund separately from the General Fund.

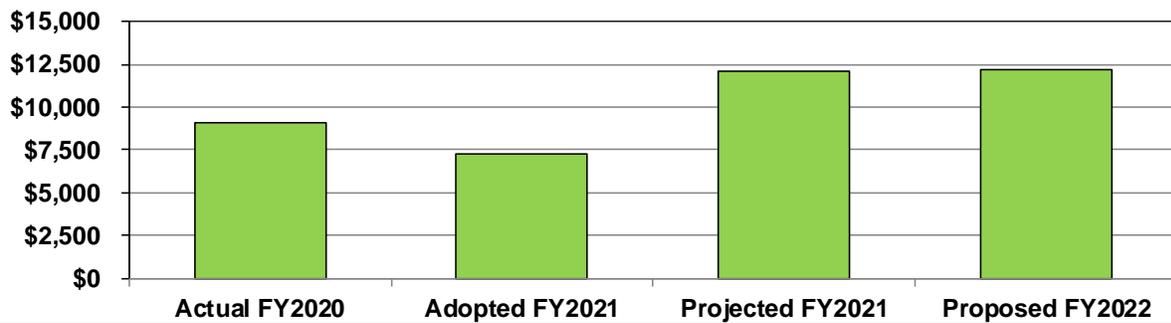
## **Recommendation**

The projected revenue for FY 2022 is based mainly on donations and is estimated at \$4,010 including interest income. Authorized expenditures are \$4,000 to fund applicable Library expenditures.

**LIBRARY DONATION FUND  
BUDGET SUMMARY**

FUND 33	Actual FY2020	Budget FY2021	Estimated FY 2021	Budget FY2022
<b>Fund Balance, Beginning</b>	\$9,189	\$9,128	\$9,128	\$12,134
<b>Revenues</b>				
Library Contributions	1,920	1,000	6,000	4,000
Interest Income	78	100	6	10
<b>Total Revenues</b>	<b>1,998</b>	<b>1,100</b>	<b>6,006</b>	<b>4,010</b>
<b>Expenditures</b>				
Library Expenses	2,059	3,000	3,000	4,000
<b>Total Expenditures</b>	<b>2,059</b>	<b>3,000</b>	<b>3,000</b>	<b>4,000</b>
<b>Surplus/Deficits</b>	<b>(61)</b>	<b>(1,900)</b>	<b>3,006</b>	<b>10</b>
<b>Fund Balance, Ending</b>	<b>\$9,128</b>	<b>\$7,228</b>	<b>\$12,134</b>	<b>\$12,144</b>

**Library Donation Fund Ending Fund Balance**



# **Park Improvement Fund**

## **General**

The Park Improvement Fund is dedicated and may only be spent on certain, statutorily defined purposes. This fund accounts for all applicable revenue and related expenditures.

## **Policy**

The Park Improvement Fund is funded by the Park Improvement and Maintenance Fees collected on all residential building permits. The funds can only be used to fund improvements and maintenance of Lake Dallas' parks including upgrading of facilities and playsets; adding park amenities; and maintenance costs.

## **Condition**

Presently, the Park Improvement and Maintenance Fee revenues and expenditures are recorded in a dedicated fund separate from City's General Fund.

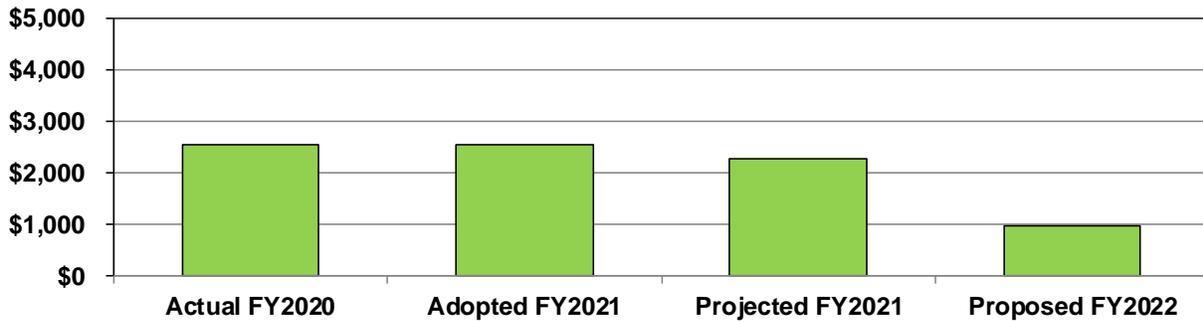
## **Recommendation**

The projected revenue for FY2022 is \$204, which is based on historical numbers and is dependent on applicable permits. Authorized is \$1,500 from this fund for applicable park improvement and maintenance expenditures.

**PARK IMPROVEMENT FUND  
BUDGET SUMMARY**

<b>FUND 34</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$1,026	\$2,562	\$2,562	\$2,266
<b>Revenues</b>				
Parks Improvement Fees	1,490	1,500	200	200
Interest income	46	0	4	4
<b>Total Revenues</b>	<b>1,536</b>	<b>1,500</b>	<b>204</b>	<b>204</b>
<b>Expenditures</b>				
Park Maintenance	0	1,500	500	1,500
<b>Total Expenditures</b>	<b>0</b>	<b>1,500</b>	<b>500</b>	<b>1,500</b>
<b>Surplus/Deficits</b>	<b>1,536</b>	<b>0</b>	<b>(296)</b>	<b>(1,296)</b>
<b>Fund Balance, Ending</b>	<b>\$2,562</b>	<b>\$2,562</b>	<b>\$2,266</b>	<b>\$970</b>

**Park Improvement Fund Ending Fund Balance**



# **Violence Against Women Grant Fund**

## **General**

The Violence Against Women Grant Fund is dedicated and may only be spent on the salaries and benefits of a dedicated investigator that is specially trained in the unique issues frequently encountered in sexual assault, domestic assault, and other similar offenses.

## **Policy**

The Violence Against Women Grant Fund is funded by a grant from the Office of the Attorney General, revenues cannot be used for any purpose other than the salary, benefits, and other approved costs for the investigator position.

## **Condition**

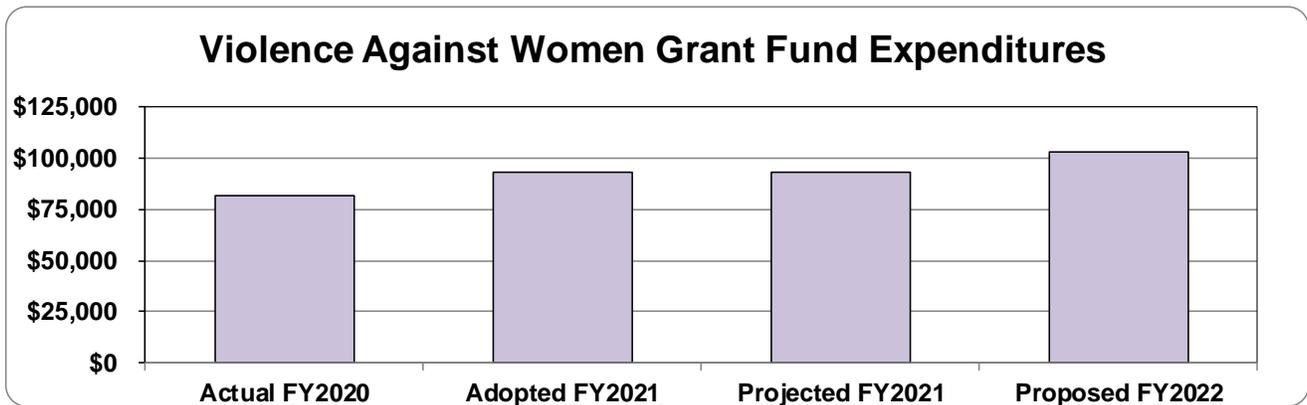
Presently, the Violence Against Women Grant Fund revenues and expenditures are recorded in a dedicated fund independent of the City's General Fund.

## **Budget**

The projected revenue for FY 2022 is \$103,082 and is based State grant information and grant matching fund from General Fund. Authorized expenditures are \$103,082 for salary, benefits, and other related training expenses.

**VIOLENCE AGAINST WOMEN GRANT FUND  
BUDGET SUMMARY**

<b>FUND 35</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$0	\$0	\$0	\$0
<b>Revenues</b>				
Violence Against Women Grant	67,869	73,352	73,352	73,353
Transfers-in	14,090	19,821	19,821	29,729
<b>Total Revenues</b>	<b>81,959</b>	<b>93,173</b>	<b>93,173</b>	<b>103,082</b>
<b>Expenditures</b>				
Public Safety Costs	81,959	93,173	93,173	103,082
<b>Total Expenditures</b>	<b>81,959</b>	<b>93,173</b>	<b>93,173</b>	<b>103,082</b>
<b>Surplus/Deficits</b>	0	0	0	0
<b>Fund Balance, Ending</b>	\$0	\$0	\$0	\$0



# Capital Projects Fund

## **General**

The Capital Projects Fund is dedicated to projects that will be paid for utilizing bonds proceeds from previous bond elections. The appropriation is for project life instead of annual.

## **Policy**

The Capital Projects Fund is funded by bond proceeds from debt that City of Lake Dallas has issued. The projects that this funding will be utilized for have been predetermined and voted on by the Lake Dallas City Council.

## **Condition**

Presently, the Capital Projects Fund revenues and expenditures are recorded in a dedicated fund independent of the City's General Fund.

## **Budget**

The projected revenue for FY 2022 is \$300 from interest income. Authorized expenditures are \$380,000 for capital projects from previous years.

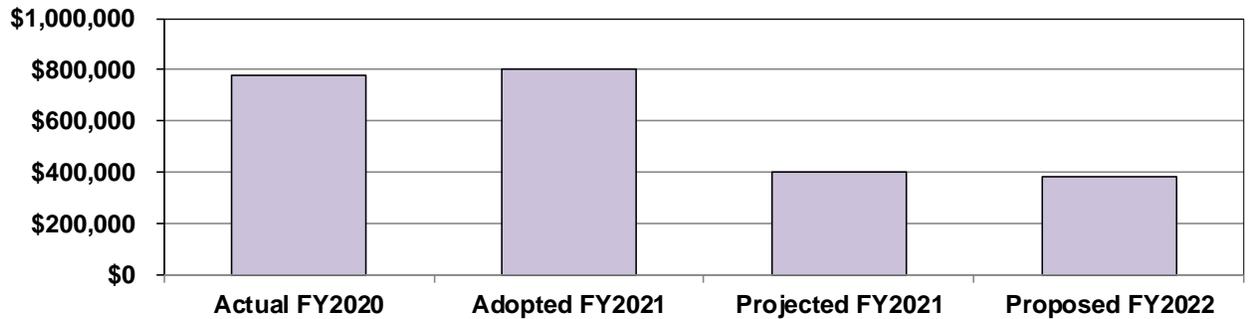
## **Capital Projects**

Capital projects that are in progress for FY2022 include city hall foundations, parking lots and public works complex.

**CAPITAL PROJECTS FUND  
BUDGET SUMMARY**

<b>FUND 60</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$1,555,199	\$782,150	\$782,150	\$382,550
<b>Revenues</b>				
Interest Income	8,019	8,500	400	300
<b>Total Revenues</b>	<b>8,019</b>	<b>8,500</b>	<b>400</b>	<b>300</b>
<b>Expenditures</b>				
Capital Construction	781,068	800,000	400,000	380,000
<b>Total Expenditures</b>	<b>781,068</b>	<b>800,000</b>	<b>400,000</b>	<b>380,000</b>
<b>Surplus/Deficits</b>	<b>(773,049)</b>	<b>(791,500)</b>	<b>(399,600)</b>	<b>(379,700)</b>
<b>Fund Balance, Ending</b>	<b>\$782,150</b>	<b>(\$9,350)</b>	<b>\$382,550</b>	<b>\$2,850</b>

**Capital Projects Fund Expenditures**



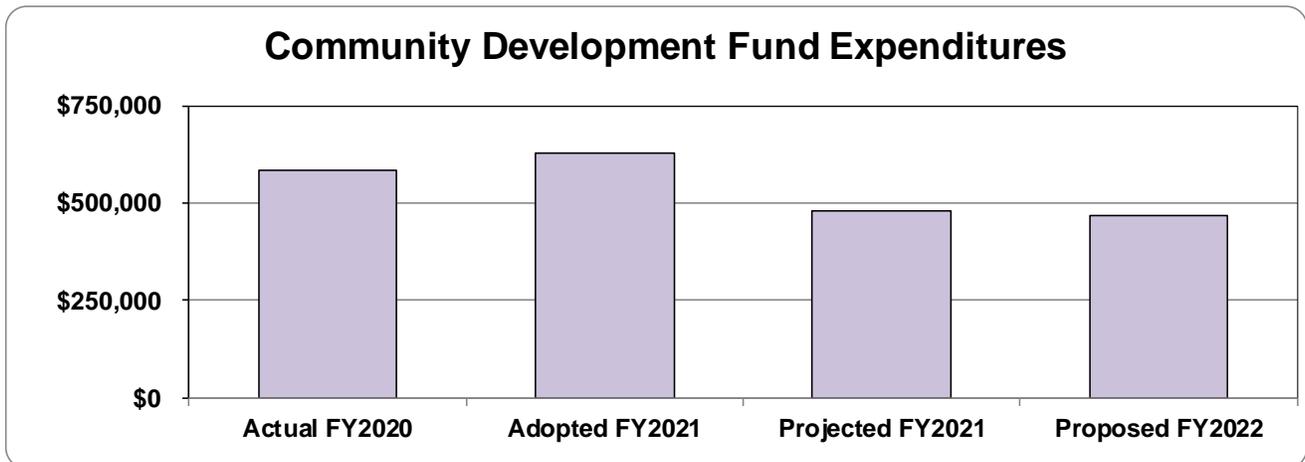
## **Community Development Corporation Fund**

The City of Lake Dallas has one Component of Unit of Government Fund, the Lake Dallas (Type B) Community Development Corporation (CDC). The main source of revenue for this fund is a special one-half (1/2) cent sales tax allocation, which was approved by the voters and went into effect in 2003. The CDC is governed by a board of directors. The CDC develops and submits its own budget to the City, for consideration and approval by the City Council.

The projected revenue for FY 2022 is \$415,300 and is based on historical numbers and is dependent on sales tax collections. Authorized expenditures are \$466,332 to cover operational costs and commitments, including \$292,527 in debt service payments and \$80,000 in transfers to the General Fund for park maintenance.

**COMMUNITY DEVELOPMENT CORPORATION FUND  
BUDGET SUMMARY**

<b>FUND 11</b>	<b>Actual FY2020</b>	<b>Budget FY2021</b>	<b>Estimated FY 2021</b>	<b>Budget FY2022</b>
<b>Fund Balance, Beginning</b>	\$600,446	\$457,184	\$457,184	\$396,588
<b>Revenues:</b>				
Sales Tax	420,594	400,000	412,500	415,000
Property Rental Income	14,904	12,000	4,750	0
Interest Income	5,828	7,949	300	300
<b>Total Revenues</b>	<b>441,326</b>	<b>419,949</b>	<b>417,550</b>	<b>415,300</b>
<b>Expenditures:</b>				
Operating				
Advertising	7,500	24,000	7,655	0
Travel & Training	425	2,000	500	3,030
Dues & Memberships	500	600	0	525
Subscriptions & Publications	1,500	1,500	200	0
Utilities	0	11,000	10,000	10,000
Accounting & Auditor	3,000	3,250	3,250	3,250
Legal Services	7,585	3,000	5,000	8,000
Consultants & Professionals	0	30,000	16,500	15,000
CDC Downtown BIG Grants	0	30,000	30,000	0
Park Maintenance	0	0	500	0
Rental Property Maintenance	7,476	4,000	4,000	4,000
Capital Projects	230,285	200,000	240,000	50,000
Transfer to General Fund	90,493	80,000	80,000	80,000
Transfer to Debt Service	235,825	240,028	80,541	292,527
<b>Total Expenditures</b>	<b>584,589</b>	<b>629,378</b>	<b>478,146</b>	<b>466,332</b>
<b>Surplus/Deficits</b>	<b>(143,262)</b>	<b>(209,429)</b>	<b>(60,596)</b>	<b>(51,032)</b>
<b>Fund Balance, Ending</b>	<b>\$457,184</b>	<b>\$247,755</b>	<b>\$396,588</b>	<b>\$345,556</b>



## CAPITAL IMPROVEMENT PROGRAM

The FY2022 recommended projects (excluding Community Development Corporation) total \$526,991. Appropriations for each area are:

- Building / facilities improvements \$410,500
- Parks improvements \$41,000
- Information technology \$44,500
- Fleet replacement \$31,491

Request details for each area are listed in the following pages. The yellow highlighted items denote funding for FY2022.

### FACILITIES 5-YEAR CAPITAL IMPROVEMENT PLAN

FACILITIES	FY2022	FY2023	FY2024	FY2025	FY2026	NOTES
City Hall	27,500	20,000	100,000	80,000	10,000	
Library	10,000	20,000	31,500	25,000	30,000	
Animal Shelter	-	20,000	31,500	25,000	30,000	
Public Works Complex	365,000	-	-	-	-	Funding from CO2019
Fire Station	8,000	10,000	36,500	30,000	65,000	
Old City Hall	-	-	-	-	-	
<b>Total Requests</b>	<b>\$410,500</b>	<b>\$70,000</b>	<b>\$199,500</b>	<b>\$160,000</b>	<b>\$135,000</b>	
<b>Funded Requests</b>	<b>\$410,500</b>					

City Hall						
Capital Project	FY2022	FY2023	FY2024	FY2025	FY2026	NOTES
Repair/replace community room floor				20,000		waiting on estimate
Door security implementation						Paid for from Court Security Fund
Seal the exterior side of building			20,000			City Hall renovation
Kitchen removal						Discuss with Council
HVAC Unit- 203410410L (8/2020)						Replace FY28-29
HVAC Unit- 11082HF49H (2/2011)	9,500					
HVAC Unit- 180213568L (1/2018)					10,000	Replace FY26-27
HVAC Unit- 11085JET9H (2/2011)		10,000				
HVAC Unit- 191411403L (4/2019)						Replace FY27-28
HVAC Unit- 11084HKR9H (2/2011)		10,000				
HVAC Unit- 11082HF69H (2/2011)			10,000			
HVAC Unit- 11086H149H (2/2011)				10,000		
HVAC Unit- 3073RGH3F (2/2003)	9,500					
HVAC Unit- 11086H2L9H (2/2011)			10,000			
Renovate jail into property/evidence room				50,000		City Hall renovation
Replace Flooring(entire building)			60,000			City Hall renovation
Paint Building	8,500					
AED					2,000	
Renovate old dispatch office				50,000		City Hall renovation
Renovate patrol room					50,000	City Hall renovation
Replace fencing to expand PD parking lot					70,000	City Hall renovation
Security cameras (update/removal)			80,000			waiting on estimate
Restriping City Hall and City Park Parking Lot						2019 CO - \$100k budgeted
Replace water heater					5,000	
<b>Total Requests</b>	<b>\$27,500</b>	<b>\$20,000</b>	<b>\$180,000</b>	<b>\$130,000</b>	<b>\$137,000</b>	

<b>Animal Shelter</b>						
<b>Capital Project</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>NOTES</b>
Storage Building						Funded in FY2021
Expanded parking				25,000		waiting on estimate
HVAC Unit- 2012363X3F (3/2020)						Replace in FY28-29
HVAC Unit- 20291RD03F (3/2020)						Replace in FY28-29
HVAC Unit- 7295M340810086 (2/2008)						
Cat Kennels						
Dog Kennels						
Replace Freezer			15,000			Installed in 2008
Concrete flatwork in yard area		9,000				
Landscaping in front of the building					15,000	waiting on estimate
Seal flooring throughout building			10,000			waiting on estimate
Repaint walls in dog kennel area					15,000	waiting on estimate
Ceiling repairs						water damage/leaking
Replace front doors		5,000				not energy efficient, seal is broken
Replace water heater(electric)		6,000				Moved from FY22 to FY23
Replace water heater(propane)			6,500			
<b>Total Requests</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$31,500</b>	<b>\$25,000</b>	<b>\$30,000</b>	

<b>Library</b>						
<b>Capital Project</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>NOTES</b>
Seal and Stripe front parking		6,000				Moved from FY22 to FY23
HVAC Unit- 30210WX2F (1/2003)						Replace in FY29-30
HVAC Unit- 20342RXC5F (8/2020)						Replace in FY28-29
HVAC Unit- 18022LRT2F (1/2018)						Replace in FY26-27
Carpet/Flooring			25,000			waiting on estimate
Replace Wall/ Meeting Room Expansion				15,000		waiting on estimate
Digital Billboard					25,000	waiting on estimate
Replacement of Doors in Restroom		3,500				waiting on estimate
Replace Library Outdoor Dropbox						Funded in FY2021
Replace water heater	6,500					
Replace lights		6,500				waiting on estimate
HVAC duct work	3,500					
<b>Total Requests</b>	<b>\$ 10,000</b>	<b>\$ 16,000</b>	<b>\$ 25,000</b>	<b>\$ 15,000</b>	<b>\$ 25,000</b>	

<b>Public Works Complex</b>						
<b>Capital Project</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>NOTES</b>
New building	365,000					Covered by CO's
New fence and gate						Covered by CO's
Concrete storage bins						Covered by CO's
Site Plan/Engineering						
Parking Lot						Covered by CO's
<b>Total Requests</b>	<b>\$365,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

<b>Fire Station</b>						
<b>Capital Project</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>NOTES</b>
Bay ceiling tiles need to be replaced			20,000			Bucket truck rental needed
Interior Painting					25,000	
Bricks on front of station						in discussion with LCFD
Renovate watch office					40,000	in discussion with LCFD
HVAC Unit- 1404302718 (6/2014)				10,000		
HVAC Unit- E162528549 (5/2016)			10,000			
HVAC Unit- 9332LA15F (8/2009)		10,000				
HVAC Unit- 93321GA5F (9/2009)	8,000					
Sealing of exterior walls				20,000		waiting on estimate
Replace water heater			6,500			
<b>Total Requests</b>	<b>\$8,000</b>	<b>\$10,000</b>	<b>\$36,500</b>	<b>\$30,000</b>	<b>\$65,000</b>	

<b>Old City Hall</b>						
<b>Capital Project</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>NOTES</b>
AC Unit - Installed 2000						
AC Unit - Installed 2010						\$8,000 FY2022 Not Funded
Roof						
<b>Total Requests</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

## PARKS 5-YEAR CAPITAL IMPROVEMENT PLAN

PARKS	FY2022	FY2023	FY2024	FY2025	FY2026	NOTES
City Park	8,500	20,900	19,900	26,400	29,400	
River Oaks Park	10,400	7,400	17,300	7,300	7,300	
Community Park	2,200	5,800	99,400	16,800	11,400	
Thousand Oak Park	2,600	5,300	103,600	7,300	14,400	
Willow Grove Park	41,000	79,321	67,725	70,725	175,400	
<b>Total Requests</b>	<b>\$64,700</b>	<b>\$118,721</b>	<b>\$307,925</b>	<b>\$128,525</b>	<b>\$237,900</b>	
<b>Total Funded Requests</b>	<b>\$41,000</b>					

City Park						
Capital Project	FY2022	FY2023	FY2024	FY2025	FY2026	NOTES
Install Field Lighting (work with local sport Assoc)						\$380,000 *need to discuss with LCSA
Grade Soccer Fields (work with local sport Assoc)						\$100,000*need to discuss with LCSA
Adding Wind Screens for Tennis Courts		10,000				waiting on estimate
Concrete Walking Trail around Park						\$125,000
Stage/Amphitheater						
Parking Lot Sealing and Stripping						Covered by CO's
Work Out Equipment/ Flat Work Cost						\$15,000- to be completed after walking trail
Tree Replacement	3,000	2,000	2,000	2,000	2,000	
Soccer Field Improvements						*need to discuss with LCSA
Tennis Courts- Bleacher Seats	1,500	1,500				
Improvements to Basketball Court						
Sun Screen for Play Ground			9,000			*waiting on estimate (1 new in 2020)
New Tennis Nets (4)		900	900	900	900	
Benches (12 - 6 replaced, 1 new, 5 projected for walking trail)	800	800	800	800	800	\$655 each
New Garbage Receptacles (Replace 12)	1,500		1,500		1,500	\$467.50 each
Picnic Tables (4)	1,200	1,200	1,200	1,200	1,200	\$998.85 each. \$1,098.85 each ADA
Dog Waste Stations (4)	500	500	500	500		\$350each
Replace playground equipment		4,000	4,000	6,000	8,000	
Resurface tennis courts				15,000	15,000	30k total, half at a time
<b>Total Requests</b>	<b>\$8,500</b>	<b>\$20,900</b>	<b>\$19,900</b>	<b>\$26,400</b>	<b>\$29,400</b>	

River Oak Park						
Capital Project	FY2022	FY2023	FY2024	FY2025	FY2026	NOTES
Add Additional Trees		1,500				
Replace Park Bench	800	800	800	800	800	\$655 each
Swing Set	9,000					
New Garbage Receptacles (2)	600	600				\$467.50 each
Replace playground equipment		4,000	4,000	6,000	6,000	
Install solar lighting			12,000			
Dog Waste Stations (5)		500	500	500	500	\$350 each
<b>Total Requests</b>	<b>\$10,400</b>	<b>\$7,400</b>	<b>\$17,300</b>	<b>\$7,300</b>	<b>\$7,300</b>	

<b>Community Park</b>						
<b>Capital Project</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>NOTES</b>
Picnic Tables (replace 2)		1,200	1,200	1,200	1,200	\$998.85 each \$1,098.85 each ADA
Garbage Receptacles (3 - replace 2, add 1)	600	600	600	600	600	\$467.50 each
Park Benches (3)	800		800		800	\$655 each
Walking Path			90,000			
Tree Replacement						
Replace playground equipment		4,000	6,000	6,000	8,000	
Sun Screen for playground				9,000		
Water Fountain Replacement	800		800		800	
<b>Total Requests</b>	<b>\$2,200</b>	<b>\$5,800</b>	<b>\$99,400</b>	<b>\$16,800</b>	<b>\$11,400</b>	

<b>Thousand Oak Park</b>						
<b>Capital Project</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>NOTES</b>
Install concrete Walking Trail			95,000			
New playground equipment		4,000	6,000	6,000	8,000	
Benches (Replace 5)	800	800	800	800	800	\$655 each
Garbage Cans (3)	600		600		600	\$467.50 each
Water Fountain Replacement					3,800	
Picnic tables (2)	1,200		1,200		1,200	\$998.85 each \$1,098.85 each ADA
Dog Waste Station (1)		500		500		\$350 each
<b>Total Requests</b>	<b>\$2,600</b>	<b>\$5,300</b>	<b>\$103,600</b>	<b>\$7,300</b>	<b>\$14,400</b>	

<b>Willow Grove Park</b>						
<b>Capital Project</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>NOTES</b>
Replace Bollards		2,000	2,000			
Remove concrete piers/Replace Fishing Pier	19,500	56,596				*TML insurance claim reimbursement
Additional Garbage Cans(30)	2,500	2,500	2,500	2,500	2,500	\$467.50 each
Add Additional Picnic Tables (18, make 6 ADA)		3,500	3,500	3,500	3,500	\$998.85 each \$1,098.85 each ADA
Improve Boat Dock and Walkway						*funding discussion needed
Concrete Walking Trail			30,000	30,000	30,000	complete in phases
Install turnaround road	16,000					
Install Additional Camera System			8,000			
Repair Bird Viewpoint				3,500		
Tree Replacement	3,000	3,000	3,000	3,000	3,000	
Signage for Parks		1,500	1,500			
Replace Pavilion Shade			9,000			
Add Playground Shades (2)				10,000	10,000	
Dog Waste Stations (5)		825	825	825		\$350 each
Benches (15)		1,400	1,400	1,400	1,400	\$655 each
Additional Concrete Restroom					125,000	Water-less, need weekly service
Playground equipment		8,000	6,000	6,000		
Firewood vending machine				10,000		
<b>Total Requests</b>	<b>\$41,000</b>	<b>\$79,321</b>	<b>\$67,725</b>	<b>\$70,725</b>	<b>\$175,400</b>	

## INFORMATION TECHNOLOGY 5-YEAR CAPITAL IMPROVEMENT PLAN

Information Technology Items	FY2022	FY2023	FY2024	FY2025	FY2026	Notes
Development Services	-	2,500	2,500	2,500	2,500	
Municipal Court	2,500	2,500	-	2,500	2,500	
Administration	2,500	5,000	-	-	2,500	
Police	37,000	16,000	20,000	5,000	12,000	
Library Services	-	29,081	13,691	15,019	-	
Animal Services	-	1,000	1,000	-	-	
Public Works	2,500	-	2,500	-	2,500	
<b>Total Requests</b>	<b>\$44,500</b>	<b>\$56,081</b>	<b>\$39,691</b>	<b>\$25,019</b>	<b>\$22,000</b>	

Development Services						
Information Technology Capital Items	FY2022	FY2023	FY2024	FY2025	FY2026	Warranty Expiry Date
Dell Latitude 7300 Laptop (BNC3673)					2,500	10/1/2025
Dell Optiflex 7070 Laptop (9S2DSZ2)			2,500			11/16/2022
Dell Precision 7540 Laptop (2VQVYY2)				2,500		11/16/2022
Apple Ipad Air (3rd Gen) DMPD41DXLMWR						
Apple Ipad Air (3rd Gen) DMPD4193LMWR						
Dell Latitude 5580 Laptop (82S79H2)		2,500				8/28/2018
Dell Docking Station 887BXY2						9/10/2023
<b>Total Requests</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	

Municipal Court						
Information Technology Capital Items	FY2022	FY2023	FY2024	FY2025	FY2026	Warranty Expiry Date
Dell OptiPlex 7070 (9SLBSZ2)		2,500			2,500	11/6/22
Dell Latitude 5500 (JLFD433)	2,500			2,500		8/12/21
<b>Total Requests</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$2,500</b>	

Administration						
Information Technology Capital Items	FY2022	FY2023	FY2024	FY2025	FY2026	Warranty Expiry Date
Dell Precision 7550 Laptop (CS 2VJWN53)					2,500	9/11/2025
Dell Latitude 5580 Laptop (FD HMDFO2)	2,500					11/23/2019
Dell Latitude 5590 Laptop (Com 4FKZ7S2)			2,500			12/29/2023
Dell Latitude 5500 Laptop (CM HWB2YY2)		2,500				11/13/2022
Dell Latitude E5570 Laptop (CM 6VY83G2)		2,500				4/26/2020
Dell OptiPlex 3010 Laptop (Adm BWH6BY1)						9/20/2016
Dell OptiPlex 3010 Laptop (Adm FGT0BY1)						9/14/2016
Dell Latitude 7300 Laptop (Council 78Y2673)					2,500	10/1/2025
Dell Latitude E5570 Laptop (Council FT6D3H2)						5/20/2020
Verizon Jetpack WiFi Hot Spot(359071066894476)						
Dell Docking Station (G63GG23)						9/10/2023
Dell Docking Station (6N1BXY2)						9/11/2023
<b>Total Requests</b>	<b>\$2,500</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,500</b>	

Police - Laptops - Miscellaneous						
Information Technology Capital Items	FY2022	FY2023	FY2024	FY2025	FY2026	Notes
Dell Latitude E5550 FM231G2		1,500			1,500	
Dell Latitude E5550		1,500			1,500	
Getac V110G3	2,500			2,500		
Getac V110G3	2,500			2,500		
Getac V110G3		2,500			2,500	
Getac V110G3		2,500			2,500	
Getac V110G3		2,500			2,500	
Asus G501J		1,500			1,500	
Latitude 7300						
Microsoft Surface Pro			1,500			
Microsoft Surface Pro			1,500			
Microsoft Surface Pro			1,500			
Microsoft Surface Pro			1,500			
Digital Video Program	32,000					
<b>Total Requests</b>	<b>\$37,000</b>	<b>\$12,000</b>	<b>\$6,000</b>	<b>\$5,000</b>	<b>\$12,000</b>	

<b>Police - Desktops</b>						
<b>Information Technology Capital Items</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>Notes</b>
Dell OptiPlex 3000	Do not Replace					
Dell OptiPlex 7050		2,000				
Dell OptiPlex 3050		2,000				
Dell OptiPlex 3020						
Dell OptiPlex 3060			2,000			
Dell OptiPlex 7070			2,000			
Dell OptiPlex 7070			2,000			
Dell OptiPlex 7070			2,000			
Dell OptiPlex 7070			2,000			
Dell OptiPlex 7070			2,000			
Dell OptiPlex 7070			2,000			
<b>Total Requests</b>	<b>\$0</b>	<b>\$4,000</b>	<b>\$14,000</b>	<b>\$0</b>	<b>\$0</b>	

<b>Library - Desktops</b>						
<b>Information Technology Capital Items</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>Replacement</b>
Dell OptiPlex 3040 (FN3FMF2)						Not Replacing
Dell OptiPlex 3050 (6NTBDV2)						Not Replacing
Dell OptiPlex 3050 (6NV6DV2)						Not Replacing
Dell OptiPlex 3050 (HS0XVP2)			2,438			Latitude 3510 Laptop
Dell OptiPlex 3050 (2SH1MP2)			2,438			Latitude 3510 Laptop
Dell OptiPlex 3050 (2S62MP2)			2,438			Latitude 3510 Laptop
Dell OptiPlex 3050 (6NT8DV2)				2,438		Latitude 3510 Laptop
Dell OptiPlex 3050 (HSLZVP2)			2,438			Latitude 3510 Laptop
Dell OptiPlex 3050 (6NT7DV2)				2,438		Latitude 3510 Laptop
Dell OptiPlex 3050 (H3735F2)		2,438				Latitude 3510 Laptop
Dell OptiPlex 3050 (6NTCDV2)				2,438		Latitude 3510 Laptop
Dell OptiPlex 3050 (HRYVVP2)			2,438			Latitude 3510 Laptop
Dell OptiPlex 3050 (2XFVLP2)		2,438				Latitude 3510 Laptop
Dell OptiPlex 3050 (2RZYLP2)		2,438				Latitude 3510 Laptop
Dell OptiPlex 3050 (6NT9DV2)		2,438				Latitude 3510 Laptop
Dell OptiPlex 3050 (2RRZLP2)		2,438				Latitude 3510 Laptop
Dell OptiPlex 3020M (D2BCMF2)		980				Inspiron 27 7000 All-In-One
Dell OptiPlex 3020M (9X635F2)		2,726				Latitude 5510 Laptop
Dell OptiPlex 3020M (FHLHCH2)		2,726				Latitude 5510 Laptop
Dell OptiPlex 3020M (FX635F2)		2,726				Latitude 5510 Laptop
Dell OptiPlex 390 (B5FFPS1)		1,856				Optiplex 7080 Tower
Dell OptiPlex 3020M (DW635F2)		1,280				Inspiron 27 7000 All-in-One
Dell OptiPlex 3050 (6NTDDV2)						Not Replacing
<b>Total Requests</b>	<b>\$0</b>	<b>\$24,485</b>	<b>\$12,191</b>	<b>\$7,314</b>	<b>\$0</b>	

<b>Library - Laptops</b>						
<b>Information Technology Capital Items</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>Notes</b>
Dell Mobile Precision Workstation 7550				3,553		
Dell Latitude 3590 (FRH7BV2)		2,726				
Dell Latitude 3410 LDPL-PLT01 (DH67303)				2,438		
Dell Latitude 3410 LDPL-PLT02 (9L47303)				2,438		
Dell Latitude 3410 LDPL-PLT03 (1G67303)				2,438		
Dell Latitude 3410 LDPL-PLT04 (J667303)						Replace FY 25/26
Dell Latitude 3410 LDPL-PLT05 (GH67303)						Replace FY 25/26
Dell Latitude 3410 LDPL-PLT06 (JK47303)						Replace FY 25/26
Dell Latitude 3410 LDPL-PLT07 (BG67303)						Replace FY 25/26
Dell Latitude 3410 LDPL-PLT08 (3H67303)						Replace FY 25/26
Dell Latitude 3410 LDPL-PLT09 (GB77303)						Replace FY 26/27
Dell Latitude 3410 LDPL-PLT10 (F967303)						Replace FY 26/27
Microsoft Surface Pro (5th Gen)						Not Replacing
<b>Total Requests</b>	<b>\$0</b>	<b>\$2,726</b>	<b>\$0</b>	<b>\$7,314</b>	<b>\$0</b>	

<b>Library Miscellaneous</b>						
<b>Information Technology Capital Items</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>Notes</b>
Dell Universal Docking Station (staff room)		310				
Dell Universal Docking Station (staff room)		310				
Dell Universal Docking Station (staff room)		310				
Dell Single Monitor Arm - MSA20 (front desk)		160				
Dell Single Monitor Arm - MSA20 (front desk)		160				
Dell Universal Docking Station (front desk)		310				
Dell Universal Docking Station (front desk)		310				
Dell Performance Dock - WD19DCS (Director)				390		
Dell 27 Monitor (front Desk)			300			
Dell 27 Monitor (front Desk)			300			
Dell 27 Monitor (staff room)			300			
Dell 27 Monitor (staff room)			300			
Dell 27 Monitor (staff room)			300			
<b>Total Requests</b>	<b>\$0</b>	<b>\$1,870</b>	<b>\$1,500</b>	<b>\$390</b>	<b>\$0</b>	

<b>Animal Services</b>						
<b>Information Technology Capital Items</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>Notes</b>
Dell Docking Station CMP9XY2			1,000			9/10/2023
Dell OptiPlex 7070 Laptop 9SF6SZ2		1,000				11/06/2022
Dell OptiPlex 3050 6NV7DV2						2/16/2022
Dell Latitude 7300 HQR2673						10/1/2025
Verizon Jetpack WiFi Hot Spot 990006358128030						
Motorola APX 4000 Handheld Radio 426CSD1800						
Motorola APX 4000 Handheld Radio 426CSD1801						
Motorola APX 4500 In-car Radio 471CSD1187						
<b>Total Requests</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	

<b>Public Works</b>						
<b>Information Technology Capital Items</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>Notes</b>
Dell Latitude 5511 (00330-53336-16439)			2,500			
Lenovo AIO (MP1ALNW8)	2,500				2,500	6/16/2019
Dell WD19 Docking Station (14272624047)						12/22/2023
Apple Ipad Air (3rd Gen) DMPD41EXLMWR						
Apple Ipad Air (3rd Gen) DMPD41EXLMWR						
<b>Total Requests</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$2,500</b>	

## FLEET 5-YEAR REPLACEMENT PLAN

	Year	Make	Model	Department	FY2022	FY2023	FY2024	FY2025	FY2026	Notes
1	2020	Ford	F350	Parks						
1	2017	Ford	F250	PW			8,200			Replace 2024 (Lease)
2	2016	Ford	F550 Dump Truck	PW						Replace 2028
3	2010	Ford	F150	PW					8,200	Replace 2026 (Lease)
4	2006	Ford	F250	PW	8,200					Replace Lease
5	2006	Ford	F150	PW		8,200				Replace 2023 (Lease)
6	1992	GMC	Dump Truck	PW		50,000				
10	2018	Ford	F150	PW- Director						Replace 2028
	2020	Chevrolet	Tahoe	PD						
10	2019	Chevrolet	Tahoe	PD						
10	2012	Dodge	Charger	PD						Replace 2018 due to hail damage
11	2013	Dodge	Charger	PD		43,000				Repurpose to CID
12	2015	Dodge	Charger	PD	23,291					Replace with Tahoe (Lease)
14	2015	Dodge	Charger	PD				24,000		SRO - Replaced 2025 (Lease)
15	2015	Chevrolet	Silverado	AS				60,000		
16	2017	Ford	Explorer	PD		60,000				
17	2017	Ford	Explorer	PD		60,000				
18	2017	Ford	Explorer	PD		60,000				
19	2017	Ford	Explorer	PD			60,000			
20	2017	Ford	Explorer	PD			60,000			
21	1990	Chevrolet	Command Van	PD						
22	2014	John Deere	Zero Turn Mower	PW						
23	2014	John Deere	Zero Turn Mower	PW						WGP - Keep as back up
24	2015	John Deere	Zero Turn Mower	PW						
25	2015	John Deere	Zero Turn Mower	PW		10,300				
26	2015	JCB	Backhoe Tractor	PW						Estimated 2025-26 Replacement
27	2015	Bobcat	Skid Steer S550	PW						Estimated 2026-27 Replacement
28	2007	Bobcat	2200	PW						
29	n/a	n/a	Bucket Truck*	PW						*Proposed Purchase
				<b>Total</b>	<b>\$31,491</b>	<b>\$291,500</b>	<b>\$128,200</b>	<b>\$84,000</b>	<b>\$8,200</b>	

**CITY OF LAKE DALLAS, TEXAS**

**ORDINANCE NO. 2021-12**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, APPROVING AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2021, AND ENDING SEPTEMBER 30, 2022, AND CATEGORY APPROPRIATIONS FOR EACH FUND AND DEPARTMENT, PROJECT AND ACCOUNT; REPEALING CONFLICTING ORDINANCES; PROVIDING FOR INTER-FUND TRANSFERS; PROVIDING FOR INVESTMENT OF CERTAIN FUNDS; PROVIDING FOR FISCAL AND BUDGETARY POLICY GUIDELINES; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, as required by Section 7.02 of the City Charter, the City Manager has prepared and submitted to the City Council a Budget Estimate of expenditures and revenues of all city departments, activities and offices for the fiscal year beginning October 1, 2021, and ending September 30, 2022 (“the FY 2021-2022 Budget”), and

**WHEREAS**, the proposed FY 2021-2022 Budget has been filed with the City Secretary of the City of Lake Dallas as required by law; and

**WHEREAS**, notice of public hearing upon the proposed FY 2021-2022 Budget has been duly and legally posted or published as required by law; and,

**WHEREAS**, said public hearing was held on August 26, 2021, and whereon full and final consideration was given the proposed FY 2021-2022 Budget; and

**WHEREAS**, the City Council of the City of Lake Dallas, Texas, has determined that the proposed FY 2021-2022 Budget will be sufficient to provide the needed services to Lake Dallas residents.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS; THAT**

**SECTION 1.** For the purpose of providing the funds necessary and proposed to be expended in the Budget of the City of Lake Dallas for the fiscal year beginning October 1, 2021 and ending September 30, 2022, the FY 2021-2022 Budget heretofore prepared by the City Manager and submitted to the City Council for its consideration and approval, said Budget for the different funds of the City of Lake Dallas are hereby fixed as follows:

<b>Fund Title</b>	<b>FY2022 Budget</b>
General Fund	\$5,783,111
Debt Service	671,794
Community Development Corporatoion	466,332
Street Maintenance	261,000
Hotel Occupancy	36,858
Court Technology	12,000
Court Security	7,000
LEOSE Training	2,500
Child Safety	18,600
Juvenile Case Management	20,000
Forfeiture / Seizure	1,000
Kids N Cops	8,000
Willow Grove Park	120,802
Animal Rescue	18,000
Library Donations	4,000
Park Improvement	1,500
VAWA Grant	103,082
Capital Projects	380,000
<b>Total</b>	<b>\$7,915,579</b>

The above said budget is hereby approved for a total of \$7,915,579, and the available resources and revenues of the City of Lake Dallas for said fiscal year be and the same are hereby appropriated and set aside for the maintenance and operation of the various funds of the Government of the City of Lake Dallas, together with the various activities and improvements as set forth in said FY 2021-2022 Budget, and expenditures under these appropriations shall not exceed the approved fund budget unless and until the budget shall be amended by a Council-approved budget amendment, and further the expenditures shall be in accordance with the uses and purposes of the respective funds, as provided for in said FY 2021-2022 Budget. The City Manager is hereby authorized to make expenditures under this FY 2021-2022 Budget, without budget amendment, which exceed specific line items within each fund.

**SECTION 2.** The Budget for the fiscal year beginning October 1, 2021, and ending September 30, 2022, approved herein, is on file in the City Secretary Office.

**SECTION 3.** The expenditures during the fiscal year beginning October 1, 2021, and ending September 30, 2022, shall be made in accordance with the FY 2021-2022 Budget approved by this ordinance unless otherwise authorized by duly enacted ordinance of the City of Lake Dallas.

**SECTION 4.** The City Manager be and is hereby authorized in accordance with the provisions of Section 6.17 of the City Charter to approve expenditures up to the amount set forth in the financial policies adopted by the City Council, with any expenditure over such amount requiring the approval of the City Council.

**SECTION 5.** The City Manager be and is hereby authorized to make interfund transfers in accordance with budgeted appropriations during the fiscal year.

**SECTION 6.** The City Manager and/or the designated Investment Officer is authorized to invest idle funds, whether operating funds or bond funds in accordance with the City's Investment Policy as prescribed by the Public Funds Investment Act.

**SECTION 7.** The administration and execution of said budget for fiscal year beginning October 1, 2021 and ending September 30, 2022, shall be subject to certain fiscal and budgetary policies as adopted by the City Council.

**SECTION 8.** This Ordinance shall take effect immediately from and after approval.

**UPON CALLING FOR A VOTE FOR APPROVAL OF THIS ORDINANCE, THE MEMBERS OF THE CITY COUNCIL VOTED AS FOLLOWS:**

	Aye	Nay
Megan Ray, Councilmember - Place 1	✓	
Brian Bailey, Councilmember-Place 2	ABSENT	
Cheryl McClain, Councilmember – Place 3	✓	
Charlie Price, Councilmember – Place 4	✓	
Adam Peabody, Councilmember –Place 5	✓	

WITH 4 VOTING “AYE” AND 0 VOTING “NAY,” THIS ORDINANCE NO. 2021-12 WAS PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, ON THE 26<sup>th</sup> DAY OF AUGUST 2021.

APPROVED:

Andi Nolan  
Andi Nolan, Mayor

ATTEST:

Codi Delcambre  
Codi Delcambre, TRMC, City Secretary

APPROVED AS TO FORM:

Kevin B. Laughlin  
Kevin B. Laughlin, City Attorney  
(kbl:8/132021:124141)



**CITY OF LAKE DALLAS, TEXAS  
ORDINANCE NO. 2021-13**

**AN ORDINANCE OF THE CITY OF LAKE DALLAS LEVYING THE AD VALOREM TAXES FOR THE YEAR 2021 (FISCAL YEAR 2021-2022) AT A RATE OF \$0.614123 PER ONE HUNDRED DOLLARS (\$100) ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE DALLAS AS OF JANUARY 1, 2021, TO PROVIDE REVENUE FOR THE PAYMENT OF CURRENT EXPENSES; PROVIDING FOR AN INTEREST AND SINKING FUND FOR ALL OUTSTANDING DEBT OF THE CITY OF LAKE DALLAS; APPROVING THE 2021 CITY APPRAISAL ROLLS; PROVIDING FOR DUE AND DELINQUENT DATES TOGETHER WITH PENALTIES AND INTEREST; PROVIDING A REPEALING CLAUSE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, assessments and renditions of all taxable property in the City of Lake Dallas have been made for the year 2021 by the Denton Central Appraisal District; and

**WHEREAS**, the City Council has approved Ordinance No. 2021-12 adopting the City's annual budget for fiscal year 2021-2022; and

**WHEREAS**, the City Council has determined that a total tax rate of \$0.614123 per \$100.00 assessed valuation should be adopted in order to provide funds necessary for the operations and maintenance obligations of the City and to fund required debt payments; and

**WHEREAS**, the City Council of the City of Lake Dallas, Texas, upon full consideration of the matter, is of the opinion that the tax rate and ad valorem tax appraisal roll should be approved and adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, THAT:**

**SECTION 1.** There be and is hereby levied for the tax year 2021 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Lake Dallas, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.614123 on each one hundred dollars (\$100) assessed valuation of taxable property, which shall be apportioned and distributed as follows:

- (a) For the purpose of defraying the current expenditures of the municipal government of the City of Lake Dallas, a tax of \$0.55834 on each one hundred dollars (\$100) assessed value on all taxable property within the City.
- (b) For the purpose of creating a sinking fund to pay the interest and principal maturities of all outstanding debt of the City of Lake Dallas, not otherwise provided

for, a tax of \$0.055783 on each one hundred dollars (\$100) assessed value of taxable property within the City of Lake Dallas and shall be applied to the payment of interest and maturities of all such outstanding debt.

**SECTION 2. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 6.99% PERCENT AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.46.**

**SECTION 3.** Assessments and renditions for the year 2021 on all taxable property and the Tax Roll certified by the Chief Appraiser of the Denton Central Appraisal District are hereby approved and incorporated herein by reference.

**SECTION 4.** All ad valorem taxes shall become due and payable on October 1, 2021, and all ad valorem taxes for the year shall become delinquent if not paid prior to February 1, 2022. There shall be no discount for payment of taxes prior to February 1, 2022. A delinquent tax shall incur all penalty and interest authorized by law, to wit:

- (a) A penalty of six percent on the amount of the tax for the first calendar month it is delinquent, plus one percent for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.
- (b) Provided, however, a tax delinquent on July 1, 2022, incurs a total penalty of twelve percent of the amount of delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at the rate of one percent for each month or portion of a month the tax remains unpaid. Taxes for the year 2021 and taxes for all future years that become delinquent on or after February 1 but not later than May 1, that remain delinquent on July 1 of the year in which they become delinquent, incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and 33.07, as amended. Taxes assessed against tangible personal property for the year 2021 and for all future years that become delinquent on or after February 1 of a year incur an additional penalty on the later of the date the personal property taxes become subject to the delinquent tax attorney's contract, or 60 days after the date the taxes become delinquent, such penalty to be in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 33.11. Taxes for the year 2021 and taxes for all future years that remain delinquent on or after June 1 under Texas Property Tax Code Sections 26.07(f), 26.15(e), 31.03, 31.031, 31.032 or 31.04 incur an additional penalty in the amount of twenty percent (20%) of taxes, penalty and interest due, pursuant to Texas Property Tax Code Section 6.30 and Section 33.08, as amended.

**SECTION 5.** The City shall have available all the rights and remedies provided by law for the enforcement of the collection of taxes levied under this ordinance.

**SECTION 6.** All Ordinances of the City of Lake Dallas in conflict with the provisions of this Ordinance be, and the same are hereby, repealed and all other provisions of the Ordinances of the City of Lake Dallas not in conflict with the provisions of this Ordinance shall remain in full force and effect.

**SECTION 7.** Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole or any part or provision thereof other than the part thereof decided to be unconstitutional, illegal or invalid.

**SECTION 8.** This Ordinance shall take effect immediately from and after its passage, as the law and City Charter in such cases provide.

**UPON CALLING FOR A VOTE FOR APPROVAL OF THIS ORDINANCE, THE MEMBERS OF THE CITY COUNCIL VOTED AS FOLLOWS:**

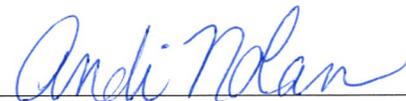
	Aye	Nay
Megan Ray, Councilmember - Place 1	X	
Brian Bailey, Councilmember-Place 2	ABSENT	
Cheryl McClain, Councilmember – Place 3	X	
Charlie Price, Councilmember – Place 4	X	
Adam Peabody, Councilmember –Place 5	X	

**WITH 4 VOTING “AYE,” 0 VOTING “NAY,” AND 1 ABSENT, AND AT LEAST 60% OF THE MEMBERS OF THE GOVERNING BODY VOTING IN FAVOR OF THE ORDINANCE, THIS ORDINANCE NO. 2021-13 IS DULY PASSED BY THE CITY COUNCIL OF THE CITY OF LAKE DALLAS, TEXAS, ON THE 26<sup>TH</sup> DAY OF AUGUST 2021.**

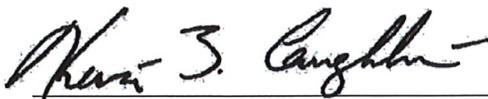
**ATTEST:**

  
Codi Delcambre, TRMC, City Secretary

**APPROVED:**

  
Andi Nolan, Mayor

**APPROVED AS TO FORM:**

  
Kevin B. Laughlin, City Attorney  
(kbl:8/30/2021:124155)

