



Boards and Commissions

Welcome to the City of Lake Dallas. Are you interested in serving your community on a board or commission? Volunteer today for one of the seven boards and commissions that support City Council. Thank you in advance for your interest in serving on one of our Boards and Commissions.

Boards and Commissions comprised of these volunteers are an integral and necessary part of local government and are highly appreciated. Typically, members are appointed to the Boards and Commissions by the Lake Dallas City Council by submitting an application, interviewing, and undergoing a background check. If approved, the City Council initiates an appointment in accordance with this policy.

Applications can be dropped off at City Hall, 212 Main Street, Lake Dallas. Candidates must be registered to vote in Lake Dallas. Candidates must have been a resident for at least six months and agree to serve a two-year term. Applicant must be twenty-one years of age.

If you have any questions, please call City Hall at 940-497-2226. Applications can be emailed to cdelcambre@lakedallas.com, mailed to City Hall, or faxed to 940-497-4485.

Lake Dallas Boards and Commissions

Animal Shelter Advisory Board

Board of Adjustments

Board of Appeals

Library Board

Parks and Recreation Board

Community Development Corporation (4-B)

Planning and Zoning Commission

Boards and Commissions

The City of Lake Dallas Animal Shelter Advisory Board

The City of Lake Dallas Animal Shelter Advisory Board. The board consists of six members. The Board meets three times a year.

Appeals Board

The purpose of this board is to hear testimony of terminated City workers as well as for hearing charges of corruption, discrimination, abuse of power, or abuse of policies from active City workers or citizens. The board consists of five regular members and three alternate members serving a two year term.

Board of Adjustment

Members of this board meet at the call of the chairperson within 30 days of receipt of written notice from anyone aggrieved as a result of the refusal of a building permit or administrative decision by the City Building Official. The board consists of five members and four alternate members serving a two year term.

Community Development Corporation (4B)

The Community Development Corporation (CDC) was created in January 2003 to foster improvements in the commercial area of the city and to enhance the quality of life in the city as a tool for attracting new businesses and residents. The board consists of seven members serving a two year term. The meetings are held 2nd Monday of every month at 7:00 p.m. at City Hall.

Library Advisory Board

The library advisory board is organized to advise the city council and act as a coordinating body through which individual citizens, business and industry, government, and private organizations may work together in the best interest of the people of the city concerning the constructive use of the city's public library. The board consists of five regular members and 2 alternate members serving a two year term.

Parks and Recreation Board

The members of the Parks, Recreation and Keep Lake Dallas Beautiful Board serve in an advisory capacity to the City Staff and Council on the planning and development of parks and recreation facilities and regulations governing their use and for the planning of special events. The board consists of seven regular members and four alternate members serving a two year term. The meetings are held on the 3rd Monday of every month at 7:00 p.m. at City Hall.

Planning & Zoning Commission

The Planning and Zoning Commission is charged with the responsibility of proposing plans, policies, and programs addressing the physical development and planning of the City. The board consists of five regular members and two alternate members serving a two year term. The meetings are held on the 3rd Thursday of the month at 7:00 p.m. at City Hall.

CITY OF LAKE DALLAS
212 Main Street, Lake Dallas, Texas 75065

APPLICATION TO SERVE ON BOARD OR COMMISSION

Notice: The City of Lake Dallas requires that all potential candidates for a City Board or Commission undergo a background check to ensure that no one with a criminal background or with inappropriate social media content is representing the city in any capacity. By signing this application you agree to undergo such background check and social media scrutiny. The applicant must also meet the requirements specified on the back of this form.

An acknowledgement and consent to a background check must be signed on the back of this form.

Name: _____ Date: _____

Street Address: _____

Mailing Address: _____

Employer: _____ Home/Cell Phone: _____

E-mail address: _____

Length of time as resident ____ Yrs ____ Months Date of Birth _____

Please number your choice of the boards, commissions or committee you would like to serve on by numbering your first, second and third choices:

- | | |
|--------------------------------------|---|
| _____ Board of Adjustment (Building) | _____ Community Development Corporation |
| _____ Planning & Zoning Commission | _____ Park & Recreation Board |
| _____ Board of Appeals | _____ Library Board |
| _____ Animal Shelter Advisory Board | |

List any board, commission or committee you currently serve on: _____

Please provide any education, experience, memberships or knowledge that you wish to be considered for your request to be appointed to the above: _____

Boards, commissions, and committees meet a minimum of one night each month and the meetings typically last 2 - 4 hours.

Please see reverse side

**City of Lake Dallas
Boards and Commissions Requirements**

All applicants for Boards or Commissions must meet the following requirements:

1. Must be a qualified (registered) voter.
2. Must be at least twenty-one (21) years of age.
3. Must be a resident of the city for at least six months preceding the appointment.
4. Must be current on payment of all taxes.
5. Must be of good moral character.
6. Must agree to comply with the attendance policy for Board and Commission meetings as outlined below.
7. Must interview with the City Council. (You will be contacted when an interview is scheduled)

Attendance / Conduct Policy:

If you choose to apply, it must be understood that as a member of a City Board or Commission you are a government representative and must conduct yourself in a professional and ethical manner at all times.

Furthermore, it is necessary that you accept your responsibilities and make every effort to attend each of the meetings as called and posted, generally once per month. We understand that there will be occasions when it is not possible to be in attendance, but establishing a quorum (the number of members necessary to hold a legal meeting) is often difficult if members do not make the necessary commitment to attend meetings.

Your service to the City is greatly appreciated and highly regarded since the City could not conduct all of the City's official duties without volunteers who willingly give time to our Boards and Commissions. But if you cannot meet the meeting requirement it would be in the best interest of the applicant as well as the City if you reconsider your application.

Currently, a position to a Board or Commission is relinquished if three consecutive meetings are missed or more than five in any calendar year.

Permission for Background Checks:

I (Print Name) _____, understand the meeting requirement and that by signing this form I am granting the City of Lake Dallas, through its officers, agents and administrative staff, permission to conduct a third party criminal history check. The results of the check will be utilized only to determine eligibility for membership to a City Board or Commission. Furthermore, I will agree to befriend a designated agent of the City to any and all Social Media Networks to which I belong including Facebook, Twitter, Skype or any other to which I am a member. I understand that the posting of inappropriate content on any social media as determined by the City of Lake Dallas is grounds for disqualification to any Board or Commission. Any false statement made in this application is also grounds for disqualification for membership to any City Board or Commission.

By signing this form I also acknowledge my commitment to serve if selected.

Signature: _____ **Date** _____

List All Social Media Memberships:
